



**HUMAN RESOURCES**

# 2025-075 RESOLUTION to approve the following HUMAN RESOURCES actions:

**NAME/POSITION**

**EFFECTIVE**

**LEVEL/STEP/GRADE**

**NEW HIRES**

**TAX ASSESSMENT**

Seth Perez  
GIS Technician

03/24/2025

PA04-04-01 (\$21.86/hr.)

**TRANSFERS**

**CYS**

Devon Smith  
Truancy Caseworker I

02/16/2025

YCW-00-01 (\$20.05/hr.)  
Transfer from Caseworker I

**JAIL**

James Scott  
Chief Deputy Warden

03/01/2025

PA08-08-01 (\$35.10/hr.)  
Transfer from Deputy Warden  
of Security

Jim Baker  
Deputy Warden of Security

03/01/2025

PA07-08-01 (\$31.59/hr.)  
Transfer from Booking Lieutenant

Joseph Reichard  
Temporary Chief Deputy Warden

03/01/2025

Transfer from Deputy Warden  
of Security

Gabriel Blough  
Full-Time Corrections Officer

01/26/2025

JCO-00-01 (\$19.25/hr.)  
Transfer from Part-Time Corrections  
Officer

**SEPARATION FROM EMPLOYMENT**

**JAIL**

Dalton Fryman  
Full-Time Corrections Officer

02/15/2025

Joseph Reichard  
Chief Deputy Warden

04/01/2025

**Moved:** Mr. Finley

**Seconded:** Dr. Coleman

**Vote:** Absent-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**HUMAN RESOURCES**

# 2025-076 RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

<b><u>NAME/POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>LEVEL/STEP/GRADE</u></b>
<b><u>TRANSFERS</u></b>		
<b><u>JUDGE AMRHEIN</u></b>		
Madilyn Elder Temp Part-Time Admin Assistant	02/03/2025	PA05-00-00 (\$19.47/hr.) Transfer from Tip Staff

**SEPARATION FROM EMPLOYMENT**

<b><u>JUDGE MCEWEN</u></b>	
Jeffery Schindel Law Clerk	01/31/2025

**DISTRICT JUSTICE ARTHUR’S OFFICE**

Rhonda Schadt Administrative Assistant	03/03/2025
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<b>Moved:</b> Mr. Finley	<b>Seconded:</b> Dr. Coleman
<b>Vote:</b> Absent-Mr. McGonigle	Yes-Mr. Finley                      Yes-Dr. Coleman

**ORDINANCES**

<b><u>ORDINANCE</u></b>	<b><u>TITLE</u></b>	<b><u>AMOUNT</u></b>	<b><u>DATE RANGE</u></b>
# 2025-077	N/A	N/A	Effective 02/20/2025

Resolution to approve Ordinance #2025-003, of the Board of Commissioners of Mercer County, Commonwealth of Pennsylvania, authorizing the incurrence of nonelectoral debt by the issuance of general obligation bonds, in a maximum amount currently estimated not to exceed \$20,000,000.00 for the purpose of funding various capital projects and capital improvements to County facilities.

<b>Moved:</b> Mr. Finley	<b>Seconded:</b> Dr. Coleman
<b>Vote:</b> Absent-Mr. McGonigle	Yes-Mr. Finley                      Yes-Dr. Coleman

**COMMISSIONERS**

<b><u>RESOLUTION</u></b>	<b><u>VENDOR</u></b>	<b><u>AMOUNT</u></b>	<b><u>DATE RANGE</u></b>
# 2025-078	N/A	\$16,170.00	Effective 02/20/2025

Resolution to approve Agreement for Sale and Purchase of Agricultural Conservation Easement between Mark and Carol Hackett et al, the PA Department of Agriculture, and Mercer County through its County Agricultural Land Preservation Board. The property of the Hackett’s being purchased for placement into a perpetual agricultural conservation easement consists of 120.67 acres and is located in Coolspring Township. The amount of the purchase price allocated to Mercer County is \$16,170.00.

**Moved:** Mr. Finley

**Seconded:** Dr. Coleman

**Vote:** Absent-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-079	Kafferlin Strategies LLC 50 Doorkeepers Lane P.O. Box 95 Spring Creek, PA 16436	\$111,543.00	Effective 02/20/2025

Resolution to approve an agreement with Kafferlin Strategies, LLC, for a Strategic Management Planning Project with a five year financial plan. The agreement will establish financial stability and future prosperity of County government by performing the following measures:

- A Compensation and Organizational Structure Analysis
- An Economic Development Ecosystem Review
- A Succession Plan, and,
- A Facility Capital Volatility and Improvement Plan

Costs to be split between DCED and the County.

DISCUSSION: Commissioner Coleman advised DCED is paying 75% of the costs and the County will pay the remaining 25%.

**Moved:** Mr. Finley

**Seconded:** Dr. Coleman

**Vote:** Absent-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-080	Marett Carpet One 374 Potter Run Road P.O. Box 87 Volant, PA 16156	as scheduled	Effective 02/20/2025

Resolution to add a Schedule of Payments List to the agreement between Mercer County and Marett Carpet One for the Public Safety Building Carpet and Tile Project.

**Moved:** Mr. Finley

**Seconded:** Dr. Coleman

**Vote:** Absent-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman









- Tax Claim/Assessment Director Cathy Herriott confirmed that Tyler Technologies is currently in the northeast section of the County. She informed everyone that the data mailers for the West Middlesex area will be mailed out next week. It is important that the property owners review their mailer. The data mailers can be returned to Tyler Technologies by mail or in person. The data mailers provide information on the properties and not on the tax to be paid.
- Voters Registration and Elections Director Thad Hall said petitions for potential election candidates can be picked up and filed between now and March 11<sup>th</sup>.

**Public Comment:**

- Eric Schweiss commented on the wages that poll workers earn while working during election day(s) and on the safety of the workers. He informed the Commissioners he is also a poll worker.
- Rebecca Humes commented on a letter she received from the Elections Office regarding questions about updating addresses. Voter Registration and Elections Director provided answers to her questions and said that Mercer County follows designated Federal Laws and rules.
- Laura Paxton asked questions about registered voters in Pennsylvania that vote in another state. Voter Registration and Elections Director Thad Hall answered her questions and provided information on how voter history records are data matched in and outside of Pennsylvania.

**Questions of the Media:** None

**Motion to Adjourn**

**Moved:** Mr. Finley

**Seconded:** Dr. Coleman

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**