



**PROCLAMATION**

# 2025-213 RESOLUTION to approve a PROCLAMATION to recognize MATTHEW ELLENBERGER for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**PROCLAMATION**

# 2025-214 RESOLUTION to approve a PROCLAMATION to recognize JOHN SCHEPP for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**REFUNDS**

# 2025-215 RESOLUTION to approve the following REFUNDS listed effective 06/05/2025.

<b>NAME/ADDRESS</b>	<b>DISTRICT</b>	<b>R.E.</b>	<b>REFUND</b>	<b>REASON</b>
Kasbee, Brian K & Melanie K 136 Ontiontown Rd Greenville, PA 16125	Delaware Twp	X	\$ 51.63	Part Land Transfer
Beighley, Barry & Donna c/o Beighley, Tana 144 Pinchalong Rd Grove City, PA 16127	Pine Twp	X	\$ 104.15	Mobile Home Razed
Dundore, William C & Mary P 180 Daugherty Rd Grove City, PA 16127	Pine Twp	X	\$1,033.49	Corrected Building Information
Loveridge, Marian L Etal 820 Wheatland Rd West Middlesex, PA 16159	Shenango Twp	X	\$ 24.04	Correct Lot Size per Deed

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**CYS**

# 2025-216 RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Shenango Valley Urban League, Inc.</b> 601 Indiana Avenue Farrell, PA 16121	Housing & Life Readiness Program	\$286,048.53	Annually
<b>Children’s Center for Treatment &amp; Educations d/b/a Beacon Light Behavioral Health System</b> 145 Lorana Avenue Bradford, PA 16701	Girls Psychiatric Residential Treatment Facility/JCAHO/MA PAID	\$790.81	Daily
<b>Private Industry Council of Westmoreland/Fayette, Inc. d/b/a Education &amp; Technology Driving School</b>	ETI Driving School – Permit Prep	\$75.00	Flat
	Behind The Wheel – 6 Sessions	\$300.00	Per Six
	Behind The Wheel – Additional Lesson	\$60.00	Session
	Permit Pre & Behind the Wheel	\$435.00	Flat
	Lesson/Test/Use Car	\$75.00	Session
	National Family Development Credential	\$950.00	Flat
	Computer/Smart Phone/Cyber Security/Any Microsoft Training	\$75.00	Session
	ServSafe Certification	\$50.00	Flat
	Mental Health First Aid Certification - Adult & Youth	\$100.00	Flat
CPR (Adult/Child/Infant) AED/& or first Aid Training	\$85.00	Flat	
Bring Your “A” Game Certification	\$100.00	Flat	

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**CYS**

# 2025-217 RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2025 – 06/30/2026

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Jefferson County Juvenile Detention Center</b> 16001 State Route 7 Steubenville, Ohio 43952	Jefferson County, Ohio Juvenile Detention	\$225.00	Daily
<b>Jefferson County Juvenile Detention Center</b> 16001 State Route 7 Steubenville, Ohio 43952	Jefferson County, Ohio Juvenile Detention *Addendum Rate to 25-26 Contract For additional detention beds for youthful offenders	\$300.00	Daily

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**HUMAN RESOURCES**

# 2025-218 RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b> <b>CLERK OF COURTS</b> Kathryn Tracey Senior Procedure Clerk	06/09/2025	TCN 06-00-01 (\$18.87/hr.)
<b>CYS</b> Carissa Godart Caseworker II	06/03/2025	YCW 00-02 (\$21.45/hr.)
Eddie Munoz Caseworker II	06/16/2025	YCW 00-02 (\$21.45/hr.)
Stacey Sindlinger Caseworker I	06/02/2025 *Previously recorded as 05/05/2025 on May 1, 2025 agenda	YCW 00-01 (\$20.65/hr.)
<b>JAIL</b> Bill Ross Corrections Officer	06/02/2025	JCO-00-01 (\$19.25/hr.)
Olivia Miller PT Corrections Officer	06/02/2025	JCO-00-00 (\$17.33/hr.)

**PUBLIC DEFENDER**

Lainey Hoffman Law Clerk	06/02/2025	LCLK 1-10-00 (\$30.61/hr.)
-----------------------------	------------	----------------------------

**SOIL CONSERVATION**

Ava Bruschi Summer Intern-Mosquito Program	05/15/2025	ENVI 1-20-00 (\$15.00/hr.)
-----------------------------------------------	------------	----------------------------

**VETERAN'S AFFAIRS**

Tanner Powell PT Admin Assistant	05/19/2025	TCC 04-00-00 (\$15.83/hr.)
-------------------------------------	------------	----------------------------

**TRANSFERS****CLERK OF COURTS**

Kinzie Elder First Deputy	05/18/2025	PA 04-05-01 (\$22.73/hr.) Transfer from Second Deputy
------------------------------	------------	----------------------------------------------------------

Melissa Layman Second Deputy	05/18/2025	PA 03-05-01 (\$20.59/hr.) Transfer from Sr Procedure Clerk
---------------------------------	------------	---------------------------------------------------------------

Kortney Covert Sr Procedure Clerk	06/02/2025	TCN 06-02-01 (\$20.14/hr.) Transfer from Domestic Relations
--------------------------------------	------------	----------------------------------------------------------------

**CYS**

Lanise Manning Caseworker I – Truancy	06/15/2025	YCW 00-01 (\$21.65/hr.) Transfer from Caseworker I
------------------------------------------	------------	-------------------------------------------------------

**IPP**

Tyler Shoaf IPP Director	06/01/2025	PA 09-05-01 (\$72,362.00/yr.) Transfer from House Arrest Officer
-----------------------------	------------	---------------------------------------------------------------------

**SEPARATION FROM EMPLOYMENT****CLERK OF COURTS**

Nicole Vaughan First Deputy	05/15/2025	
--------------------------------	------------	--

Evelyn Perry Sr Procedure Clerk	06/06/2025	
------------------------------------	------------	--

**DISTRICT ATTORNEY**

Brooke Patterson PT Victim Witness Coordinator	06/03/2025	
---------------------------------------------------	------------	--

**E911**

Jenna Bush PT Telecommunicator	05/27/2025	
-----------------------------------	------------	--

06/05/2025

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**HUMAN RESOURCES**

# **2025-219** RESOLUTION to approve the following HUMAN RESOURCES actions for positions reporting to the Courts:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>PRESIDENT JUDGE WALLACE</b>		
Maelee Lyons Intern	05/27/2025	ENVI 1-10-00 (\$13.00/hr.)
<b>JUDGE AMRHEIN</b>		
Laura Snyder Court Reporter	06/02/2025	PA 04-10-01 (\$27.91/hr.)

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**APPOINTMENTS**

RESOLUTION

# **2025-220** Resolution to confirm the following Re-appointment to the NORTHWEST COMMISSION BOARD for the term as specified:

Rod Wilt                      Private Sector                      07/01/2025 – 06/30/2027

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# <b>2025-221</b>	N/A	N/A	Effective 06/05/2025

Resolution to authorize the County Solicitor to execute a settlement agreement with City of Hermitage and Hermitage School District to resolve the 2025 commercial assessment appeal filed by Wal-Mart Real Estate Business Trust regarding property located at 1275 N. Hermitage Road. The settlement reduces the assessed value of the property from \$2,400,000.00 to \$1,605,800.00.

Comment: Solicitor McConnell advises there have been a number of commercial assessment appeals that significantly reduce the assessed value of the properties, and this is why a County reassessment needs to be done.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman



RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-225	N/A	N/A	Effective 06/05/2025

Resolution to authorize payment to Joyce M. Hart in the amount of \$500.00 as estimated just compensation resulting from the condemnation by the County of real property owned by Hart on Marstellar Road, Fairview Township required for the repair and reconstruction of Mercer County Bridge No. 1507.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-226	G & J Fencing 3633 N Hermitage Road Transfer, PA 16154	\$700.00	Effective 06/05/2025

Resolution to approve payment to G & J Fencing for repairs to the fencing at Orangeville Cemetery due to weather related damage.

Comment: Commissioner McGonigle advised he feels the perpetual care fund for the cemetery should be paying for this repair, and this is the reason for his vote.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> No-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-227	Rae of Hope 212 Lincoln Avenue Farrell, PA 16121	\$100,802.51	Effective 06/05/2025

Resolution to approve an agreement to issue funds to the Rae of Hope Recovery House(s) for the support of women in recovery and a vehicle purchase with insurance coverage to be used for transportation of individuals with treatment and recovery support meetings, per the Opioid Settlement Fund distribution to the County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-228	Bethel Life Worship Center 246 South Mercer Street Greenville, PA 16125	\$74,238.10	Effective 06/05/2025

Resolution to approve an agreement to issue funds to the Bethel Life Center for educational programming and training to assist individuals in OUD recovery and a vehicle purchase with insurance coverage to be used for transportation of individuals with treatment and recovery support meetings, per the Opioid Settlement Fund distribution to the County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-229	Growing Wellness, LLC 387 Stonepile Road Mercer, PA 16137	\$90,937.14	Effective 06/05/2025

Resolution to approve an agreement to issue funds to Growing Wellness, LLC to provide an evidence based holistic approach to individuals in OUD/SUD recovery and provide various alternative activities designed to enhance self-care, resilience, and emotional well-being for the individuals, including their other family members, per the Opioid Settlement Fund distribution to the County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-230	Helping Hands Ministries, Inc 350 W. State Street Sharon, PA 16146	\$38,300.00	Effective 06/05/2025

Resolution to approve an agreement to issue funds to Helping Hands Ministries to support the costs involved with the Recovery Building Blocks Program. This program will provide evidence based programming that includes self-care skills, prevention, and mentoring for those in OUD/SUD recovery along with their family members, per the Opioid Settlement Fund distribution to the County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-231	Mercer County Coalition for Drug Awareness ROAR Center 912 East State Street Sharon, PA 16146	\$24,314.00	Effective 06/05/2025

Resolution to approve an agreement to issue funds to the ROAR Center to support the costs involved with the Say It Straight Project. The project is an evidence based program that promotes decreased at-risk behaviors and environments and focuses on preventing and ceasing Opioid drug use, per the Opioid Settlement Fund distribution to the County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-232	National Highway Products 301 Riverside Drive Bldg D Millville, NJ 08332	\$6,856.00	Effective 06/05/2025

Resolution to approve the purchase of traffic signs and appurtenances for bridge construction closures and detours. Vendor is on COSTARS. Cost to be paid from Act 13 Fund 262.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**MERCER COUNTY FOOD BANK**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-233	Commonwealth of PA Department of Agriculture Bureau of Food Assistance	TBD	07/01/2025-06/30/2026

Resolution to approve the State Food Purchase Program (SFPP) Annual Plan submitted by the designated lead agency, Mercer County Food Bank, for the period as noted.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-234	GovConnection, Inc. 732 Milford Road Merrimack, NH 03054	\$13,627.78	Effective 06/05/2025

Resolution to approve the purchase of eight (8) Microsoft Surface Laptops as replacement units for current devices due for replacement and three (3) HP ProBook Laptops for the Independent Living Center that will be used at youth workstations. Costs to be paid from the Information Technology Grant.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**CYS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-235	Amazon Capital Services P. O. Box 035184 Seattle, WA 98124-5184	\$575.68	Effective 06/05/2025

Resolution to approve the purchase of eight (8) UAG Laptop Cases for use with the eight (8) new MicroSoft Surface Laptops from GovConnection. Costs to be paid from the Information Technology Grant.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**JAIL**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-236	MobilCom P.O. Box 1234 Meadville, PA 16335	\$25,258.14	Effective 06/05/2025

Resolution to approve the purchase of twenty-five (25) Kenwood NX5000 portable radios with speaker mics, batteries, and chargers for use by the Mercer County Jail Staff. Cost to be paid from the Commissary Fund.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman



RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-240	N/A	N/A	Effective 06/05/2025

Resolution to approve advertisement and bid specifications for an RFP for the construction of a glass recycling bunker at 5250 Virginia Road, Hermitage, PA. Bids to be received at the Office of the Controller, 125 S. Diamond Street, Suite 2, Mercer, PA 16137 by 1:00 pm on Thursday, July 3, 2025. Bids will be opened and publicly announced at the public Commissioners’ Meeting on July 3, 2025, at 3:00 pm. Bidding documents are available on the Mercer County website, <https://www.mercercountypa.gov/rfp>. The County Commissioners reserve the right to reject any and all bids, or parts thereof, and to waive any informality.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-241	N/A	\$47,883.00	Effective 06/05/2025

Resolution to approve a modification to the FY 2023 Mercer County Community Development Block Grant (OBO Grove City Borough) by transferring \$47,883.00 from the Housing Rehabilitation line item to the Sidewalk Improvement/Removal of Architectural Barriers line items for Memorial Park in the amount of \$34,970.00 and Edgewood Avenue in the amount of \$12,913.00.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-242	N/A	\$55,166.00	Effective 06/05/2025

Resolution to approve a revision to the FY 2024 Mercer County Community Development Block Grant (OBO Grove City Borough) by transferring \$55,166.00 from the Sidewalk Improvement / Removal of Architectural Barriers line item from College Avenue and Elm Street to the Sidewalk Improvement / Removal of Architectural Barriers line item for Edgewood Avenue.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-243	N/A	N/A	Effective 06/05/2025

Resolution to open a public comment period on the draft County Subdivision and Land Development Ordinance, in compliance with Section 504 of the Pennsylvania Municipalities Planning Code, and to set the public hearing for July 17, 2025, at 2:30pm, in the Courthouse Assembly Room.

Comment: Elizabeth Peluchette of the Planning Commission advised this is a total rewrite on the current SALDO. Every County in Pennsylvania is required to have one and the last rewrite was in 2006. The SALDO has been condensed from 96 pages to 72 pages, is easier to read, and a lot of work has gone into this rewrite in the past months.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**MIS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-244	ESRI 380 New York Street Redlands, CA 92373-8118	\$36,470.00	Effective 06/05/2025

Resolution to approve the renewal of the annual re-occurring licensing, maintenance, and support for ArcGIS Desktop and Server software. Costs to be paid from E911 Contract Account and Act 13 Info Tech Fund.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**PUBLIC DEFENDER**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-245	ComDoc P.O. Box 713440 Chicago, IL 60677-4340	\$7,800.00	Effective 06/05/2025

Resolution to approve the purchase of a Xerox Altalink Color Copier for the Public Defender’s Office. Payment to be made from the Indigent Defense Grant.

Comment: Public Defender Autumn Johnson advised new equipment has been purchased with the grant funding and will help with the proficiency in her office.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman





Controller Sherman commented on the false Facebook post and stated he felt that some of the content of Diane Syphrit’s political comments were not appropriate for this public meeting.

**Questions of the Media:**

- Caleb Stright of the Record Argus asked if the County was looking at having tobacco banned from County property. Commissioner Coleman confirmed the Commissioners are exploring having this policy at all County facilities for the health of people in the buildings and to those people entering the buildings.

**Motion to Adjourn**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

\_\_\_\_\_  
**Chief Clerk**

\_\_\_\_\_  
\_\_\_\_\_  
**Mercer County Board of Commissioners**