

## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

December 18, 2025

**Members Present:** Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

**Prayer:** Pastor Chuck Schwartz

**Pledge of Allegiance:** Was held.

**Others Present:** Kate Aiken, Rebecca Bruno, Tim Callahan, Mary Jo DePreta, Bernard Grenier, Jared Hoffacker, John Logan, Dave Moyer, James Scott, Stephen Sherman, Angela Sorg, Amber White, Tanya Williams, Dee Dee Zickar, Mary Amman, Jim McLusky, Chuck Schwartz, Joanie Micsky, Bill McConnell, Benjamin Kafferlin, Melissa Klarci, Caleb Straight, Roni Shilling

**General Discussion Items:** None

**Public Comment on Agenda Items:** None

**# 2025-513 RESOLUTION** to approve 12/04/2025 Commissioners' Meeting MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **REFUNDS**

**# 2025-514 RESOLUTION** to approve the following REFUNDS listed effective 12/18/2025.

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
William A Jr & Carly D Finley 887 Butler Pike Mercer, PA 16137	Findley Twp	X	\$212.85	Corrected Building Information (2022)
William A Jr & Carly D Finley 887 Butler Pike Mercer, PA 16137	Findley Twp	X	\$234.14	Corrected Building Information (2023)
William A Jr & Carly D Finley 887 Butler Pike Mercer, PA 16137	Findley Twp	X	\$234.14	Corrected Building Information (2024)
Crandall Properties, LLC c/o Home Depot USA Inc PO Box 105842 Atlanta, GA 30348-5842	Hermitage C	X	\$19,787.59	Court Order Appeal

Kirin, Rick & Cynthia Living Trust 38 Maple Dr Volant, PA 16156	X	\$109.52	Corrected Building Assessment
Kirin, Rick & Cynthia Living Trust 38 Maple Dr Volant, PA 16156	X	\$219.02	Corrected Building Assessment (2023)
Steve A Kish 29 Mine St Stoneboro, PA 16153	X	\$357.51	Part Land & Building Transfer (2024)

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
**Abstain:** Mr. Finley  
**Yes:** Dr. Coleman

### **HUMAN RESOURCES**

# 2025-515 RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>IPP</b>		
Becky Darney Admin Assistant/Intake	12/08/2025	PA03-00-01 (\$17.51/hr.)
<b>CYS</b>		
Faith Stevenson Temporary Caseworker I	01/05/2026	YCW-00-01 (\$20.65/hr.)
<b><u>TRANSFERS</u></b>		
<b>FISCAL</b>		
Aliyah Hunt Temporary Fiscal Administrator	12/08/2025	PA05-00-01 (\$21.63/hr.)
<b><u>SEPARATION FROM EMPLOYMENT</u></b>		
<b>FISCAL</b>		
Susan Biles Fiscal Manager	12/06/2025	
<b>JAIL</b>		
Joshua Bell FT Corrections Officer	12/02/2025	
Sean Whitworth FT Corrections Officer	12/11/2025	

## CONTROLLER

John Kavulla  
Auditor

## PUBLIC DEFENDER

Ted Isoldi 01/06/2026  
PT Assistant Public Defender

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley Yes-Dr. Coleman

## HUMAN RESOURCES

**# 2025-516 RESOLUTION to approve the following HUMAN RESOURCES actions for positions reporting to the Courts:**

NAME/POSITION <u>TRANSFERS</u> <b>DOMESTIC RELATIONS</b>	EFFECTIVE	LEVEL/STEP/GRADE
Daria Baldwin Domestic Relations	12/01/2025	PA03-06-01 (\$21.58/hr.)

## APPOINTMENTS

## APPOINTMENT RESOLUTION

**RESOLUTION**  
**# 2025-517** Resolution to confirm the following Re-appointments to the MERCER COUNTY AGRICULTURAL LAND PRESERVATION BOARD for the term as specified:

Michael Mendoza 01/01/2026 - 12/31/2028  
Angie George 01/01/2026 - 12/31/2028  
Daniel Williams 01/01/2026 - 12/31/2028

## APPOINTMENTS

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## RESOLUTION

**# 2025-518** Resolution to confirm the following Appointments to the MH/ID ADVISORY BOARD for the term as specified:

Sam Bellich 01/01/2026 - 12/31/2028 Reappointment  
Sherri Marini 01/01/2026 - 12/31/2028 Appointment

## APPOINTMENTS

## RESOLUTION

**# 2025-519** Resolution to confirm the following Re-appointments to the MERCER COUNTY REGIONAL PLANNING COMMISSION for the term as specified:

Jay Russell 01/01/2026 - 12/31/2028  
Elliott Lengel 01/01/2026 - 12/31/2028  
Sheryl Kelly 01/01/2026 - 12/31/2028

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley Yes-Dr. Coleman

## APPOINTMENTS

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## RESOLUTION

**# 2025-520** Resolution to confirm the following Appointments to the MERCER COUNTY LOCAL EMERGENCY PLANNING COMMISSION for the YEAR 2026, including Mr. John Nicklin as Chairman and Mr. Richard Weinzieri as Vice-Chairman:

Dr. Ann Coleman	Commissioner, Chair
Mr. William J. Finley	Commissioner
Mr. Timothy M. McGonigle	Commissioner
Mr. Frank A Jannetti, Jr.	Director, Mercer County Department of Public Safety
Mr. John R. Nicklin	Dep. Dir. EMA, Mercer Co. DPS
Mr. Richard J. Weinzierl	Cameron Ameron International Corp., Retired
Ms. Cynthia A. Selby	Clark VFD
Chief Mike Wadlow	Hermitage Fire Chief
Mrs. Doniele Russell	Mercer County Regional Planning Commission
Chief Robert Fiscus	Sharon City Manager, Fire Chief
Mr. John Libonati	Coroner
Mr. Geoffrey Domowicz	American Red Cross
Mr. Jeremy McMurry	DHS
Mr. Robert Kaminski	DHS
Mr. Justin Rodgers	DEP
Mr. Dustin Wyant	DEP
Ms. Debbie Hartley	Mercer County Department of Public Safety
Mr. Tim Buck	Combined Tactical Systems, Inc.
Mr. Michael Nashtock	Mercer County COG-TRAN
Mr. Robert Goeltz	Hermitage Fire Dept., Retired
Ms. Jessica Micco	Greenville Sanitary Authority
Mr. Caleb Stright	Media
Mr. Jon Laird	Seated President – Fire Chiefs Association
Mr. James Coates	Interstate Chemical Company
Mr. Jamie Ball	Barber's Chemical
Ms. Courtney Slavic	NLMK

## **APPOINTMENTS**

## RESOLUTION

**# 2025-521** Resolution to confirm the following Re-appointments to MERCER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY for the term as specified:

Evan Watkins 01/01/2026 - 12/31/2031  
Douglas Riley 01/01/2026 - 12/31/2031

## COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-522</b>	N/A	N/A	Effective 12/18/2025

Resolution to authorize the transfer of any unencumbered balance, or any portion thereof within the 2025 County Budget, to accounts that are overdrawn, pursuant to Section 14980 of the County Code and reserve the right to amend the budget and/or accounts therein for budgetary or corrective purposes.

## **COMMISSIONERS**

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE  
**# 2025-523** N/A N/A Effective 12/18/2025

Resolution to set the Tax Rate for the year 2026 and appropriating specific sums estimated to be required for the specific purposes of the County Government, hereinafter set forth, during the fiscal year.

- The total millage of 27.25 mills on assessed real estate valuation.
  - Twenty-four and fifteen hundredths (24.15) mills on each dollar of assessed real estate valuation for general County purposes.
  - Three and ten hundredths (3.1) mills on each dollar of assessed real estate valuation for County debt service.

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-524</b>	N/A	N/A	Effective 12/18/2025

Resolution to adopt the 2026 Mercer County Budget.

**Moved:** Mr. McGonigle**Vote:** Yes-Mr. McGonigle**Seconded:** Mr. Finley

Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-525</b>	N/A	N/A	Effective 12/18/2025

Resolution to fix the rate of compensation for certain Elected County Officers effective 2026 and for all future and ensuing terms. **\*Resolution not voted on, not needed due to prior Resolutions 2022-552, 2022-553, and 2022-554\***

**Moved:** **Seconded:****Vote:****COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-526</b>	N/A	N/A	Effective 12/18/2025

Resolution to certify that the County is in compliance with Act 106 of 2011 as to "Bonding Requirements for Elected Officials and Identified Employees" for 2026-2027 as evidenced by insurance provided through the Pennsylvania Counties Risk Pool (PCoRP).

**Moved:** Mr. McGonigle**Vote:** Yes-Mr. McGonigle**Seconded:** Mr. Finley

Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-527</b>	N/A	Up to \$1,000,000.00	Effective 12/18/2025

Resolution to authorize the temporary cash advance to the General Fund from the funds listed below, to provide liquidity to the General Fund for payment of expenditures, authorized in the County Budget, until 2026 real estate tax payments are received. Advances made will be repaid, together with interest, at the current earnings rate by the end of June 2026, or sooner.

Budget for advances:

From Fund 105 Operating Reserve Fund	\$1,000,000.00
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**Moved:** Mr. McGonigle**Vote:** Yes-Mr. McGonigle**Seconded:** Mr. Finley

Yes-Mr. Finley

Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-528</b>	Gibson-Thomas Engineering Company, Inc. and Mercer County/L00554	\$36,734.21	Effective 12/18/2025

Resolution to amend Resolution 2025-183, Resolution 2025-139, Resolution 2024-508, Resolution 2023-249, and Resolution 2023-441 related to a Consultant Agreement between Mercer County and Gibson-Thomas Company, Inc. for Mercer County Bridge 2606 on Old Mercer Road in East Lackawannock Township. Add \$36,734.21 for Part 4, the construction consultant services phase of the project, and issue notice to proceed for this Part 4. The total consultant agreement is now \$590,287.24. This project uses 80% Federal Funds, 15% State Funds, and 5% Local Funds via Reimbursement Agreement No. R20010010.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-529</b>	N/A	N/A	Effective 12/18/2025

Resolution to approve a bidding advertisement for repairs to Mercer County Bridge 1916 on Hassell Road in Jefferson Township. Text of the advertisement for this project can be obtained via PennBID or by contacting the Bridge Department, 104 Mortensen Road, Greenville, PA 16125 during normal operating hours, 8:00am – 4:00pm, Monday through Friday.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-530</b>	N/A	N/A	Effective 12/18/2025

Resolution to approve a bidding advertisement for reconstruction of Mercer County Bridge 1111 on Carpenter Road in New Vernon Township. Text of the advertisement for this project can be obtained via PennBID or by contacting the Bridge Department, 104 Mortensen Road, Greenville, PA 16125 during normal business operating hours, 8:00am – 4:00pm, Monday through Friday.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**CYS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-531</b>	Amazon Capital Services P.O. Box 035184 Seattle, WA 98124-5184	\$949.98	Effective 12/18/2025

Resolution to approve the purchase of two (2) RICOH fi-8040 Scanners at a cost of \$474.99 each, for scanning documents into the daily case management system at Children & Youth Services. Costs to be paid from CYS IT Grant Fund.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-532</b>	ESO Solutions, Inc. P.O. Box 738310 Dallas, TX 75373	\$1,469.70	01/08/2026-01/07/2027

Resolution to approve payment for the renewal of ESO scheduling software for online scheduling, messaging, and reporting for 39 employees. Price reflects an increase of \$84.37 from the previous year. Cost to be paid from the E911 Operating Fund (244).

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-533</b>	Witmer Public Safety Group, Inc. 101 Independence Way Coatesville, PA 19320	\$46,291.00	Effective 12/18/2025

Resolution to approve the purchase of one (1) Fotokite Sigma Drone. This purchase was approved by the Mercer County Local Emergency Planning Commission (LEPC). Vendor is under COSTARS Contract # 012-E22-281. Cost will be paid from Hazmat Fund 250.

**Moved:** Mr. McGonigle**Seconded:** Mr. Finley**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**SHERIFF**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-534</b>	Witmer Public Safety Group 101 Independence Way Coatesville, PA 19320	\$2,196.00	Effective 12/18/2025

Resolution to approve the purchase of three (3) Glock 45 semi auto, 9mm firearms with preinstalled Aimpoint optics at a cost of \$732.00 each. Vendor is low apparent responsible bid.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley

Yes-Dr. Coleman

**TAX CLAIM**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-535</b>	Reinhardt's Agency, Inc. 3775 E. State Street Hermitage, PA 16148	\$81,864.00	Effective 12/18/2025

Resolution to accept the bid for coverage underwritten by Travelers Casualty and Surety Company of America for public fidelity bonds for the tax collectors and municipal treasurers/officials. This coverage is at the 30% level, and the amount is to be prepaid for coverage for 2025 – 2028. The costs to be shared with each covered municipality. The County portion is approximately \$22,054.00.

Discussion: Commissioner McGonigle thanked Ryan Tyson and his staff at Reinhardt's Insurance for their services to the County over the years.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley

Yes-Dr. Coleman

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
<b># 2025-536</b>	Pennsylvania Commission on Crime and Delinquency 3101 N. Front Street Harrisburg, PA 17110	\$125,741.00	04/01/2026-03/31/2028

Resolution to approve an application for the Medication Assisted Treatment (MAT) Program. The main objective of this funding is to assist Counties in enhancing opportunities to offer MAT in combination with comprehensive substance use disorder treatment. This initiative targets eligible offenders who meet the clinical criteria for either an opioid use disorder or an alcohol use disorder, as determined by a physician, both during their incarceration and after their release from County jail. There is no County match required.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley

Yes-Dr. Coleman

**Old Business:** None

**New Business:** None

**Commissioner's Reports:**

- Commissioner McGonigle advised the Ag Learning Center project is progressing. There are plans in-hand and zoning issues are now being resolved. The location for the Center does not currently have an address and one will be needed for the zoning permits then building permits. He congratulated the Farrell Steelers football team for making it to the State Championship game that they did a great job. He advised the Commissioners received an email informing them that the Mercer High School was the region winner for PennDOT's Paint the Plow. Over 70 schools participated in our region and over 22,000 votes were cast at PennDOT.
- Commissioner Finley wished everyone a safe holiday season and to practice fire safety during the holidays.
- Commissioner Coleman reported the Courthouse will be closing at noon on Christmas Eve day and will reopen on Friday, December 26<sup>th</sup>.
- Sheriff Callahan reporting the Sheriff's Office hosted Shop with a Cop attended by 35 children and 35 Officers.
- Treasurer White advised dog licenses went on sale on December 1, 2025. She advised the costs of the licenses increased from the previous year and provided a price list.

**Recess to Salary Board**

**Public Comment:** None

**Questions of the Media:** None

**Motion to Adjourn**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**