

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

June 10, 2025

8:00 AM

ATTENDANCE

Clifford Hughes; Dave Swartz; Pat Suhrie; Bill Finley, Jr.; Robert Gregory; Karen Shipton; PJ Vahaly; Jim Riddle; Dan Goncz (Phone).

The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM

APPROVAL OF THE AGENDA

****A motion was made by Dave Swartz and seconded by Bill Finley, Jr. to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 5/13/2025 MEETING AS PRESENTED

****A motion was made by Dave Swartz and seconded by Robert Gregory to approve the minutes from the 5/13/2025 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Karen presented the list of bills to be paid for May/2025 (See Below):

Short Lived Asset Reserve Account: Last Statement (5/01/2025) Balance: \$243,593.01 One Transfer: \$3582.25. Balance as of 5/30/2025 : \$247,175.26.

Asset Reserve Restricted Account: Last Statement (5/01/2025) Balance: \$111,307.85. One Transfer: \$1636.88. Balance as of 5/30/2025 : \$112,944.73.

General Account: Last Statement (5/01/2025) Balance: \$189,145.09. (3) Deposits of \$39,532.96 and (15) Disbursements of \$35,533.46. Balance as of 5/30/2025: \$193,144.59.

The following invoices are being considered for payment:

4:02 PM	Neshannock Creek Watershed Joint Mun. Auth.
06/09/25	Expenses by Vendor Summary
Cash Basis	May 31, 2025
	May 31, 25
Ace fix-it Hardware	136.78
Barr and Shaffer	390.00
Commonwealth of PA DEP	1,000.00
Davidson, M. & Associates, Inc.	7,451.00
Findley Township	4,844.00
FNB Commercial Credit Card	14.58
Gannett Fleming, Inc.	11,800.00
Maier Duessel	1,500.00
NAPA Mercer	372.50
Penn Power 157/Acct. 577	165.25
Penn Power 825/Acct. 502	84.71
Penn Power 845/Acct. 525	3,042.31
Plantation Park Camper's Assoc.	178.00
Tepco Trumbold Equipment Co., Inc.	2,640.00
Tri-County Industries, Inc./57	176.40
Verizon	74.88
Wilmington Oil Company	500.18
TOTAL	34,170.70
TRANSFERS: SHORT LIVED ASSET RES. ACCT.:	3,582.25
ASSET RES. RESTRICTED ACCT.:	1,636.88
TOTAL INVOICES AND TRANSFERS:	\$39,389.83

**A motion was made by Robert Gregory and seconded by Clifford Hughes to approve the payment of bills submitted for May/2025 as presented. Motion carried unanimously.*

ENGINEER'S REPORT

The flows for the facilities are listed in the Engineer's Report.

Dan is suggesting we invite representatives from Plantation Park to our next meeting to discuss the flows for the park. Karen will provide Dan with the number of edu's they are being billed for since 2016. We will be getting very close to our limit at the plant once the SR19 project is added.

SR19 Project – We are at 90% design completion for the project. The required easement from Iron Bridge Inn has been received and is ready to be filed with the Mercer County Recorder of Deeds. There are multiple permits and approvals that are need for this project. These are listed in the Engineer's Report along with the anticipated submission dates. The Water Quality Management Part II Permit Application cannot be submitted to PA DEP until planning has been approved by PA DEP. Dan is working with PA DEP to expedite the final approval.

OPERATOR'S REPORT

The plant operated at 114,000/gal/day for the month of April 2025.

10.76 ton of sludge was hauled by Tri-County Industries, Inc. on 3/20/2025.

#2 pump VFD at the Thompson Rd. station was replaced.

Countryside – Pump was not pumping on 4/25/2025. Replaced old pump WM809869 with rebuilt pump WM547975.

Repaired pump WM809869 with a new stator.

OLD BUSINESS

None.

NEW BUSINESS

2024 Audit – Karen reported that the audit is complete and provided hard copies for all board members and electronic copies for all entities belonging to the Authority.

We had a USDA inspection (every 5 years) two weeks ago from Mathew McKnight and he stated that he wished all Authorities were as easy as ours. Our paperwork is all in order and reports are filed on time, and our building is compliant.

Hardship Case/Edward & Dorothy Wilson – 28 Dogwood Drive; Mercer, PA - **A motion was made by Bill Finley, Jr. and seconded by Clifford Hughes to waive all monthly user fees until their burned down home is rebuilt. Motion carried unanimously.* Mike Davidson offered to waive the grinder pump removal fee of \$250.00 and \$100.00 replacement fee for these customers.

Cummins Diesel – Karen will find out where we are in our contract with them. We are looking at other company options.

Request by Jim Riddle for Purchase of Printer, Paper and Mouse - **A motion was made by Bill Finley, Jr. and seconded by Clifford Hughes to approve the purchase of a printer, paper and mouse to be kept at the treatment plant not to exceed the combined cost of \$500.00. Motion carried unanimously.*

ADJOURNMENT

**A motion was made by Bill Finley, Jr. and seconded by Dave Swartz to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:32AM.*

Respectfully Submitted;

Karen B. Shipton
Administrator