

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

August 12, 2025

8:00 AM

ATTENDANCE

Dale Bestwick; Dave Swartz; Cliff Hughes; Robert Gregory; Bill Finley, Jr.; Karen Shipton; Dan Goncz; Jim Riddle.

*\*The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM\**

APPROVAL OF THE AGENDA

*\*A motion was made by Dale Bestwick and seconded by Cliff Hughes to approve the agenda as presented. Motion carried unanimously.*

APPROVAL OF MINUTES FROM THE 7/08/2025 MEETING AS PRESENTED

*\*A motion was made by Dale Bestwick and seconded by Robert Gregory to approve the minutes from the 7/08/2025 meeting as presented. Motion carried unanimously.*

PUBLIC COMMENT

None.

TREASURER'S REPORT

Karen presented the list of bills to be paid for July/2025 (See Below):

**Asset Reserve Restricted Account:** Last Statement (7/01/2025) Balance: \$114,581.61. One Transfer: \$1636.88. Balance as of 7/31/2025 : \$116,218.49.

**Short Lived Asset Reserve Account:** Last Statement (7/01/2025) Balance: \$250,757.51. One Transfer: \$3582.25. Balance as of 7/31/2025 : \$254,339.76.

**General Account:** Last Statement (7/01/2025) Balance: \$129,650.89. (7) Deposits of \$14,811.19 and (17) Disbursements of \$41,633.65. Balance as of 7/31/2025: \$102,828.43.

The following invoices are being considered for payment:

9:30 PM		Neshannock Creek Watershed Joint Mun. Auth.	
08/11/25		Expenses by Vendor Summary	
Cash Basis		July 2025	
			Jul 25
Ace fix-it Hardware			79.80
Barber's Chemicals			452.00
Barr and Shaffer			1,750.00
Cummins Bridgeway, LLC			529.11
Davidson, M. & Associates, Inc.			7,451.00
FNB Commercial Credit Card			275.26
Gannett Fleming, Inc.			6,200.00
Homer Sanitary			470.00
Mercer County Prothonotary			54.25
Penn Power I57/Acct. 577			167.58
Penn Power I835A/Acct. 502			69.68
Penn Power I845/Acct. 628			3,803.99
Plantation Park Camper's Assoc.			125.38
Tepco Trombold Equipment Co., Inc.			2,103.00
Tri-County Industries, Inc./57			53.47
Tri-County Industries, Inc./845 Perry Hwy			102.93
USA Blue Book			265.32
Verizon			40.01
TOTAL			23,992.78
TRANSFERS: Short Lived Asset Res. Account:			3,582.25
Asset Reserve Restricted Account:			1,636.88
TOTAL TRANSFERS AND INVOICES:			\$29,211.91

*\*A motion was made by Bill Finley, Jr. and seconded by Dale Bestwick to approve the payment of bills submitted for July/2025 as presented. Motion carried unanimously.*

Karen stated that all invoices were available and bank statements all balanced to QB and were also available for review.

### **ENGINEER'S REPORT**

The flows are listed on the report Dan presented.

Plantation Park – They are currently at (66) edu's. Dan has had numerous lengthy conversations with Don Patterson who is no longer on their board, but is still their caretaker for the sewer system. They are supposed to submit a corrective action plan this week. Dan spoke with the engineer they have hired to do a lot of the work and Dan told him what we are looking for. Don confirmed to Dan that they disconnected the backwash water. They will have to work with PA DEP on what to do with the backwash water because they can't put it in the sewer. Basically they will work with the different sections and work their way through replacing pipe. Dan told Don the Authority was going to send a bill for a tap fee to the park in January according to what their edu's are at the time. The ultimate desire is to free up capacity at the plant.

Project Cake – The planning document was issued. They didn't have to do sewage facilities planning because we demonstrated that there is enough capacity at the plant. They have our comments on their sewer design. They are working on their pumpstation design. We want them to connect the pumpstation directly into the plant not the pressure sewer.

SR19 Project Iron Bridge Inn – We are waiting for the Part II Permit but we are moving forward with Pennvest. Pennvest provided pre-application consultation meeting date of 8/18/2025.

### **OPERATOR'S REPORT**

The flow at the plant for June/2025 was 94,000/gal/day on a 115,000/gal/day permit.

Everything ran within the permit limits.

No sludge was hauled. Beds were poured.

There were (2) grinder pump call outs.

### **OLD BUSINESS**

Hites, Charles and Susanna; 8 Clintonville Rd. – A certified letter was mailed asking the person(s) living there to call the office so we know if there is anyone living there. The Hites are both deceased. Their son (Karen believes) is staying there (according to a neighbor) and he signed the card and returned it but never called the office as requested. Karen will reach out to our solicitor for guidance.

### **NEW BUSINESS**

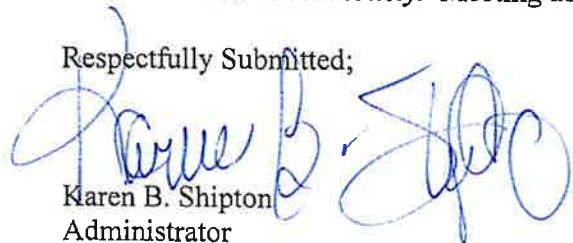
From Ray Bogaty's office a notice was received stating there would be a Variance Hearing for the property on SR19 on 8/5/2025 at 6pm.

Karen stated there were customers on the Tax Upset Sale list that do not have liens filed. This is just and FYI for the board members.

**ADJOURNMENT**

*\*A motion was made by Cliff Hughes and seconded by Bill Finley, Jr. to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:30AM.*

Respectfully Submitted;

A handwritten signature in blue ink, appearing to read "Karen B. Shipton", is written over the typed name. The signature is stylized with a large, looping initial 'K' and a distinct 'S' at the end.

Karen B. Shipton  
Administrator