

MEETING OF THE MERCER COUNTY SALARY BOARD

August 28, 2025

Members Present:

2025-75 RESOLUTION to approve 08/07/2025 Salary Board MINUTES:

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-76 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Chief Deputy Warden position in the Jail to a PA09 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-77 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Deputy Warden of Security position in the Jail to a PA08 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-78 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Lieutenant position in the Jail to a PA07 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-79 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Fiscal Assistant position in the Jail to a PA05 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-80 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Assistant Records Coordinator position in the Jail to a PA05 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-81 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Administrative Assistant position in Public Safety/EMA Department to a PA04 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-82 RESOLUTION to approve the following Salary Board actions:

Reclassification of the First Deputy position in the Clerk of Courts Department to a PA05 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-83 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Second Deputy position in the Clerk of Courts Department to a PA04 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-84 RESOLUTION to approve the following Salary Board actions:

Reclassification of the First Deputy position in the Register of Wills Department to a PA05 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-85 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Second Deputy position in the Register of Wills Department to a PA04 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-86 RESOLUTION to approve the following Salary Board actions:

Reclassification of the First Deputy position in the Recorder Department to a PA05 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-87 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Second Deputy position in the Recorder Department to a PA04 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-88 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Clerical Assistant position in the Recorder Department to a TCC07 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-89 RESOLUTION to approve the following Salary Board actions:

Eliminate one Application Support Specialist in the MIS Department effective September 6, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-90 RESOLUTION to approve the following Salary Board actions:

Create one IT Specialist I position in the MIS Department at the PA07 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-91 RESOLUTION to approve the following Salary Board actions:

Eliminate three Intake Officer/Locator positions in the Domestic Relations Department effective September 6, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-92 RESOLUTION to approve the following Salary Board actions:

Create three Initiation Officer positions in the Domestic Relations Department at the PA03 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-93 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Senior Procedure Clerk position in the Domestic Relations Department to a TCN06 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-94 RESOLUTION to approve the following Salary Board actions:

Eliminate one Data Processing Tech position in the Domestic Relations Department effective September 6, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-95 RESOLUTION to approve the following Salary Board actions:

Create one Administrative Assistant/Medical & IRS Coordinator position in the Domestic Relations Department at the PA03 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-96 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Assistant Director position in the Domestic Relations Department to the PA08 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-97 RESOLUTION to approve the following Salary Board actions:

Reclassification of the Chief County Detective/Director of Forensics position in the District Attorney's Department to the PA08 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-98 RESOLUTION to approve the following Salary Board actions:

Eliminate one Clerical Assistant PT position in the District Attorney's Department effective September 6, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-99 RESOLUTION to approve the following Salary Board actions:

Create one Preliminary Hearing Specialist position in the District Attorney's Department at the PA04 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-100 RESOLUTION to approve the following Salary Board actions:

Eliminate two Administrative Assistant PA03 positions in the District Attorney's Department effective September 6, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-101 RESOLUTION to approve the following Salary Board actions:

Create one Discovery Specialist position in the District Attorney's Department at the PA03 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-102 RESOLUTION to approve the following Salary Board actions:

Create one Warrant Specialist position in the District Attorney's Department at the PA04 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-103 RESOLUTION to approve the following Salary Board actions:

Create one Lead Machine Custodian position in the Elections Department at the ELHR2 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-104 RESOLUTION to approve the following Salary Board actions for positions reporting to the Courts:

Reclassification of the Administrative Assistant/Master position to a PA04 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-105 RESOLUTION to approve the following Salary Board actions for positions reporting to the Courts:

Reclassification of the Administrative Assistant / MDJ position to a PA04 level effective September 7, 2025.

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-106 RESOLUTION to approve the following Salary Board actions:

Approve a Memorandum of Understanding with United Steel Workers Union, Local 1355-05 (USW) to increase each step of the TCE pay scale by \$2.61/hr. effective September 7, 2025. The 2026 pay scale would then increase by +\$0.25 then 3% per the current CBA.

Moved:

Seconded:

Vote:

Old Business:

New Business:

Motion to Adjourn.

Moved:

Seconded:

Attest:

Chief Clerk

Mercer County Salary Board