

# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

February 5, 2026

**Members Present:**

**Prayer:**

**Pledge of Allegiance:**

**Others Present:**

**General Discussion Items:** One request for Use of Courthouse Grounds was received and approved for the Mercer County Community Band 2026 Summer Concert Series scheduled for Fridays from June 26 to August 7.

**Public Comment on Agenda Items:**

**# 2026-040** RESOLUTION to approve 01/22/2026 Commissioners' Meeting MINUTES:

**Moved:**

**Seconded:**

**Vote:**

## CYS

**# 2026-041** RESOLUTION to enter into AGREEMENTS with the following provider for services listed.

EFFECTIVE 07/01/2025 – 06/30/2026

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Amy Swigart Family Specialist, LLC</b> 602 Evans City Road Suite 103 Butler, PA 16001	Individual Sessions	\$80.00	Per Hour
	Family Sessions	\$100.00	Per Hour
	Supervised Visits	\$70.00	Per Hour
	Letters to a Third Party	\$70.00	Per Hour
	Phone calls billed at 15 min. increments	\$70.00	Per Hour
	Reading/Responding to texts & emails	\$70.00	Per Hour
	Depositions	\$250.00	Per Hour
	Testimony	\$250.00	Per Hour
	Mileage	\$0.54	Per Mile
	Travel	\$50.00	Per Hour
	Time away from office on client behalf	\$75.00	Per Hour
	Retainer Fee	\$700.00	Per Session

**Moved:**

**Seconded:**

**Vote:**

**HUMAN RESOURCES**

# **2026-042** RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>E911</b>		
Joshua Rial PT Telecommunicator	01/22/2026	TCE-00-01 (\$21.10/hr.)
Gianna Randolph FT Telecommunicator	02/11/2026	TCE-00-02 (\$23.12/hr.)
<b>CYS</b>		
Cheyenne Karg Clerk Typist I	02/17/2026	YCL-00-01 (\$17.37/hr.)
<b><u>SEPARATION FROM EMPLOYMENT</u></b>		
<b><u>BUILDING/GROUNDS</u></b>		
Heath Miller Maintenance III	01/30/2026	
<b>CORONER</b>		
Dr. David Hoyt Deputy Coroner	01/10/2026	
<b>CONSERVATION DISTRICT</b>		
Ava Bruschi Mosquito Program Coordinator	02/14/2026	
<b>CYS</b>		
Kathryn Shawley Caseworker II	01/31/2026	
<b>DISTRICT ATTORNEY</b>		
Stephen Fabian Assistant District Attorney	02/14/2026	
<b>E911</b>		
Kristen Norris PT Telecommunicator	01/24/2026	
<b>JAIL</b>		
Ardelle Goodman FT Corrections Officer	01/24/2026	

**Moved:**

**Seconded:**

**Vote:**

02/05/2026

## **HUMAN RESOURCES**

# **2026-043** RESOLUTION to approve the following HUMAN RESOURCES actions for positions reporting to the Courts:

<b>NAME/POSITION TRANSFERS</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b>JUDGE WALLACE</b> Timothy Clanton Law Clerk	02/09/2026	LCLK1-10-00 (\$72,470/yr.) Assistant District Attorney

## **SEPARATION FROM EMPLOYMENT**

<b>LAW LIBRARY</b>	
Stephanie Smith Law Librarian	01/22/2026

**Moved:** **Seconded:**  
**Vote:**

## **ORDINANCES**

<b>ORDINANCE</b>	<b>TITLE</b>	<b>AMOUNT</b>	<b>DATE RANGE</b>
# <b>2026-044</b>	N/A	N/A	Effective 02/05/2026

Resolution to adopt and enact Ordinance 3-1980, Amendment 47, an Ordinance amending Ordinance No. 3 of 1980 entitles "An Ordinance providing for the County of Mercer to set weight limits on County-owned and County-maintained bridges and to close County-owned and County-maintained bridges, pending repair of the same, pursuant to the authority granted to the County of Mercer in the Vehicle Code, Act of June 17, 1976, P.L. 162 No 81 § 1 et seq, 75 PA C.S.A. § 101 et seq." by amending weight limits on designated County-owned bridges and penalties for violation thereof.

**Moved:** **Seconded:**  
**Vote:**

## **APPOINTMENTS**

### **RESOLUTION**

# **2026-045** Resolution to confirm the following Re-appointment to the CITY OF SHARON SANITARY AUTHORITY BOARD for the term as specified:

David Stabile	01/01/2026 – 12/31/2030
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**Moved:** **Seconded:**  
**Vote:**

## **APPOINTMENTS**

### **RESOLUTION**

**# 2026-046** Resolution to confirm the following Re-appointments to the MERCER COUNTY CONSERVATION DISTRICT BOARD for the terms as specified:

James P. Rust	01/01/2026 – 12/31/2029
Jeremy Albert	01/01/2026 – 12/31/2029

**Moved:**

**Seconded:**

**Vote:**

## **COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2026-047</b>	N/A	N/A	Effective 02/05/2026

Resolution to authorize the County Solicitor to execute a Tax Assessment Appeal Settlement Agreement and Stipulation with the City of Farrell and Farrell Area School District for the purpose of settling the tax assessment appeal filed by GNW Properties, LLC regarding commercial property located at 827 Sharon-New Castle Road. The settlement would reduce the assessed value of the property from \$202,500.00 to \$100,000.00.

**Moved:**

**Seconded:**

**Vote:**

## **COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2026-048</b>	N/A	N/A	Effective 02/05/2026

Resolution to authorize the County Solicitor to execute a Tax Assessment Appeal Settlement, and Stipulation with Shenango Township and the West Middlesex Area School District, for the purpose of settling the tax appeal, filed by the Thomas E. Bayus Revocable Living Trust, regarding residential property located at 111 Clubhouse Circle, Unit 6B. The settlement would reduce the assessed value of the property from \$43,150.00 to \$32,200.00.

**Moved:**

**Seconded:**

**Vote:**

## **COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2026-049</b>	N/A	N/A	02/05/2026-12/31/2027

Resolution to appoint Commissioner Timothy McGonigle as the representative of the Mercer County Board of Commissioners to the Penn-Northwest Development Corporation Board of Directors. This appointment is made pursuant to the Penn-Northwest By-Laws that allows for one of the Commissioners to be the one Public Sector Director to serve on the Penn-Northwest Board.

**Moved:**

**Seconded:**

**Vote:**

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-050	N/A	N/A	Effective 12/31/2025

Resolution to amend a Resolution that was approved at a Commissioners' Public Meeting held on December 21, 2017, to encumber Liquid Fuels Tax Funds for a bridge project. Change the encumbrance amount from \$100,000.00 to \$150,000.00, for the superstructure rehabilitation of Mercer County Bridges 2107, 2108, and 2111 on Hosack Road in Jackson Township, over tributaries to Fox Run and over Yellow Creek, respectively. Each of these locations has Federal funding but not enough to cover the entire construction cost. This encumbrance will be saved to use toward construction balances after the Federal funding is exhausted.

**Moved:**

**Seconded:**

**Vote:**

**INTERMEDIATE PUNISHMENT PROGRAM**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-051	GovAI Software Solutions LLC 514 Magaro Road, #679 Enola, PA 17025	\$5,400.00	01/01/2026-12/31/2026

Resolution to approve the renewal of the 2026 Adult Probation Case Management System license. Costs remain the same as previous year.

**Moved:**

**Seconded:**

**Vote:**

**LAWRENCE-MERCER COUNTIES RECYCLING/SOLID WASTE DEPARTMENT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-052	Lilly Reed 2783 Highland Road Hermitage, PA 16148	Not to exceed \$4,000.00	Effective 02/05/2026

Resolution to approve contracting with Lilly Reed for the creation of educational materials that support the Glass Recycling Program. The project includes, but is not limited to, the design of a tri-fold brochure, informational rack card, and informational flyer marketing the program. All design, formatting, and preparation of the final files are included in the program fees. Total cost for the project will not exceed \$4,000.00. All costs are 100% reimbursable from the PA DEP 902 Glass Recycling Program grant funds.

**Moved:**

**Seconded:**

**Vote:**

**LAWRENCE-MERCER COUNTIES RECYCLING/SOLID WASTE DEPARTMENT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-053	Hempfield Township 278 South Mercer Street Greenville, PA 16125	N/A	Effective 02/05/2026

Resolution to approve Mercer County entering into a Site Agreement with Hempfield Township for the Glass Recycling Drop-off Program. The Site Agreement details the cooperation between each party for hosting a drop-off collection container for recycling glass bottles, jugs, and jars.

**Moved:****Seconded:****Vote:****PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-054	Tower Services Unlimited 6580 Red Top Road Harrisburg, PA 17111-4822	\$9,375.00	Effective 02/05/2026

Resolution to approve Tower Services Unlimited to perform a Phase 1 Environmental Study at the Masury Tower Site in advance of the tower and compound replacement. Cost to be paid from the 2025 Bond Fund.

**Moved:****Seconded:****Vote:****PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-055	Motorola Solutions 809 Pinnacle Drive, Suite G Linthicum Heights, MD 21114	\$5,700.00	Effective 02/05/2026

Resolution to approve up to four (4) employees to attend the GIS Administrator Workshop. Training is virtual, available 24 hours a day, over three (3) consecutive days. Cost will be paid from 911 Fund 244.

**Moved:****Seconded:****Vote:**

**TAX ASSESSMENT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-056	Richard G. English & Associates, Inc. 191 Connelly Blvd. Sharon, PA 16146	\$10,200.00 monthly	01/01/2026-12/31/2026

Resolution to approve an agreement with the vendor to provide assessment evaluation and related services for the County in accordance with the laws of the Commonwealth of Pennsylvania and applicable court decisions.

**Moved:****Seconded:****Vote:****GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2026-057	Pennsylvania Department of Environmental Protection DEP Vector Management P.O. Box 1467 Harrisburg, PA 17105	\$114,927.00	Effective 02/05/2026

Resolution to accept an award for the 2026 Mosquito-borne Disease Control Program Grant, to provide funding for "Personnel" salaries/benefits and equipment, to support surveillance, education and outreach to the public, habitat reduction, and treatment of mosquitos for Mercer, Crawford, and Butler Counties. Tick surveillance will also be completed as part of the program. Performance period is 01/01/2026–12/31/2026. No County match is required.

**Moved:****Seconded:****Vote:****Old Business:****New Business:****Commissioner's Reports:****Public Comment:****Questions of the Media:**

**Motion to Adjourn**  
**Moved:**

**Seconded:**

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**