

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

March 5, 2026

Members Present:

Prayer:

Pledge of Allegiance:

Others Present:

General Discussion Items: One request for Use of Courthouse Grounds was received and approved for the Brews, Bands, and Bikes Event sponsored by the Mercer Art Commission and Mercer Area Boomtown on August 1, 2026.

Public Comment on Agenda Items:

2026-082 RESOLUTION to approve 02/19/2026 Commissioners' Meeting MINUTES:

Moved:

Seconded:

Vote:

PROCLAMATION

2026-083 RESOLUTION to approve a PROCLAMATION to recognize March 15, 2026, through March 21, 2026, as PENNSYLVANIA 4-H WEEK.

Moved:

Seconded:

Vote:

CYS

2026-084 RESOLUTION to enter into AGREEMENTS with the following providers for services listed.

EFFECTIVE 07/01/2025 – 06/30/2026

VENDOR	PROGRAM	RATE	TERM
Youth Advocate Programs, Inc. 3899 North Front Street Harrisburg, PA 17110	Addendum: Foster Youth Transition Living Program	\$59.80	Daily
Berardinelli School of Driving 5809 Glenwood Court Export, PA 15632	Driving Lessons Cancellation Fee (under 48 hours)	\$90.00 \$90.00	Hourly Each

Moved:
Vote:

Seconded:

HUMAN RESOURCES

2026-085 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DISTRICT ATTORNEY		
Jeffery Schindel Assistant District Attorney	03/16/2026	ATTY-00-01 (\$68,972.91/yr.)
Alissa Kretser Assistant District Attorney	03/10/2026	ATTY-03-01 (\$77,137.49/yr.)
Constance Leonard Administrative Assistant	03/09/2026	PA03-00-01 (\$17.95/hr.)
<u>BUILDING/GROUNDS</u>		
Wyatt Jones Maintenance Tech I	03/09/2026	TCC04-00-01 (\$18.12/hr.)
Zachery Zahniser Maintenance Tech II	03/09/2026	TCC07-00-01 (\$19.64/hr.)
<u>SHERIFF</u>		
Thomas Burke PT Deputy Sheriff	03/02/2026	SD00-00-00 (\$20.33/hr.) Correction from 02/19/2026
<u>E911</u>		
Mandy Tyger PT Telecommunicator	03/16/2026	TCE-00-01 (\$21.10/hr.)
<u>TRANSFERS</u>		
<u>JAIL</u>		
Shannon Hedglin Asst. Records Coordinator	03/09/2026	PA05-03-01 (\$23.88/hr.) Transfer from D.A.'s Office
<u>SEPARATION FROM EMPLOYMENT</u>		
<u>JAIL</u>		
Joshua Kearney Correctional Officer	02/20/2026	
Lahtifa Barrett Correctional Officer	02/20/2026	

Moved:
Vote:

Seconded:

HUMAN RESOURCES

2026-086 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
JUDGE AMRHEIN		
Jane (Pam) Dorfi Court Crier	03/23/2026	TIPCC-20-00 (\$12.34/hr.)

SEPARATION FROM EMPLOYMENT

Laura Murray Enforcement Officer	02/27/2026
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Moved:
Vote:

Seconded:

ORDINANCES

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2026-087	N/A	N/A	Effective 03/05/2026

Resolution to adopt and enact Ordinance 2026-002 of the Board of Commissioners, County of Mercer, setting forth a schedule of fees to be effective March 5, 2026, repealing all Ordinances or Resolutions inconsistent herewith; making the provisions hereof severable and providing for future adjustments by Resolution.

Moved:
Vote:

Seconded:

APPOINTMENTS

RESOLUTION

2026-088 Resolution to confirm the following Re-appointment(s) to the MERCER COUNTY CONSERVATION DISTRICT BOARD for the term as specified:

Timothy M. McGonigle Commissioner 01/01/2026 – 12/31/2026

Moved:
Vote:

Seconded:

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-095	N/A	N/A	Effective 03/05/2026

Resolution to approve the submission of a request to extend the three-year Project Activity Completion requirement for Contract #C000086331 (FFY 2022 CDBG) for the 2022 OBO Pine Housing Rehabilitation (Activity #57329), 2022 OBO Grove City (Pending Revision), and 2022 OBO Sharpsville-N. Mercer Avenue (Activity #58620) from July 26, 2026 to October 26, 2026.

Moved: **Seconded:**
Vote:

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-096	N/A	N/A	Effective 03/05/2026

Resolution to approve the submission of the CDBG Federal Fiscal 2021 Monitoring Activity Progress Report.

Moved: **Seconded:**
Vote:

SHERIFF

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-097	TopCap Auto & Truck Accessories 738 Colt Road Transfer, PA 16154	\$1,458.00	Effective 03/05/2026

Resolution to approve the purchase and application of identifying reflective graphics on two (2) 2026 Ford Interceptor SUVs for the Sheriff's Office motor fleet at a cost of \$729.00 per unit.

Moved: **Seconded:**
Vote:

Old Business:

New Business:

Commissioner's Reports:

Recess to Salary Board

Public Comment:

Questions of the Media:

Motion to Adjourn

Moved:

Seconded:

Attest:

Chief Clerk

Mercer County Board of Commissioners