

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**April 16, 2026**

**Members Present:**

**Prayer:**

**Pledge of Allegiance:**

**Others Present:**

**General Discussion Items:**

**Public Comment on Agenda Items:**

**# 2026-142 RESOLUTION to approve 04/02/2026 Commissioners' Meeting MINUTES:**

**Moved:**

**Seconded:**

**Vote:**

**PROCLAMATION**

**# 2026-143 RESOLUTION to approve a PROCLAMATION to recognize KALEB YOUNG for receiving an Eagle Scout Award, the highest honor achieved in Scouting.**

**Moved:**

**Seconded:**

**Vote:**

**PROCLAMATION**

**# 2026-144 RESOLUTION to approve a PROCLAMATION to recognize April 12<sup>th</sup> through April 18<sup>th</sup>, 2026 as NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK.**

**Moved:**

**Seconded:**

**Vote:**

**PROCLAMATION**

**# 2026-145 RESOLUTION to approve a PROCLAMATION to recognize April 19<sup>th</sup> through April 25<sup>th</sup>, 2026 as LIBRARY WEEK.**

**Moved:**

**Seconded:**

**Vote:**

**PROCLAMATION**

**# 2026-146 RESOLUTION to approve a PROCLAMATION to recognize May 3<sup>rd</sup> through May 9<sup>th</sup>, 2026 as NATIONAL SMALL BUSINESS WEEK.**

**Moved:**  
**Vote:**

**Seconded:**

**REFUNDS**

# 2026-147 RESOLUTION to approve the following REFUNDS listed effective 04/16/2026.

<b>NAME/ADDRESS</b>	<b>DISTRICT</b>	<b>R.E.</b>	<b>REFUND</b>	<b>REASON</b>
Smith, Timothy C 29 Browntown Rd Slippery Rock, PA 16057	Liberty Twp	X	\$130.86	Mobile Home Razed
<b>**Correction from Refunds Request dated April 2, 2026</b>				
Alexander, Ray II & Jennifer 49 N. Race Street Greenville, PA 16125	Greenville Boro	X	\$ 53.08	Razed Building
Thiel College 75 College Avenue Greenville, PA 16125	Greenville Boro	X	\$122.62	Razed Dwelling & Garage

**Moved:**  
**Vote:**

**Seconded:**

**HUMAN RESOURCES**

# 2026-148 RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>CYS</b>		
Joshua Weaver Temp. Caseworker I	04/14/2026	YCW-00-01 (\$21.27/hr.) Correction from 04/02/2026
<b>JAIL</b>		
Luis Rodriguez FT Corrections Officer	04/13/2026	JCO-00-01 (\$19.73/hr.) Correction from 04/02/2026
Tyler Croll FT Corrections Officer	04/20/2026	JCO-00-01 (\$19.73/hr.)
Allie Claycomb FT Corrections Officer	04/20/2026	JCO-00-01 (\$19.73/hr.)
<b><u>TRANSFERS</u></b>		
<b>BRIDGE</b>		
Katie Tomanek Bridge Administrator 04/16/2026	04/19/2026	PA05-04-01 (\$24.71/hr.) Transfer from Administrative Secretary

**CLERK OF COURTS**

LeAnn Jenkins 04/27/2026 PA04-06-01 (\$24.23/hr.)  
Assist. Cost Collections Coordinator Transfer from DRS

**HUMAN RESOURCES**

Nicole Sweitzer 04/19/2026 PA08-05-01 (\$65,263.00/yr.)  
Assist Director of Human Resources

**JAIL**

Sharin Robb 04/19/2026 PA05-08-01 (\$29.11/hr.)  
Officer Coordinator Transfer from Administrative Assistant

**PUBLIC DEFENDER**

Kelsey DeCarmen 04/20/2026 PA03-05-01 (\$21.11/hr.)  
Administrative Assistant Transfer from MDJ Greenville

**SEPARATION FROM EMPLOYMENT**

**JAIL**

Frederick DeLong 04/11/2026  
FT Corrections Officer

Carter Griffith 04/14/2026  
FT Corrections Officer

**DISTRICT ATTORNEY**

Anna Kavulla 05/02/2026  
Intern

**Moved: Seconded:**  
**Vote:**

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-149	JET Excavating Co. 4354 East South Range Road New Middletown, OH 44442	\$11,295.99	Effective 04/07/2026

Resolution to accept a change order to provide a hydrocarbon resistant geomembrane material to wrap the approved elasticized expanded polystyrene (EPS) during reconstruction of Bridge 2107/2108 on Hosack Road in Jackson Township. The original bid unit price total for this project was \$987,959.00.

**Moved: Seconded:**  
**Vote:**



**Moved:**  
**Vote:**

**Seconded:**

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-154	N/A	N/A	Effective 04/16/2026

Resolution to authorize the advertisement of a Request For Proposals for a Countywide Housing Rehabilitation Professional Service Provider. The advertisement will be published on April 17<sup>th</sup> and 24<sup>th</sup>, 2026 with proposals due back to MCRPC by May 8, 2026. The County Commissioners will award the selected firm at their May 21 Commissioner meeting.

**Moved:**  
**Vote:**

**Seconded:**

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-155	N/A	N/A	Effective 04/16/2026

Resolution to adopt a vendor verification policy. The adoption of this policy serves as a corrective action identified in 2024 and will ensure compliance with applicable requirements and strengthen internal controls.

**Moved:**  
**Vote:**

**Seconded:**

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-156	N/A	N/A	Effective 04/16/2026

Resolution to adopt the Mercer County Housing Rehabilitation Guidebook to administer housing programs and ensure compliance with applicable regulations. A formal record of adoption is required for monitoring. The Guidebook will be updated yearly with Federal adjusted Home Income limits required by HUD.

**Moved:**  
**Vote:**

**Seconded:**

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-157	Interaction Insight Corp. 125 Half Mile Rd., Suite 200 Red Bank, NJ 07701	\$13,773.00	06/01/2026-05/31/2027

Resolution to approve renewal of annual maintenance for the Eventide Voice Recorder System. There is an increase of \$401.00 from the previous year. Cost to be paid from Fund 244.

**Moved:**  
**Vote:**

**Seconded:**

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-158	PEAKE 8684 Veterans Hghwy, Suite 301 Millersville, MD 21108	\$6,144.60	08/01/2026-07/31/2027

Resolution to approve the annual renewal of satellite service and 24/7 support for the command post. There is no increase from the previous year, and this cost reflects a 5% early renewal discount. Costs to be paid 50% from Hazmat Fund 250 and 50% from EMA Fund 100.

**Moved:**  
**Vote:**

**Seconded:**

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-159	Roth Mechanical, Inc. 3820 Esther Lane Hermitage, PA 16148	\$3,890.00	Effective 04/16/2026

Resolution to approve the purchase of a replacement HVAC unit and humidifier for the 9-1-1 computer room. Cost to be paid from 9-1-1 Fund 244.

**Moved:**  
**Vote:**

**Seconded:**

**SHERIFF**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-160	SpyPoint 330 Rue de la Jaqcues Cartier Victoriaville, Quebec G6T1Y3	\$240.00	05/08/2026-05/07/2027

Resolution to approve the renewal of software subscription service for camera use. Cost to be paid from Fund 322.

**Moved:**  
**Vote:**

**Seconded:**



**Recess to Salary Board**

**Public Comment:**

**Questions of the Media:**

**Motion to Adjourn**

**Moved:**

**Seconded:**

**Attest:**

\_\_\_\_\_  
**Chief Clerk**

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\_\_\_\_\_  
**Mercer County Board of Commissioners**