

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

September 3, 2026

Members Present: Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

Prayer: Commissioner Coleman

Pledge of Allegiance: Was held

Others Present: Brian Gruber, John Libonati, Joanie Micsky, Dave Moyer, Deb Sicilian, Nicole Sweitzer, Amber White, Tracy Bornick, Jeanne Croyle, Ralph Oaks, Maggie Oaks, Bill McConnell, Roni Shilling

General Discussion Items: None

Public Comment on Agenda Items: None

2026-360 RESOLUTION to approve 08/20/2026 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

2026-361 RESOLUTION to approve 08/28/2026 Commissioners' Special Meeting MINUTES:

Moved: Dr. Coleman

Seconded: Mr. Finley

Vote: Abstain, not present at meeting-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATION

2026-362 RESOLUTION to approve a PROCLAMATION to recognize CALEB STRIGHT for receiving the Window Keeper Civic Honor for 2026.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATION

2026-363 RESOLUTION to approve a PROCLAMATION to recognize the month of September as NATIONAL RECOVERY MONTH in Mercer County.

Comment: Tracy Bornick, Behavioral Health Administrator, advised the County's recovery centers are holding sober activities throughout the month and thanked the Commissioners for the proclamation.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

09/03/2026

REFUNDS

2026-364 RESOLUTION to approve the following REFUND listed effective 09/03/2026.

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Community Hope Investment Partnership 1479 N. Hermitage Rd Hermitage, PA 16148	Hermitage C	X	\$11,839.66	Parcel transferred in error

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

CYS

2026-365 RESOLUTION to enter into AGREEMENTS with the following providers for services listed.

EFFECTIVE 07/01/2026 – 06/30/2027

VENDOR	PROGRAM	RATE	TERM	
David R. Gloss Attorney at Law 6 Plum Street Greenville, PA 16125	Child Representation Parent Representation Educational Decisionmaker	\$75.00	Hourly	
Family Services of Northwest PA, Inc. (In-Home) 5100 Peach Street, 2 nd Floor Erie, PA 16509	Family Preservation Brief Services Multi Systemic Therapy Family Behavior Therapy Family Group Decision Making - Conference - Follow-Up - Successful Referral - Unsuccessful Referral	\$149.00 \$149.00 \$300.00 \$223.00 \$3,000.00 \$1,000.00 \$1,000.00 \$250.00	Hourly Hourly Hourly Hourly Each Each Each Each	
Community Health Partnership Of Mercer County P.O. Box1201 Hermitage, PA 16146	CTC Mobilizer	\$51,994.80	Annually	
Pathways Adolescent Center, Inc. 370 Seneca Street Oil City, PA 16301	Pathways Adolescent Center Pathways Adolescent Center 2 New Beginnings for Girls Transitional Living #2 – Unit #6 Transitional Living #3 – Unti #7 NB Transitional Living Transitional Living Transitional Living Emergency Shelter Unit 3 Emergency Shelter Unit 4 Emergency Shelter Unit 8	PA PA NB TL TL NT NT NT ES ES ES	\$315.00 \$315.00 \$330.00 \$305.00 \$305.00 \$294.40 \$294.00 \$294.00 \$615.00 \$615.00 \$615.00	Daily Daily Daily Daily Daily Daily Daily Daily Daily Daily Daily

Emergency Shelter Unit	ES	\$615.00	Daily
Complex Cases	CC	\$1,495.00	Daily
Complex Cases Unit 5	CC	\$1,495.00	Daily
Additional Complex Case Unit 11	CC	\$1,495.00	Daily
Girls Complex Case Unit 10	GC	\$1,950.00	Daily
Comprehensive Unit 12	CU	\$1,250.00	Daily

JusticeWorks Youthcare
1500 Ardmore Boulevard
Suite 410
Pittsburgh, PA 15221

VIP (Violation Initiative Program)			
- VIP Direct Cost		\$99.00	Hourly
- VIP Indirect Cost		\$99.00	Hourly
- VIP Travel Cost		\$.076	Per Mile
Independent Living Program		\$106.00	Hourly
Seeking Safety Program		\$106.00	Hourly
Supervised Visits		\$89.00	Hourly

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

HUMAN RESOURCES

2026-366 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
E-911		
Gianna Colello PT Telecommunicator	09/21/2026	TCE-00-01 (\$21.10/hr.)
Eric Urban PT Telecommunicator	09/21/2026	TCE-00-01 (\$21.10/hr.)
<u>TRANSFERS</u>		
PUBLIC DEFENDER		
Maximilian Snowden First Assistant Public Defender	09/07/2026	ATTY1-00-01 (\$76,774.06/yr.) Transfer from Asst. Public Defender
Samantha Clemente Administrative Assistant	09/07/2026	PA03-04-01 (\$20.20/hr.) Transfer from Sr. Proc Clerk for MDJ Odem
E-911		
Gianna Randolph PT Telecommunicator	08/23/2026	TCE-01-01 (\$23.58/hr.) Transfer from FT

SEPARATION FROM EMPLOYMENT

CONSERVATION DISTRICT

Samantha Angelucci 09/15/2026
Intern

Laris Bielata
Intern 10/04/2026

Adam Luther
Intern 09/09/2026

CORONER

Chris Loutzenhiser
PT Deputy Coroner 09/02/2026

Comment: Coroner Libonati thanked the Commissioners for their support in the advancements of the Coroner's Office and recognized Chris Loutzenhiser for 26 years of service with the Coroner's Office. He discussed the attributes of the prospective new hire, Jenna Rabideau, who started with the Coroner's Office as an intern through West Central Job Partnership. Commissioner McGonigle informed everyone that this is how the internships are supposed to work through the job partnership program, that the interns will stay and work in the community.

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-367	National Fuel Gas Distribution Corporation P.O. Box 2081 Erie, PA 16512	\$5,660.02	Effective 09/03/2026

Resolution to approve a new natural gas service for the Mercer County Agricultural and Conservation Community Learning Center at Munnell Run Farm. New service includes an extension of the gas main line and installation of a service line and meter. Costs to be paid from the ARPA CPF Multi-Purpose Community Grant.

Comment: Commissioner McGonigle advised this is the ongoing project at Munnell Run Farm. The utilities are being put in, the concrete has been poured, and the walls are going up. This Gas line will serve the Learning Center.

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-368	Mercer County and PennDOT, ODOT, Trumbull County, South Pymatuning Twp And Conneaut Twp	N/A	Effective 09/03/2026

Resolution to approve the Interstate Border Bridge Inspection Agreement related to Bridge 1812 on Orangeville Road in South Pymatuning Township (ownership and maintenance responsibilities shared with Trumbull County, Ohio).

Comment: Commissioner Coleman reported Mercer County's Bridge Department does the inspections on this bridge and the County takes care of the maintenance. The County is in the process of applying for a multimodal grant to receive funds for engineering needs before the next phase of the project. Mercer County is waiting for a letter of support from the Trumbull County Commissioners for the grant application.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-369	Grove City Ford One Taylor Plaza Grove City, PA 16127	\$51,869.00	Effective 09/03/2026

Resolution to approve the purchase of one (1) 2026 Ford Transit Cargo Van to be used by the Bridge Department for County bridge inspections. Vendor is low apparent responsible bid. Cost to be paid from Fund 322, Capital Reserve.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

BUILDINGS AND GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-370	Alex Restoration and Masonry Repairs 915 Old Youngstown Road New Castle, PA 16101	\$18,900.00	Effective 09/03/2026

Resolution to approve the vendor to provide services to seal the north steps of the Courthouse in preparation of mold remediation in the maintenance area of the basement. Vendor is low apparent responsible bid.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

DISTRICT ATTORNEY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-371	Magnet Forensics, LLC 931 Monroe Drive NE Suite A102-340 Atlanta, GA 30308	\$37,370.00	09/11/2026-09/10/2027

Resolution to approve the renewal of the Magnet Forensic GrayKey License-Advance, GRAYKEY Unit, and set-up costs for use by the County Detectives. GrayKey is to be used in connection with Cellebrite UFED Extraction software to support Federal, State, and County-wide law enforcement agencies. License includes Unlimited Consent, BFU Extractions, 125 AFU, Instant Unlock or BruteForce Advanced actions, 125 Action Credits, and 2 Excursion Credits.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

TREASURER

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-372	N/A	N/A	Effective 09/03/2026

Resolution to approve advertisement and bids specifications for an RFP for Depository and Liquidity Investment Services for Public Investment Funds. Bids are to be received at the Office of the Controller, 125 S. Diamond Street, Suite 2, Mercer by 4:00pm on Wednesday, September 30, 2026. Bids will be opened and publicly announced at the public Commissioners' Meeting on October 1, 2026, at 3:00pm. Bidding documents are available on the Mercer County website, <https://www.mercercountypa.gov/rfp> or from the Mercer County Treasurer, 125 S. Diamond Street, Suite 104, Mercer, PA during the operating hours of 8:30am to 4:00pm, Monday through Friday. The County reserves the right to reject any and all bids, or parts thereof, and to waive any informality.

Comment: Commissioner Coleman advised that under the County Code, we do not have to bid for professional services, that we are doing this to make sure we are doing right by the taxpayers to get the most from our investments. Some funds were recently reinvested from the recent bond, and after discussions, it was discovered the County could do better with investments. Treasurer Amber White said that the operating reserves' account, where the bills are paid from, is somewhat like the County's savings account. The current investment plan is not going to last much longer under the current terms. There are additional factors to consider other than which financial institution has the highest rates; other services also need to be considered. Treasurer White advised the County is advertising for these services for transparency, and to get the best return on services needed for a signification investment.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

Old Business: None

New Business: None

Commissioner's Reports:

- Commissioner McGonigle advised this is a holiday weekend and wanted to stress the importance of safety; remember there are a lot of kids and families celebrating, but enjoy the holiday, and celebrate the end of summer.
- Commissioner Coleman reported that the Great Stoneboro Fair is this weekend and the Jamestown Fair will be starting next week. Buhl Day is on Monday and there will also be America250 celebrations on Buhl Day. Commissioner Coleman advised that the Commissioners' Meeting scheduled for September 17, 2026, is being rescheduled for September 24, 2026.

Public Comment: Ralph Oaks discussed an article from the Record Argus regarding the recent delay with County retiree checks and asked why the 2 factor check system was turned off. Treasurer White provided information on the 2 factor check system and advised the issue with the retiree check payments was resolved within 24 hours. Commissioner Finley asked about the timing of retiree check payments. Treasurer White advised retirees are paid once a month, and no issues are expected for the next pay.

Questions from the Media: None

Motion to Adjourn

Moved: Mr. McGonigle

Seconded: Mr. Finley

Attest:

Chief Clerk

Mercer County Board of Commissioners