

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

April 14, 2026

8:00 AM

ATTENDANCE

Dale Bestwick; Pat Suhrie; Clifford Hughes; Robert Gregory; Bill Finley, Jr.; Dan Goncz; Karen Shipton; Jim Riddle. Public: Andy Graham (Plantation Park); Susan Craft; Brandon Linton (Pennvest).

The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM

*Karen Shipton stated that the meeting was being recorded.

APPROVAL OF AGENDA

**A motion was made by Bill Finley, Jr. and seconded by Clifford Hughes to approve the agenda as presented. Motion carried unanimously.*

APPROVAL OF MINUTES FROM THE 3/10/2026 MEETING AS PRESENTED

**A motion was made by Dale Bestwick and seconded by Clifford Hughes to approve the minutes from the 3/10/2026 meeting as presented. Motion carried unanimously.*

PUBLIC COMMENT

Andy Graham/Plantation Park – Andy gave an update on the progress they are making at the park to correct the excess water issue.

TREASURER'S REPORT

Karen Shipton reported the following:

Asset Reserve Restricted Account: Last Statement (2/28/2026) Balance: \$127,676.65. One Transfer: \$1636.88. Balance as of 3/31/2026: \$129,313.53.

Short Lived Asset Reserve Account: Last Statement (2/28/2026) Balance: \$279,415.51. One Transfer: \$3582.25. Balance as of 3/31/2026: \$282,997.76.

General Account: Last Statement (2/28/2026) Balance: \$121,934.86. (14) Deposits of \$65,955.12 and (13) Disbursements of \$43,916.10. Balance as of 3/31/2026: \$143,973.88.

The bank statements reconciled with QB. Karen stated all invoices and bank statement were there should anyone like to review them.

1:09 PM
04/08/26
Cash Basis

**Neshannock Creek Watershed Joint Mun. Auth.
Expenses by Vendor Summary
March 2026**

	Mar 26
Barber's Chemicals	647.00
Ben's Tarps	348.00
Davidson, M. & Associates, Inc.	7,824.00
FNB Commercial Credit Card	2,202.05
Maher Duessel	8,500.00
NAPA Mercer	89.37
PA One Call System, Inc.	6.00
Penn Power /57/Acct. 577	219.05
Penn Power/835/Acct. 502	147.98
Penn Power/845/Acct. 628	2,907.24
Plantation Park Camper's Assoc.	127.69
Reinhardt's Agency, Inc.	397.00
Selective Insurance	15,582.00
Tri-County Industries, Inc./57	56.68
Tri-County Industries, Inc./845 Perry Hwy	960.31
USA Blue Book	205.71
Verizon	40.01
Watson's Inc. (New)	125.44
TOTAL	40,385.53
TRANSFERS FROM GENERAL ACCOUNT:	Asset Res. Restr. Acct.: 1,636.88
	Short Lived Asset Res. Acct.: 3,582.25
	TOTAL TRANSFERS & INVOICES: \$45,604.66

**A motion was made by Dale Bestwick and seconded by Clifford Hughes to approve the treasurer's report and the payment of bills submitted for April/2026 as presented. Motion carried unanimously.*

ENGINEER'S REPORT

Plantation Park – They are at 37 edu's.

SR19 South Sanitary Sewer Project – On 3/26/2026 bids were opened at the Findley Township Municipal Bldg. Several board members were present. Bid results are attached to the Engineer's Report. **A motion was made by Bill Finley, Jr. and seconded by Dale Bestwick, contingent upon receipt of the acceptable bonds and insurance forms, to make the following awards to the following companies: Contract #1: Pennwest Specialized Contracting/Grove City, PA (\$248,600.00); Contract #2: Wagner Electric/Portersville, PA (\$143,230.00); Contract #3: Heckman Diversified Construction Services (\$890,460.00). Motion carried unanimously.*

Dan provided a Project Cost Summary attached to the Engineer's Report.

There is a Pennvest call on 4/20/2026 at 9AM that is a pre-settlement call. Dan will come to the Findley Township building to take this call with Karen present. They will want bid results and other information.

Dan provided a schedule/timeline of items that need to be done. Settlement will be held on 7/17/2026. Construction will begin in August/2026 and should be complete by May/2027.

Dan also provided a color coded customer list. There will be (9) commercial properties and (18) residential properties added. There are (4) properties that will be more than 150' from the sewer connection that are not added into the (18) residential. There is (1) that is uninhabitable so that is also not included in the (18). If the property is ever used as a home, they would have to make sewer connection. Regarding the properties that are 150' or greater, if they ever sell, a lien letter will be provided and it will be stated that sewer is available and if they have sewage issues, they would be required to connect by the SEO instead of making repairs.

Dan will have a draft letter and project fact sheet ready for the May meeting for board approval to send to new customers. The deeds have been pulled and Grinder Pump Agreements will be prepared at some point. Customers will purchase the grinder pump, make the connection and turn the grinder pump over to the Authority to own/operate and maintain it.

OPERATOR'S REPORT

Dan provided a copy of Mike Davidson's report.

The plant performed within the permit limits.

There was cleaning of the tanks.

No sludge was hauled in February/2026.

Snow was plowed.

Restroom was cleaned.

No issues at the pump stations.

There were (2) grinder pump call-outs, (1) on Dogwood Lane and (1) on Wright St. One pump was repaired.

OLD BUSINESS

None.

NEW BUSINESS

Re: Susan Craft/27 Cassidy Drive – Susan is going to subdivide off (2) acres. (1) parcel will have access on SR158 and the other off of Cassidy Drive. They would like to make connection to the sewer line. Dan recommended that we do (3) Applications for Sewer Service. Dan gave Susan his number so her contractor can contact him on where to run the lines. Karen will send these applications to Susan.

Re: PennDOT Notice to Proceed/Preliminary Eng. Authorization – Reimbursement from PennDOT during Bridge Replacement on SR19. **A motion was made by Bill Finley, Jr. and seconded by Dale Bestwick to move forward with the reimbursement due us from PennDOT of the \$2250.00. Motion carried unanimously.*

Re: Evan and Jamie Kornbau – New Construction. Dan will create a capacity letter and then Karen will send an Application for Sewer Service.

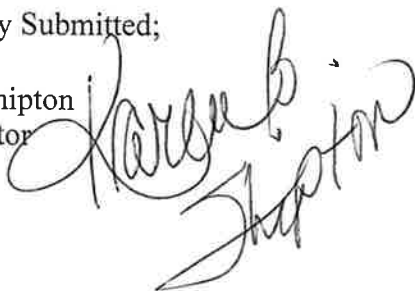
Re: 8419 West 62 LLC – They are requesting some relief on their sewer bill since they are not using the building at the current time. Dan stated that we cannot stop payment on the bill since we have outstanding debt. They can request to have the edu's lowered. If they choose to add the edu's back, the tap fee will have to be paid again per edu which is currently \$3900/edu. Dan will explain this to the property owner[s]. Karen will send him the contact info.

ADJOURNMENT

**A motion was made by Clifford Hughes and seconded by Bill Finley, Jr. to adjourn the meeting. Motion carried unanimously.* Meeting adjourned at 8:40 AM.

Respectfully Submitted;

Karen B. Shipton
Administrator

A handwritten signature in cursive script, appearing to read "Karen B. Shipton", written over the typed name and title.