

# Serving Your Community as an Election Worker

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## Contact Information

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Mercer County needs you to serve your community on Election Day by working as a precinct election worker. On Election Day, you will be paid to assist voters as they exercise their fundamental right to vote. Through your efforts, you ensure that we have fair and accessible elections while protecting the integrity of the election process. We expect you to follow all relevant Federal and State laws and to perform all the duties assigned by the Board of Elections. Critically, you must perform your duties faithfully, diligently, and without partiality or prejudice.

Election workers are the point of contact between the Mercer County Board of Elections and the public throughout Election Day. They implement all voting procedures at each voting location and ensure that the voters have a positive voting experience. Without these individuals, it would be impossible to conduct successful elections.

## QUALIFICATIONS

To be an election worker, you must:

- Be a registered voter in Mercer County
- Be able to work the hours required for the position
- Lift approximately 25 pounds with assistance
- Complete an elections training class
- Work courteously and patiently with the public and coworkers

Under Pennsylvania law, you cannot be an election worker if you hold—or have held within the two months before an election—any Federal, State, City, or County office, appointment, or employment. You also cannot be a candidate for any elective office, except as Judge or Inspector of Elections.

## ADA STATEMENT

The Mercer County Board of Elections is sensitive to the needs of individuals with disabilities and the elderly who wish to serve as election workers. Upon request, reasonable accommodation will be made by the Board of Elections to facilitate opportunities for training and service. All election workers must be sensitive to the needs of voters with disabilities and the elderly. Reasonable accommodations will be made to assist these voters to enable them to vote.

## Election Quick Facts

- There are two elections a year. The primary election is the third Tuesday in May; the General election is the first Tuesday after the first Monday in November. (In Presidential years, the primary is held in April).
- Pay \$100 for working each election (Judges get more for additional duties) and pay \$30 for training. You must work the election to be paid for training.
- Normal hours on Election Day are from about 6 a.m. to 9 p.m.
- Training classes are held in the month prior to the election in Hermitage and Mercer.