

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Phone: (724)748-4808 Fax: (724)748-5668

369 McClelland Road

Mercer, PA 16137

MEETING MINUTES

February 8, 2012

Officers:

Chairman:

Paul Minner

Vice

Chairman:

Patrick J. Suhrie

Treasurer:

Jerry Johnson

Secretary:

Brian Bader

Rec Sec'y:

Karen Shipton

Board

Members:

Mercer

County:

Brian Bader

Coolspring

Twp:

Paul Minner

East Lack

Twp:

Robert Gregory

Findley Twp:

Patrick J. Suhrie

Mercer Boro:

Jerry Johnson

The Authority meets the first month of each quarter on the second Wednesday of the month at 8:15 AM in the County Commissioner's Conference Room at the Mercer County Courthouse, Mercer, PA.

THE NEXT MEETING IS SCHEDULED FOR MARCH 14, 2012 AT 8:15 AM

ATTENDANCE

Bob Gregory, Jerry Johnson, Paul Minner, Brian Bader, Pat Suhrie, Dan Goncz, Karen Shipton.

*The Meeting Opened at 8:15 AM with the Affirming of the Pledge to the U.S. Flag.

APPROVAL OF MINUTES 1/11/12 MEETING

A motion was made by Brian Bader and seconded by Bob Gregory to approve the minutes from the 1/11/12 meeting as presented. Motion carried.

TREASURER'S REPORT

Jerry reported that there was (1) invoice paid last month to Findley Township for \$124.62 to reimburse for advertising costs. Current balance is \$10,458.52. A motion was made by Brian Bader and seconded by Bob Gregory to approve the treasurer's report as presented. Motion carried.

ENGINEER'S REPORT

Dan Goncz gave a copy of his report to each board member. Attached to the engineer's report is a copy of the project checklist. The items highlighted in yellow are the items that are still outstanding. 1) Notice of Public Information Meeting and Minutes are still needed and Karen will email Dan a copy of those. 2) The Environmental Review has been prepared and is going through the process of review by Rural Development. That is when we do our Endangered Species Search and PNDI. 3) Verification of Procurement for Engineering Services/Karen gave Dan a copy. 4) The next couple items are regarding the engineer and certifications. 5) Signed copy of the Authority By-Laws. No signed copy has been found. Dan will have everyone sign a new copy.

**A motion was made by Brian Bader and seconded by Pat Suhrie to re-adopt the By-Laws for the Authority. Motion carried.*

6) The last two items, Sewage Treatment Contract and Agency Concurrence can be finished once Mercer Borough has their 537 Plan ready for review. 7) DEP approval of the 537 Plan which hinges on the last item. This is expected to be ready sometime in May. 8) RD asked that the Solicitor's agreement that we

approved be revised. They want the out-of-pocket expenses to be established in the compensation section and cannot exceed \$3000.00. They want it signed and re-submitted.

**A motion was made by Pat Suhrie and seconded by Jerry Johnson to re-approve the Solicitor's Agreement with the revision that the amount of out-of-pocket expenses do not exceed \$3000.00. Motion carried.*

The last item is the Engineering Services Agreement. Dan thanked the board for the appointment and the opportunity to serve NCWJMA as their engineer. The agreement is a standard one called EJCDC – Engineers Joint Contract Document Committee. RD will review it and then give it back to our Solicitor. Dan will give everyone a copy as soon as the Solicitor approves it.

There was discussion on purchasing a computer and filing cabinet(s). Federal Surplus on Swamp Road has office supplies we can look into. Paul will check with Bob McGhee on this. There was also discussion on how to bill Plantation Park. They will receive (1) invoice and will have take care of billing their own customers.

OLD BUSINESS

The attorney for the (2) property owners on New Wilmington Road in East Lackawannock Twp. that were experiencing sewer problems emailed Dan to see what the status of the situation was. After checking with Roger (who agreed with Dan) Dan replied back that they were supposed to get together and figure out how they were going to extend the sewer line to serve both properties and evidently their attorney had a different understanding because they haven't done anything about it. The ball is in their court at this point.

NEW BUSINESS

None.

ADJOURNMENT

A motion was made by Brian Bader and seconded by Pat Suhrie to adjourn the meeting. Motion carried. Meeting adjourned at 8:42 AM.

Respectfully Submitted;

Karen B. Shipton
Recording Secretary

