

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
Phone: (724)748-4808 Fax: (724)748-5668
369 McClelland Road
Mercer, PA 16137

MEETING MINUTES

January 8, 2014

8:15 AM

The Authority meets the second Wednesday of each month at 8:15 AM in the County Commissioner's Meeting room at the Mercer County Courthouse, Mercer, PA.

THE NEXT MEETING IS SCHEDULED FOR FEB 12 , 2014 AT 8:15 AM

ATTENDANCE

Bob Gregory, Jerry Johnson, John Lechner, Paul Minner, Roger Shaffer, Patrick Suhrie, Dan Goncz, Karen Shipton, Debbie Plant, Frank Curl, Ken Holsopple (Eckles Construction Services).

***The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM.**

RE-ORGANIZATION - The floor was turned over to Patrick Suhrie.

ELECTION OF OFFICERS

John Lechner made a nomination to retain the same slate of officers as in 2013. An objection was made by Pat Suhrie.

Chairman – A motion was made by Bob Gregory and seconded by John Lechner to re-appoint Paul Minner as Chairman. Motion carried.

Vice-Chairman – A motion was made by Paul Minner and seconded by John Lechner to re-appoint Patrick Suhrie as Vice-Chairman. Motion carried.

Treasurer – A motion was made by Paul Minner and seconded by Bob Gregory to appoint John Lechner as Treasurer. Motion carried.

Secretary – A motion was made by Jerry Johnson and seconded by John Lechner to appoint Bob Gregory as Secretary. Motion carried.

Recording Secretary – A motion was made by Paul Minner and seconded by John Lechner to re-appoint Karen Shipton as Recording Secretary. Motion carried.

BOARD APPOINTMENTS

Solicitor – A motion was made by John Lechner and seconded by Bob Gregory to appoint Roger Shaffer as Solicitor for the NCWJMA. Motion carried.

Officers:

Chairman:

Paul Minner

Vice

Chairman:

Patrick J. Suhrie

Treasurer:

John Lechner

Secretary:

Bob Gregory

Rec Sec'y:

Karen Shipton

Board

Members:

Mercer

County:

John Lechner

Coolspring

Twp:

Paul Minner

East Lack

Twp:

Robert Gregory

Findley Twp:

Patrick J. Suhrie

Mercer Boro:

Jerry Johnson

BOARD ACTIONS

Depository Account – A motion was made by John Lechner and seconded by Paul Minner to retain Citizens Bank and Mercer County State Bank as our Depository Accounts. Motion carried.

2014 Meeting Schedule – A motion was made by John Lechner and seconded by Paul Minner to approve the following dates for meetings of the NCWJMA in 2014: Feb 12; Mar 12; Apr 9; May 14; Jun 11; Jul 9; Aug 13; Sep 10; Oct 8; Nov 12; Dec 10. All meetings are held the 2nd Wed. of each month at 8:15 AM in the Commissioner’s Meeting Room at the Mercer County Courthouse, Mercer, PA. Motion carried.

END OF RE-ORGANIZATION – Floor was turned over to Chairman, Paul Minner.

PUBLIC COMMENT – None.

APPROVAL OF MINUTES FROM THE 12/11/13 MEETING AS PRESENTED

*Under ***NEW BUSINESS***; Additional Comments, statement should read: “Chairman Paul Minner appointed Commissioner John Lechner to the AD HOC Committee studying the I-80/19 20A Corridor Study”. A motion was made by John Lechner and seconded by Bob Gregory to approve the minutes from the 12/11/13 meeting with the above correction. Motion carried.

TREASURER’S REPORT

Beg. Bal. : \$1071.42. Receipts: \$11,026.10 (MCSB). Payments: \$1000.00 (DEP). Ending Bal.: \$10,537.52. A motion was made by Jerry Johnson and seconded by Pat Suhrie to approve the treasurer’s report as presented. Motion carried.

ENGINEER’S REPORT

Official Sewage Facilities Plan Update – Dan presented the 12/13/13 approval letter from DEP. Attached to that letter is a packet for the planning grant that is 50% grant for the planning cost up to the amount that was approved in the ***task activity report***. They are running anywhere from 6-8 yrs. behind the date that you apply for the grant. Dan presented a list of invoices that were paid for the 537 Plan process that goes back to 2006. Karen (Findley Twp. Sec.) and Linda (E. Lackawannock Twp. Sec.) will receive this list to find and present the invoices for reimbursement. Findley & East Lack. Twps. will have to pass a resolution giving permission to the Authority to request the grant on behalf of the two townships. Authority will then disburse the grant money to the townships.

NPDES Part I Permit Application – 1st permit. To request formal affluent limits and allow for the discharge for treated sewage into Neshannock Creek. This was sent in 12/23/13. A check for \$1000.00 was written from the NCWJMA Citizens Depository Account to pay for the review fee. The Authority will be reimbursed for this.

Plantation Park - There is a 1/8/14 letter that the Chairman will sign to be mailed to Plantation Park indicating the notice that we will be entering the property to do some surveying. A similar letter was sent to the County for the Interchange property. Dan spoke with Jim Marshall at Plantation Park regarding entering the property. He will mail a copy of the 537 Plan along with the letter and the letter from DEP. We will need a 50’ X 50’ space for the pump station. We will need a right-of-way from Schaffer Rd. to the pump station location at Plantation Park that measures 20’ W by approx. 5000’. There was discussion of payment for the space for the pump station site.

Hope Mill Road Pump Station – Dan spoke with Mr. Bissett regarding the need for a pump station on Hope Mill Rd. He was very cooperative. He has a gravity sewer line that goes to his septic system. Dan indicated that the Authority would make that connection for him to the pump station in exchange for his cooperation. Survey at the treatment site is on hold due to the weather. Should be able to get to it next week.

Resident Information Letter – Dan would like to fine-tune this by mid Feb. to send out by the end of Feb. He would like to establish a committee (Pat, Bob & Dan) to review the letter and soften it a little. Roger will review and have it ready to present to the Board at the 2/12/13 meeting. The first letter will offer an open house. Vacant lots will not get a letter.

Approval of Requisition No. 2 - \$1023.70. \$23.70/Record-Argus/Advertising for re-organizational meeting. No invoice yet for interest from MCSB. \$1000.00/NCWJMA/Reimbursement for permit application fee. A motion was made by John Lechner and seconded by Pat Suhrie to approve the payment of Requisition No. 2 pending receipt of funds from MCSB. Motion carried.

OLD BUSINESS – None.

NEW BUSINESS

John stated a developer (Wesex Corporation) has expressed a general interest in the county property and would like to sit down with Dan and discuss the exact location of the sewage plant. They are interested in doing some additional due diligence on our site to see what it will and will not support and where everything will run. John will get them in touch with Dan.

A motion was made by Pat Suhrie and seconded by Bob Gregory to reimburse Findley Township and Mercer County for their administrative cost on a gross hourly rate basis directly associated with the sewer project. Motion carried.

A motion was made by Pat Suhrie and seconded by Bob Gregory to rescind the last motion. Motion carried.

A motion was made by Pat Suhrie and seconded by Bob Gregory to reimburse Findley Township and Mercer County for secretarial time dedicated to Neshannock Creek Watershed Joint Municipal Authority business based on gross hourly wage only for the present sewer project. Motion carried.

ADJOURNMENT

A motion was made by Bob Gregory and seconded by Pat Suhrie to adjourn the meeting. Motion carried. Meeting adjourned at 9:12 AM.

Respectfully Submitted;

Karen B. Shipton
Recording Secretary