

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
Phone: (724)748-4808 Fax: (724)748-5668
369 McClelland Road
Mercer, PA 16137

MEETING MINUTES

February 12, 2014

8:15 AM

The Authority meets the second Wednesday of each month at 8:15 AM in the County Commissioner's Meeting Room at the Mercer County Courthouse, Mercer, PA.

THE NEXT MEETING IS SCHEDULED FOR MARCH 12, 2014 AT 8:15 AM

ATTENDANCE

Bob Gregory, Jerry Johnson, John Lechner, Paul Minner, Pat Suhrie, Roger Shaffer, Dan Goncz, Karen Shipton, Debbie Plant.

***The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM.**

APPROVAL OF MINUTES FROM THE 1/8/14 MEETING AS PRESENTED

A motion was made by John Lechner and seconded by Bob Gregory to approve the minutes from the 1/8/14 meeting as presented. Motion carried.

TREASURER'S REPORT

Balance as of 2/12/14: \$10,465.54 (Citizen's Bank Account). *A motion was made by Jerry Johnson and seconded by Pat Suhrie to approve the Treasurer's report as presented. Motion carried.*

A motion was made by Pat Suhrie and seconded by John Lechner to approve the payment of \$188.99 to Mercer County State Bank for a check book purchase (on the current requisition). Motion carried.

A motion was made by John Lechner and seconded by Pat Suhrie to reflect the change in the minutes on the Treasurer's Report of \$1560.00 that was said payable to Gannett Fleming, Inc. was actually \$1000.00 paid to PA DEP for the Part I Permit. Motion carried.

ENGINEER'S REPORT

Project Status Report

A. Act 537 Planning Assistance Grant Application - \$16,130.05. (Monies would be split evenly between Findley & East Lack. Twps.) Dan received a letter from Findley Twp. authorizing NCWJMA to take the lead. He has not yet received an authorization from East Lackawannock Twp.

Officers:

Chairman:

Paul Minner

Vice

Chairman:

Patrick J. Suhrie

Treasurer:

John Lechner

Secretary:

Bob Gregory

Rec Sec'y:

Karen Shipton

Board

Members:

Mercer

County:

John Lechner

Coolspring

Twp:

Paul Minner

East Lack

Twp:

Robert Gregory

Findley Twp:

Patrick J. Suhrie

Mercer Boro:

Jerry Johnson

A motion was made by Pat Suhrie and seconded by Bob Gregory to authorize the Chairman of the Authority to sign the grant application contingent upon receipt of the authorization letter from East Lackawannock Township. Motion carried.

B. NPDES Part I Permit Application - Submitted to PA DEP in December/2013. Still waiting for the Permit.

C. Community Development Block Grant Application - \$50,000 was received last year towards the \$135,000 for \$3000 tap-in fee for those who qualify for the low/moderate income funding program. There is an application that will have to be submitted for the additional \$85,000 once the deadline is announced (March/April).

D. Sewage Facilities Project Status Report - Phase I Survey work is completed. The snow has to disappear before they can complete Phase II. The Project Fact Sheet is attached to the Engineer's Report. Dan was assisted by Bob Gregory and Pat Suhrie on the language of the letter that is to go out to all residents that are in the Project. There is also a customer list attached. There is still work needed to finalize this list.

A motion was made by John Lechner and seconded by Pat Suhrie authorizing to proceed forward with the mailing of the letter to the residents and approve the funds to pay for the postage. Motion carried.

E. MCSB Automatic Withdrawal of Interest Payments - It will always be on the requisition but ensures timely payments.

A motion was made by Jerry Johnson and seconded by Pat Suhrie to authorize the automatic withdrawal of interest payments (requires the signature of the Chairman and the Treasurer). Motion carried.

F. Approval of Requisition No. 3 in the Amount of \$50,735.92 - Signed by the Chairman and the Treasurer.

A motion was made by Bob Gregory and seconded by Pat Suhrie to authorize the payment of Requisition No. 3 in the amount of \$50,735.92. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Roger Shaffer stated that he received a letter from Mercer Borough Solicitor Ray Bogaty on 1/16/14 summarizing that he was instructed by the Mercer Borough Council to prepare an Ordinance withdrawing the Borough of Mercer from the NCWJMA. Roger read a letter he had prepared and sent to Mr. Bogaty inviting the Borough to remain an active member of the NCWJMA. Jerry Johnson stated that Mercer Borough Council tabled their desire to withdraw at their meeting last night.

ADJOURNMENT

A motion was made by John Lechner and seconded by Pat Suhrie to adjourn the meeting. Motion carried. Meeting adjourned at 9:04 AM.

Respectfully Submitted;

Karen B. Shipton
Recording Secretary