

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**Phone: (724)748-4808 Fax: (724)748-5668**  
**369 McClelland Road**  
**Mercer, PA 16137**

**MEETING MINUTES**

**March 12, 2014**

**8:15 AM**

**Officers:**

**Chairman:**

Paul Minner

**Vice**

**Chairman:**

Patrick J. Suhrie

**Treasurer:**

John Lechner

**Secretary:**

Bob Gregory

**Rec Sec'y:**

Karen Shipton

**Board**

**Members:**

**Mercer**

**County:**

John Lechner

**Coolspring**

**Twp:**

Paul Minner

**East Lack**

**Twp:**

Robert Gregory

**Findley Twp:**

Patrick J. Suhrie

**Mercer Boro:**

Jerry Johnson

*The Authority meets the second Wednesday of each month at 8:15 AM in the County Commissioner's Meeting Room at the Mercer County Courthouse, Mercer, PA.*

**THE NEXT MEETING IS SCHEDULED FOR APRIL 9, 2014 AT 8:15 AM**

**ATTENDANCE**

Bob Gregory, Jerry Johnson, John Lechner, Paul Minner, Pat Suhrie, Roger Shaffer, Dan Goncz, Karen Shipton, Debbie Plant.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM.**

**APPROVAL OF MINUTES FROM THE 02/12/14 MEETING AS PRESENTED**

*A motion was made by John Lechner and seconded by Pat Suhrie to approve the minutes from the 2/12/14 meeting as presented. Motion carried.*

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

Balance as of 2/28/14: \$10,465.54 (Citizen's Bank Account). (3) Invoices were paid automatically out of the MCSB account on local share loan for the following:

- 1) \$71.98 – Interest due January/2014.
- 2) \$74.95 – Interest due February/2014.
- 3) \$188.99 – Check Book Charge.

There is a pending invoice payable to Gannett Fleming, Inc. in the amount of \$50,400.00.

*A motion was made by Jerry Johnson and seconded by John Lechner to approve the Treasurer's report as presented. Motion carried.*

**ENGINEER'S REPORT**

**Project Status Report**

A. **The Official Sewage Facilities Plan Update** – This will be the last time we have an item in the engineer’s written report. Dan attached a letter to the engineer’s report from PA DEP stating that we are 106<sup>th</sup> in line (approx. 4 ½ yr. wait) for review for our grant application (\$16,130.05).

B. **NPDES Part I Permit Application** – This is still under review. This can be a lengthy process.

C. **Community Development Block Grant Application** – Today at 2:00 pm at the MCRPC is the first public hearing for interested parties. We (The Authority) will be submitting on behalf of East Lackawannock & Findley Townships as (The Authority) did last year (Maureen Goncz will attend this meeting). The original application last year was for \$135,000 and \$50,000 was awarded through that grant. Dan received a phone call from the MCRPC stating that they believe the second application should be increased to \$175,000 which will bring the total being requested for the project to \$225,000. The reason for this is they think there will be many people who will qualify for low-moderate income assistance than what the municipal average indicates in the census data. The application has already been prepared and is due 4/4/14.

*A motion was made by Pat Suhrie and seconded by Bob Gregory to authorize the NCWJMA Chairman to sign the letter authorizing Dan Goncz/Gannett Fleming, Inc. to submit the CDBG application on behalf of NCWJMA in the amount of \$175,000/dated 4/3/14. Motion carried.*

D. **Sewage Facilities Project Status Report** - Phase I survey was done last month. The sub-surface soil investigation was also completed at the plant site. Dan has about 54 sheets of drawings of the sewer lines completed and feels we are ready for public meetings/open houses. The letter and project fact sheet is ready and is attached to the engineer’s report. Dates for the open houses are tentatively set for 4/29 at East Lackawannocks Township Building and 4/30 at Findley Townships Township Building. Mailing of letters to residents will go out within the next week.

E. **Approval of Requisition No. 4 in the Amount of \$26,904.02** – (4) Invoices totaling \$26,904.02 for the following:

- 1) Gannett Fleming, Inc. - \$16,800.00/Design Work Under Basic Services.
- 2) Gannett Fleming, Inc. - \$ 9,893.12/Work on the Right-of-Ways and Deed Search/Geo Technical Work (1<sup>st</sup> Part of Soil Investigation that was Completed).
- 3) MCSB – \$176.00 – Interest Payment Due 3/20/14.
- 4) Record-Argus - \$34.90 for 2014 Meeting Advertising Cost.

*A motion was made by John Lechner and seconded by Bob Gregory to approve payment of Requisition No. 4 in the amount of \$26,904.02. Motion carried.*

F. **Project Cost Summary** – Indicates how much money has been spent to date and our sources of funds.

### OLD BUSINESS

Roger Shaffer reported that after our meeting last month, he had a meeting with MCRPC and they are moving forward with the re-zoning for East Lackawannock Township. John Lechner met with Dee Dee Zickar/Mercer County Recorder and she has given access to the public records needed for the project at no cost to the Authority.

### NEW BUSINESS

None.

**ADJOURNMENT**

*A motion was made by Pat Suhrie and seconded by Paul Minner to adjourn the meeting. Motion carried.* Meeting adjourned at 8:50 AM.

Respectfully Submitted;

Karen B. Shipton  
Recording Secretary