

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**Phone: (724)748-4808 Fax: (724)748-5668**  
**369 McClelland Road**  
**Mercer, PA 16137**

**Meeting Minutes**  
**October 8, 2014**  
**8:15 AM**

**Officers:**  
**Chairman:**  
Paul Minner  
**Vice**  
**Chairman:**  
Patrick J. Suhrie  
**Treasurer:**  
John Lechner  
**Secretary:**  
Bob Gregory  
**Rec Sec'y:**  
Karen Shipton

**Board**  
**Members:**  
**Mercer**  
**County:**  
John Lechner  
**Coolspring**  
**Twp:**  
Paul Minner  
**East Lack**  
**Twp:**  
Robert Gregory  
**Findley Twp:**  
Patrick J. Suhrie  
**Mercer Boro:**  
Jerry Johnson

**ATTENDANCE**

Bob Gregory, John Lechner, Paul Minner, Roger Shaffer, Patrick Suhrie, Dan Goncz, Karen Shipton, Debbie Plant, Ron Bequeath, Rochelle Kaulen.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM\***

**APPROVAL OF MINUTES FROM THE 9/10/14 MEETING AS PRESENTED**

***\*A motion was made by John Lechner and seconded by Pat Suhrie to approve the minutes from the 9/10/14 meeting as presented. Motion carried.***

**PUBLIC COMMENT**

Rochelle Kaulen/Sharp Collections gave a brief description of the services they offer for collecting delinquent sewer accounts.

Ron Bequeath/East Lackawannock Twp. Resident gave reasons for his disapproval of the new sewage plant/project in Findley & East Lackawannock Townships.

Debbie Plant/Administrative Asst./Mercer County Commissioner's Office voiced her reasons of approval for the new sewage plant/project in Findley & East Lackawannock Townships.

**TREASURER'S REPORT**

There was no written report. John will prepare a formal report when he receives the current bank statements. Expenses: Citizens Account: \$1739.00/Richardson Inspection Svcs.; \$566.00/Mercer County Recorder; MCSB Account: Reimbursements of \$7507.00 & \$2996.50. Current Balance: \$10,466.04.

***\*A motion was made by Pat Suhrie and seconded by Bob Gregory to approve the treasurer's report as presented. Motion carried.***

## **ENGINEER'S REPORT**

1. Easements/Rights-of-Way Schedule – Dan provided a list of the (16) easements needed and gave an update on each one.
2. Grinder Pump Agreements – Dan provided a list of outstanding agreements and asked Board members to contact any they may know.
3. The fee (\$200.00) for a Zoning Variance in East Lackawannock Township was returned to the Authority.
4. Subdivision Plan for the Sewage Treatment Plant Property & Interchange Pump Station Property was submitted to the MCRPC on 9/15/14.
5. Revised Subdivision Plan for the Sewage Treatment Plant & Interchange Pump Station was forwarded to the Mercer County Solicitor on 8/21/14 to reflect the additional easement required by Penn Power.
6. Design related items anticipated for the month of October include:
  - A. Complete revisions to the PennDOT Highway Occupancy Permit and resubmit the application.
  - B. Continue to prepare and notarize the Grinder Pump Installation and Maintenance Agreements if required.
7. Ratify a correction to Requisition No. 10 for the Revised Amount of \$90,523.56. There was an error in the addition on the original Requisition that was approved last month.

***\*A motion was made by John Lechner and seconded by Pat Suhrie to approve the correction on Requisition No. 10 due to a math error. Motion carried.***

8. Approval of Requisition No. 11 in the amount of \$21,049.97.
  1. \$19,357.06 – Gannett Fleming, Inc. - Professional Engineering Services relative to Rights-of-Way Prep.; Invoice #054236.FO\*9-2; 9/26/14.
  2. \$817.00 - NCWJMA – Reimb. Recording Fees for Easements & GPU Agreements.
  3. \$150.00 – Findley Township – Reimb. For 3<sup>rd</sup> Quarter/2014 Administration Services.
  4. \$725.91 – MCSB – Interest Payment on Local Share Loan/Due 10/20/14.

***\*A motion was made by John Lechner and seconded by Pat Suhrie to approve Requisition No. 11 in the amount of \$21,049.97. Motion carried.***

9. Project Cost to Date: \$380,480.15 of the local share of \$1,383,000.00. We still have approx. \$1,000,000.00 to spend of the local share. Because we don't have PennDOT or DEP & Rural Development approval on the design, we will hold off talking about the Interim Loan Schedule. John Lechner reported that the 2<sup>nd</sup> hearing for the CDBG applications will take place tomorrow at 9:30 AM. Due to some projects submitted being cancelled, there is now more money than projects submitted. The low income applications will be mailed out sometime in the Spring/Summer 2015.

## **SOLICITORS REPORT**

Roger Shaffer reported that he was in contact with Mercer Area School District Solicitors in Pittsburgh and he has not heard back as of today but should have something to report at the November meeting. There was discussion of the status of the land transfer. We are waiting on approval of the subdivision from the MCRPC. John Lechner will check with County Solicitor later today at a meeting.

## **OLD BUSINESS**

537 Plan Sewage Facility Planning Assistance Grant – The amount that the Authority will receive is \$16,130.05 that we are 107<sup>th</sup> overall in our query for receiving money. It will be several years until we receive that money.

## **NEW BUSINESS**

Dan is requesting we consider changing the meeting time when we are under construction to allow the public a convenient time for them to attend a meeting if they so desire.

## **ADJOURNMENT**

A motion was made by Pat Suhrie and seconded by John Lechner to adjourn the meeting. Motion carried. Meeting adjourned at 8:56 AM.

*\*The next meeting is scheduled for 11/12/14 at 8:15 AM\**

Respectfully Submitted;

Karen B. Shipton  
Recording Secretary