

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**Phone: (724)748-4808 Fax: (724)748-5668**  
**369 McClelland Road**  
**Mercer, PA 16137**

**Meeting Minutes**  
**December 10, 2014**  
**8:15 AM**

**Officers:**  
**Chairman:**  
Paul Minner  
**Vice**  
**Chairman:**  
Patrick J. Suhrie  
**Treasurer:**  
John Lechner  
**Secretary:**  
Bob Gregory  
**Rec Sec'y:**  
Karen Shipton

**Board**  
**Members:**  
**Mercer**  
**County:**  
John Lechner  
**Coolspring**  
**Twp:**  
Paul Minner  
**East Lack**  
**Twp:**  
Robert Gregory  
**Findley Twp:**  
Patrick J. Suhrie  
**Mercer Boro:**  
Jerry Johnson

**ATTENDANCE**

Bob Gregory, John Lechner, Paul Minner, Roger Shaffer, Patrick Suhrie, Dan Goncz, Karen Shipton, Debbie Plant, Jerry Johnson, Walt Darraugh, Debbie Shaulis.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM\***

**APPROVAL OF MINUTES FROM THE 11/12/14 MEETING AS PRESENTED**

A motion was made by John Lechner and seconded by Pat Suhrie to approve the minutes from the 11/12/14 meeting as presented. Motion carried.

**PUBLIC COMMENT**

Debbie Shaulis/Findley Township expressed her disapproval of the current sewage project.

**TREASURER'S REPORT**

John presented the written reports for November 2014. Previous Balance (10/31/14): \$10,465.54. Expenses: \$227.50. Income: \$227.50. Ending Balance (11/30/14): \$10,465.54.

*\*A motion was made by Jerry Johnson and seconded by John Lechner to approve the treasurer's report as presented. Motion carried.*

**ENGINEER'S REPORT**

**1. Project Status Report**

A. Sewage Facilities Project Status Report

*\*A motion was made by Jerry Johnson and seconded by John Lechner to approve the letter/information provided to be sent as a final request to property owners for them to sign their outstanding grinder pump installation agreements. Motion carried.*

- a. Reviewed the updated Rights-of-Way Schedule.
- b. Meeting was held with Legal Counsel for Plantation Park on 12/5/14. Authority Board Solicitor will update.
- c. Another submittal was made for the PennDOT Highway Occupancy Permit Application on 12/3/14.
- d. Responses to the preliminary review comments made by PaDEP relative to the Water Quality Part II Permit Application were submitted to PaDEP on 12/4/14.
- e. We anticipate receiving all outstanding construction permits by the end of this year.

## **2. Project Funding**

- A. Requisition No. 13 in the Amount of \$932.31 for Design Phase activities on the Sewage Facilities Project.

***\*A motion was made by Pat Suhrie and seconded by Jerry Johnson to approve payment of Requisition No. 13 in the amount of \$932.31. Motion carried.***

## **3. Amendment No. 3 to the Engineering Services Agreement**

A. Additional work tracking outstanding Grinder Pump Installation Agreements has resulted in the Rights-of-Way Budget being exceeded by \$6,300.00. There are also (2) additional Easements that may be required in order to bring the pressure sewer lines within 150 feet of each of these (2) homes that are located within the project area. We are recommending that the Authority increase the rights-of-way and grinder pump agreement budget by \$8,000.00 which would be taken from the contingency line item; and we are requesting an amendment to the Engineering Services Agreement for an additional \$8,000.00 for the engineering services associated with the rights-of-way land acquisition portion of the project. The additional \$1,700.00 authorized would be used for additional services with regards to property acquisition or the preparation of the (2) additional Easements (if needed).

***\*A motion was made by John Lechner and seconded by Bob Gregory to approve Amendment No. 3 to the Engineering Services Agreement as presented above. Motion carried.***

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

1. Coolspring Township needs to appoint a Board Member for their next term.
2. November/2015 meeting will be held on second Tuesday instead of Wednesday.
3. Re-Organizational Meeting will be advertised for January 14, 2015.
4. The meeting resumed at 9:10 AM after a brief Executive Session.

*\*A motion was made by John Lechner and seconded by Pat Suhrie to approve payment of compensation in an amount of \$17,500.00 to Plantation Park Campers Association, Inc. for a right of way easement for a sanitary pressure sewer line, force main and appurtenances, as well as an electric line right of way easement, and a right of way easement for a sewage pumping station, emergency generator, valve and control panel structure and appurtenances, all as shown on Gannett Fleming Exhibits 2 and 2PS, for property in Findley Township, Mercer County, Pennsylvania. Payment is contingent on execution of 2 right of way easement documents and an agreement regarding provision of electrical service by Plantation Park Campers Association, Inc. to Neshannock Creek Watershed Joint Municipal Authority and setting the initial tap fee edu's at 25 to Plantation Park Campers Association, Inc., said agreement to be satisfactory to the Authority Engineer and Solicitor. Motion carried.*

### **ADJOURNMENT**

A motion was made by Pat Suhrie and seconded by John Lechner to adjourn the meeting. Motion carried. Meeting adjourned at 9:17 AM.

*\*The next meeting is scheduled for 01/14/15 at 8:15 AM\**

Respectfully Submitted;

Karen B. Shipton  
Recording Secretary