

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
Phone: (724)748-4808 Fax: (724)748-5668  
369 McClelland Road  
Mercer, PA 16137

Meeting Minutes  
August 10, 2016  
8:15 AM

**Officers:**  
**Chairman:**  
Paul Minner  
**Vice**  
**Chairman:**  
Patrick J. Suhrie  
**Treasurer:**  
John Lechner  
**Secretary:**  
Bob Gregory  
**Rec Sec'y:**  
Karen Shipton

**Board**  
**Members:**  
**Mercer**  
**County:**  
John Lechner  
**Coolspring**  
**Twp:**  
Paul Minner  
**East Lack**  
**Twp:**  
Robert Gregory  
**Findley Twp:**  
Patrick J. Suhrie  
**Mercer Boro:**  
Jerry Johnson

**ATTENDANCE**

Bob Gregory; Jerry Johnson; John Lechner; Paul Minner; Pat Suhrie; Dan Goncz; Karen Shipton. List of guests available in Secretary's office.

*\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM\**

**APPROVAL OF MINUTES FROM THE 07/13/16 MEETING AS PRESENTED**

*\*A motion was made by John Lechner and seconded by Pat Suhrie to approve the minutes from the 07/13/16 meeting as presented. Motion carried unanimously.*

**PUBLIC COMMENT**

Several residents shared their concerns regarding the sewer project.

**TREASURER'S REPORT**

Beginning Balance: \$33,074.73. Expenses: \$1,257.35. Service Charge: \$3.00. Ending Balance: \$31,814.38.

*\*A motion was made by Bob Gregory and seconded by Pat Suhrie to approve the treasurer's report as presented. Motion carried unanimously.*

There was discussion on optional forms of payment. John spoke with Russ Grayson through Citizen's Bank on accepting a credit card. John will see if Russ can attend the next meeting.

*\*A motion was made by Pat Suhrie and seconded by Jerry Johnson, that effective today (8/10/16), all checks written on the Citizen's account will require (2) signatures instead of (1), and there are already (2) authorized signers on the account (Chairman & Treasurer). Motion carried unanimously.*

*\*A motion was made by Pat Suhrie and seconded by John Lechner to appoint Bob Gregory as a 3<sup>rd</sup> authorized signer on the Citizen's account. Motion carried unanimously.*

**ENGINEER'S REPORT**

## **1. Project Status Report**

### **1 . Sewage Facilities Project Status Report**

A list of restoration issues was sent out to the contractors in the last couple weeks. By Labor Day, the contractors should be out there taking care of the issues.

Dan has been handling technical questions that arise from customers. Also, (2) customers have had their number of EDU's changed; 1) DJ Howard (Changed from 2 to 1); 2) Pilot Development(Changed from 6 to 5).

USDA Grant Request and Requisition No. NW-12 in the amount of \$41,236.57 – The Requisition is attached to the Engineer's Report. Dan brought the record drawings. Dan went over the payments line by line.

*\*A motion was made by Pat Suhrie and seconded by John Lechner to approved payment of Requisition No. NW-12 in the amount of \$41,236.57. Motion carried unanimously.*

Project Cost Summary – There is a balance of \$29,224.89. Rural Development is showing about \$50.00 more, Dan will check into this and see that it balances. There are some other expenses pending that this money will cover. Mike needs a refrigerator for the samples and a filing cabinet.

## **NEW BUSINESS**

- 1. Adoption of Rules and Regulations Governing Sewer Use** – Roger went over these and they need adopted by Resolution.  
*\*A motion was made by John Lechner and seconded by Pat Suhrie to approve Resolution #05-2016/Sewer System Rules and Regulations Governing Sewer Use. Motion carried unanimously.*
- 2. Rights-of-Way Status** – There are (2) properties for the potential of needing an easement. One is 360' and one is 120'. Dan is suggesting we ask them for an easement.
- 3. Delinquent Sewer Fees** – Shelly/Sharp Collections is asking what route we are going to take for delinquent sewer fees. No action was taken.

## **ADJOURNMENT**

A motion was made by Pat Suhrie and seconded by John Lechner to adjourn the meeting. Motion carried. Meeting adjourned at 9:14 AM.

*\*The next meeting is scheduled for 09/14/16 at 8:15 AM\**

Respectfully Submitted;  
Karen B. Shipton/Administrator