

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**November 9, 2016**

**8:15 AM**

**ATTENDANCE**

Bob Gregory, John Lechner, Paul Minner, Patrick Suhrie, Dan Goncz, Karen Shipton.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM\****

**APPROVAL OF MINUTES FROM THE 10/12/16 MEETING AS PRESENTED**

***\*A motion was made by Pat Suhrie and seconded by Bob Gregory to approve the minutes from the 10/12/16 meeting. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

Beginning Balance (Citizens): A little over \$200K in this account (John had not received the bank statement at this time). We owe \$213K on the loan with MCSB. John will pay \$100K on this on his way home today.

47 tapping fees are still outstanding.

No motion needed.

***\*A motion was made by John Lechner and seconded by Pat Suhrie to approve the payment of bills submitted in the amount of \$36,801.84. Motion carried unanimously.***

**ENGINEER'S REPORT**

**A. Sewage Facilities Report**

Nothing new on Sam and Clair Winger Easement request.

Shacklock/20 Cassidy Dr./Mercer/PA – A letter was received from them asking that the grinder pump be removed. They did not sign an agreement. Dan will show this letter to Roger Shaffer for advisement.

Ben's Tarps/Fredonia Rd./Stoneboro/PA - \$3500.00 quote to build the frame and the tarp that goes over the clarifier.

***\*A motion was made by John Lechner and seconded by Bob Gregory to approve the quote from Ben's Tarps to build the frame and the tarp to cover the clarifiers at a price not to exceed \$3500.00. Motion carried unanimously.***

Bids for Sludge Disposal – (1) bid was received from Tri-County Industries, Inc. The bid was for (3) years at \$63.50/Ton. There are bond and testing requirements.

***\*A motion was made by Pat Suhrie and seconded by John Lechner to approve the bid of \$63.50/Ton for (3) years for sludge removal from Tri-County Industries, Inc. Motion carried unanimously.***

The Authority has not yet received a proposal from the City of Hermitage for liquid sludge disposal.

Potential purchase for 2017, a new storage shed to store excess equipment.

Articles of Incorporation for the Authority has a time limit of 50 years, beginning in 2003. Our loan ends in 2056. We will need to amend the AOI to be 50 years from the date of when Roger files it. Dan presented a sample Ordinance for each municipality.

***\*A motion was made by John Lechner and seconded by Bob Gregory authorizing Roger Shaffer to contact each of the municipalities and get the required ordinances adopted to extend the incorporated term of the Authority to 50 years. Motion carried unanimously.***

Budget/2017 – Dan reviewed the 2017 proposed budget. Dan is suggesting that we change the Sewage Treatment Plant Utilities amount from \$22,000. to \$32,000. and reduce the balance at the bottom to \$5191.00. Also we will show the \$5191.00 as Supplies, Equipment & Grinder Pump Costs for \$13,191. and then the balance will be (0) zero.

***\*A motion was made by John Lechner and seconded by Pat Suhrie to adopt the Budget for 2017 as amended. Motion carried unanimously.***

Letters to residents who have not paid their tapping fees and include information about the grant that is available until 1/31/17.

Letters to residents about credit/debit cards.

Letters to delinquent accounts.

New coupon books. Karen will bring these letters for approval to the December 14, 2016 meeting.

## **ADJOURNMENT**

A motion was made by Bob Gregory and seconded by John Lechner to adjourn the meeting. Motion carried. Meeting adjourned at 9:15AM.

***\*The next meeting is scheduled for 12/14/16 at 8:15 AM\****

Respectfully Submitted;  
Karen B. Shipton/Administrator