

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**03/14/17**

**8:15 AM**

**ATTENDANCE**

John Lechner, Paul Minner, Dave Swartz, Pat Suhrie, Bob Gregory, Karen Shipton.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM\****

**APPROVAL OF MINUTES FROM THE 03/14/17 MEETING AS PRESENTED**

***\*A motion was made by Bob Gregory and seconded by John Lechner to approve the minutes from the 03/14/17 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

Beginning Balance: (First National Bank): \$0.00. (Citizens): \$74,168.49. \$82,808.36.

***\*A motion was made by Dave Swartz and seconded by John Lechner to approve the treasurer's report as presented. Motion carried unanimously.***

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**INVOICES SUBMITTED FOR PAYMENT**

**03/14/17**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
Pat Kelley	Inspections	2250.00
Pat Kelley	Mileage/Use of Vehicle for Insp.	500.00
M.Davidson & Associates Inc.	Contract Operations	5457.00
USA Blue Book	Maintenance Supplies	422.03
Commonwealth of PA	DEP/NPDES Permit	500.00
Mercer Hardware	Maintenance Supplies	60.55
East Lackawannock Twp.	Reimb. For Ordinance Ad	92.85
Coolspring Twp.	Reimb. For Ordinance Ad	60.20
Findley Twp.	Reimb. For Ordinance Ad	110.80
Findley Twp.	Reimb. For Admin. Cost/1 <sup>st</sup> Qtr/2017	4290.00
Selective Insurance	Insurance	1232.00
Tri-County Ind.	Trash Pick-Up/57 Thompson Rd.	30.00
Tri-County Ind.	Trash Pick-Up/845 Perry Hwy.	55.00
Pollu-Tech, Inc.	40lbs. Pollu-Treat CL888	618.00
Gannett Fleming Co.	Professional Services	230.00
Gannett Fleming Co.	Municipal Wasteload Mgmt. Report	2740.00
Penn Power	Electric/835A Perry Hwy.	46.43
Penn Power	Electric/845 Perry Hwy.	535.30
Penn Power	Electric/57 Thompson Rd.	68.42
Plantation Park Campers Assoc.	Reimb. Electric/PP Pump Station	112.87
Tepco/Trombold Equipment Co.	Maintenance Repair/Supplies	1900.07
<b>Total Invoices:</b>		<b>\$21,311.52</b>

*\*A motion was made by John Lechner and seconded by Pat Suhrie to approve the payment of bills submitted.. Motion carried unanimously.*

## **ENGINEER'S REPORT**

### **A. Sewage Facilities Report**

Paul Minner has not had a chance to visit the Winger's yet to deliver the proposal that was approved at the last meeting: Samuel Winger - \$4348 for 370.67 LF of sewer line.  
Clair and Patricia Winger - \$1408 for 120 LF of sewer line.

*\*A motion was made by Pat Suhrie and seconded by John Lechner to have Karen create the letter stating the amounts listed above for reimbursement to Samuel Winger and Clair and Patricia Winger and Paul Minner will sign and deliver both. Motion carried unanimously.*

### **B. Sludge Disposal**

The PA DEP Form 43 was completed and accepted by Tri-County Industries. A dumpster was ordered for the plant so the operators could clean the sludge drying beds and order the disposal of the sludge. Pat Suhrie has offered to volunteer his services to run the tractor and have Jim Riddle run the shovel and work together to clean the drying beds as needed in the future.

### **C. Thompson Road Pump Station**

The pumps were pulled and the impellers replaced. An invoice will be sent to the Authority. An issue still exists with excessive improperly shredded garbage that includes plastic bags and the impeller change has resulted in some improvement. Dan believes that the force main will need flushed out and televised to see if there is a partial blockage in the force main. This is coming directly from the jail.

### **D. Resolution No. 1-2017**

Sewer Use Rate Resolution that establishes a \$6.00/month per EDU surcharge for the disposal of improperly shredded garbage into the Authority's sanitary sewer system.

*\*A motion was made by John Lechner and seconded by Pat Suhrie to adopt 1-2017, Sewer use Rate Resolution. Motion carried unanimously.*

## **ADMINISTRATIVE REPORT**

**Re: Delinquent Tapping Fee Lien** – An email was sent to Board Solicitor Roger Shaffer for advisement on placing a lien on the property owners who have not paid their tapping fees. Roger is out of the office. Will report back at the April meeting.

**Re: CDBG Tapping Fee Grant** – There was discussion on how to handle the excess monies from the CDBG that are unused. We will lose the money if we don't use it or give it back. The deadline for use is May/2018.

*\*A motion was made by John Lechner and seconded by Pat Suhrie to send all unused monies from the CDBG with the exception of \$15,000 back to Mercer County to be re-allocated for other projects. Motion carried unanimously.*

### **OLD BUSINESS**

**Re: Storage Shed** - *\*A motion was made by John Lechner and seconded by Pat Suhrie to approve ordering a storage shed with no windows and two regular swinging doors, painted light tan with dark brown trim, with a possible upgrading of the floor and the ramp, at a cost of \$3700 and \$200 delivery charge for a total of \$3900. Motion carried unanimously.*

### **NEW BUSINESS**

**Re: Fuel** – Karen received a quote from Suburban for off-road diesel fuel for \$2.59/gal. and also a quote from Reed Oil/21<sup>st</sup> Century for the same at \$2.15/gal. It was suggested to add algaecide to the fuel to prevent bacteria/algae from growing.

*\*A motion was made by Pat Suhrie and seconded by Bob Gregory to approve purchasing off-road diesel fuel from Reed Oil Co./21<sup>st</sup> Century. Motion carried unanimously.*

### **ADJOURNMENT**

*\*A motion was made by Pat Suhrie and seconded by John Lechner to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:08 AM.*

*\*The next meeting is scheduled for 04/11/17 at 8:15 AM\**

*\*Meetings Are Now Held the 2<sup>nd</sup> Tuesday of each Month\**

Respectfully Submitted;

Karen B. Shipton  
Administrator