

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**02/13/18**

**8:15 AM**

**ATTENDANCE**

Jerry Johnson, Robert Gregory, John Lechner, Pat Suhrie, Dave Swartz, Dan Goncz, Karen Shipton, Jim Riddle, Walt Darraugh.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM\****

**APPROVAL OF MINUTES FROM THE 01/09/18 MEETING AS PRESENTED**

***\*A motion was made by Dave Swartz and seconded by Robert Gregory to approve the minutes from the 01/09/18 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

Balance as of 01/31/2018: (FNB) \$119,485.55

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**INVOICES SUBMITTED FOR PAYMENT**  
**02/13/18**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
Kelley, Pat	Inspections	1121.34
Tepco	Stators	147.09
The Record Argus	Advertising	38.35
PA One Call System, Inc.	Monthly User Fee	22.80
M. Davidson & Associates Inc.	Plant Operations	5624.00
M. Davidson & Associates Inc.	Repair (2) Pumps/Countryside	480.00
Penn Power	Electric/845 Perry Hwy.	2648.18
Penn Power	Electric/835A Perry Hwy.	163.06
Penn Power	Electric/57 Thompson Rd.	237.70
Plantation Park Campers Assoc.	Electric Reimb.	664.84
Homer Sanitary	Pump Wet Well/Countryside & Thompson	340.00
Jim Riddle	Supplies/Reimb.	4.00
Findley Township	Administrative Reimbursement	2954.25
Tri-County Industries	Trash/845 Perry Hwy.	57.75
Tri-County Industries	Trash/57 Thompson Rd.	31.50
Tri-County Industries	Sludge Removal	699.14
Gannett Fleming	Engineering Services /Dec/2017	230.00
Gannett Fleming	Engineering Services/Jan/2018	250.00
Gannett Fleming	Prepare Wasteload Management Report	891.00
Mercer County Recorder	Record GPA/Stevens	18.50
Ace fix-it Hardware	Maintenance Supplies	92.79
<b>Total Invoices:</b>		<b>\$16,716.29</b>

***\*A motion was made by John Lechner and seconded by Dave Swartz to pay the bills submitted in the amount of \$16,716.29. Motion carried unanimously.***

## **ENGINEER'S REPORT**

**Thompson Rd. Screening Device** – Still in place and appears to be working. Still some paper issues. They should be routinely cleaning the device. It has cut down on the amount of debris at the pump.

**Plantation Park** – We sent a letter sent to Plantation Park agreeing with their method of billing for the pump station, but we have yet to see anything from them on the bill. We put three months on one bill using our method and will continue to do it this way until we hear from someone at Plantation Park.

**Municipal Wasteload Management Report** – Due for the year prior. Board will review/approve at the March 13, 2017 meeting.

**NPDES Permit Renewal** – This is a (5) year permit and scheduled to expire 5/31/2019. All information, lab testing, etc. has to be sent to PA DEP by the end of November/2018.

*\*A motion was made by John Lechner and seconded by Robert Gregory to give authorization to Gannett Fleming to prepare and make application for our NPDES Permit at the cost of \$3,300.00. Motion carried unanimously.*

*\*A motion was made by Jerry Johnson and seconded by John Lechner to give authorization for the Chairman to sign the Annual Municipal Wasteload Management Report. Motion carried unanimously.*

## **OPERATOR'S REPORT**

For the month of December/2017, everything performed within the limits of the Permit. A tour was given of the plant to (2) East Lackawannock Township Supervisors. (11) Tons of sludge was hauled out from the plant. There were no grinder pump call-outs, but a new stator was installed in one of the grinder pumps. A panel heater was installed at Countryside Nursing Home and at the Interstate Pump Station.

## **OLD BUSINESS**

**Garage Door Opener Quote** – A quote was received from Doors n More for \$1560.00. A request was made to Cozad Garage Doors, Overhead Door Company and also Hoffman Garage Doors. No other quotes were received to this date. Will look at this again at the 3/13/18 meeting.

**Countryside Convalescent Home** – *\*A motion was made by John Lechner and seconded by Jerry Johnson to begin adding a monthly surcharge for the improperly shredded materials found in the well. Motion carried unanimously.*

## **NEW BUSINESS**

**Application for Sewage Service** – Chris Stevens/8315 Lamor Rd./Mercer, PA - *\*A motion was made by Robert Gregory and seconded by Dave Swartz to approve the Application for Sewage Service for Chris Stevens at 8315 Lamor Rd.; Mercer, PA. Motion carried unanimously.*

## **Customer Issues:**

1. **Daniel Mortland** – 8212 Lamor Rd./Mercer, PA – Can't get a loan to connect because of the lien. He is requesting we remove the lien. No action taken.

2. **Jim & Lori Amon** – 441A & 441B S. Shenango St./Mercer, PA. Per an email received, **441A** - had an abandoned house that was to be torn down and they had plans to put a new home there someday. They paid the tap fee and had the grinder pump installed but don't feel they should make a monthly payment since no one is living there. We are not sure if the house is still standing or has been torn down. We will look into this further for the next meeting. **441B** – The house has made connection and they received a letter stating it has not. Paperwork crossed so it was noted that they are connected. There were various other complaints about the original construction 2+ years ago. No action taken.

## **ADJOURNMENT**

\*A motion was made by John Lechner and seconded by Dave Swartz to adjourn the meeting. Meeting adjourned at 8:58 AM.

Respectfully Submitted;

Karen B. Shipton  
Administrator