

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**03/13/2018**

**8:15 AM**

**ATTENDANCE**

Robert Gregory, Jerry Johnson, John Lechner, Pat Suhrie, Dave Swartz, Walt Darraugh, Dan Goncz, Karen Shipton, Jim Riddle.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM\***

**APPROVAL OF MINUTES FROM THE 02/13/18 MEETING AS PRESENTED**

*\*A motion was made by John Lechner and seconded by Robert Gregory to approve the minutes from the 02/13/2018 meeting as presented. Motion carried unanimously.*

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

Balance as of 02/28/2018: (FNB) \$149,850.77

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**INVOICES SUBMITTED FOR PAYMENT**  
**03/13/2018**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
M. Davidson & Associates Inc.	Plant Operations	5624.00
M. Davidson & Associates, Inc.	Reimb. Fuel/Gas Can	45.97
Penn Power	Electric/845 Perry Hwy.	2363.09
Penn Power	Electric/835A Perry Hwy.	145.53
Penn Power	Electric/57 Thompson Rd.	219.91
Plantation Park Campers Assoc.	Electric Reimb.	285.99
Findley Township	Postage Reimbursement	12.40
Tri-County Industries	Trash/845 Perry Hwy.	57.75
Tri-County Industries	Trash/57 Thompson Rd.	31.50
Gannett Fleming	Engineering Services/Nov/2017	230.00
Karen B. Shipton	Recording Reimb./Christian T. Stevens	18.50
Ace fix-it Hardware	Maintenance Supplies	30.18
Selective Insurance	Quarterly Billing/Insurance	2028.00
PA Dept. of Environ. Protection	NPDES Permit Annual Fee	500.00
<b>Total Invoices:</b>		<b>\$11,592.82</b>

*\*A motion was made by Jerry Johnson and seconded by Dave Swartz to pay the bills submitted in the amount of \$11,592.82. Motion carried unanimously.*

**ENGINEER'S REPORT**

**Thompson Rd. Screening Device** – Dan has heard nothing new/different. The screening device is still there. The jail personnel is cleaning the screening device.

**Plantation Park** – The Authority mailed (2) letters to Plantation Park, one regarding the electric bill and the other regarding the EDU's. We have not heard back from them yet. We started creating the electric bill invoice for reimbursement since they are gone for the season. In April, there will be a sewage flow report for Plantation Park for the first quarter of 2018. This will only be for Plantation Park since the pump station was isolated from the rest of the pressure sewer. This will show a full first quarter of actual EDU's used.

**Municipal Wasteload Management Report** – Dan reviewed the completed report. This was sent to PA DEP on 2/19/18.

**NPDES Permit Renewal** – This is due to PA DEP by 11/30/18. Dan is putting together the parameters for Davidson to use in facilitating the lab analysis. This is the first renewal from the initial 5 year permit when we built the plant.

**Mausser Property** – Eric and Jennifer Mausser purchased a lot on Autumn Drive in East Lackawannock Township. The Grinder Pump Agreement that was prepared for them, and was signed and recorded, was one where the Authority was to install the GPU for them. That is not the way it was explained to the Maussers' in a series of emails from Karen to the Maussers'. The emails clearly stated that they were to purchase the grinder pump and pay their contractor to have it installed. There are two different methods to handle the GPA at this point. 1) We could prepare a new GPA and have it signed and recorded, and they can purchase and install the grinder pump at their cost, or 2) under our Tapping Fee Resolution, the back-up computation from January/2016, their tapping fee would be not only the \$3900 but also the special facilities component which is the cost to purchase and install the grinder pump which is \$6089. So with these connections, you pay the \$3900 tapping fee, which is the capacity and collection component. If they want the Authority to install the grinder pump and run the line from the grinder pump to the main line, then they would pay \$6089 more, and the Authority would hire someone to do that. That would be at the Authority's cost. This is under Act 57 of 2003. This has all been prepared according to the State Legislation that was done in 2003. A meeting will be set up between the property owners, Dan and the Authority. There was discussion on where the sewer line ends and what was conveyed to the Maussers' when they purchased the property.

## **OPERATOR'S REPORT**

For the month of February, flow was 97,000/gal a day. There was (1) grinder pump call out at 37 McMillan Rd. They were called out there multiple times but there is no problem with the pump.

## **OLD BUSINESS**

**Garage Door Opener Quote** – Four requests were sent out. (2) quotes were received back.

*\*A motion was made by John Lechner and seconded by Dave Swartz to approve the quote from Doors n Moore for an installed garage door opener at the plant for the cost of \$1560.00. Motion carried unanimously.*

**Jim & Lori Amon** – 441A S. Shenango St./Mercer, PA

*\*A motion was made by John Lechner and seconded by Robert Gregory to send a letter to the Amon's informing them that we will be leaving the monthly sewer fees as is for their property at 441A S. Shenango St., Mercer, PA. Motion carried unanimously.*

**Aqua Water** – We need to work with Aqua Water’s legal department to establish the fees that will be incurred with shutting water off for properties with delinquent monthly user fees. James Willard is reaching out to Mary Hopper in their legal dept. and he will get back to me. No action taken.

### **NEW BUSINESS**

**Coolspring Township Board Appointment** – A letter was received on 3/8/18 from Coolspring Township informing the NCJWMA Board that Walter Darraugh was appointed by the Coolspring Township Supervisors, on Monday March 5, 2018, to be Coolspring Township’s representative to the Neshannock Creek Watershed Joint Municipal Authority Board. This was due to the passing of Coolspring Township representative Paul Minner.

### **ADJOURNMENT**

\*A motion was made by John Lechner and seconded by Dave Swartz to adjourn the meeting. Meeting adjourned at 9:28 AM.

Respectfully Submitted;

Karen B. Shipton  
Administrator