

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

December 19, 2019

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Tom Amundsen, Nicki Biles, Ray Bogaty, Jennifer Hamilton, Jared Hoffacker, Bill Madden, Ann Morrison, Deb Sicilian, Amber White, Dana Flick, Pete Morin, Eric Poole, Molly Moser

General Discussion Items: See Below.

Bid opening for Security Screeners RFP – AmGard from Pittsburgh @ base rate of \$16.75 per hour and RIP-USA from West Mifflin @ base rate of \$27.00 per hour. Bids referred to Solicitor for review.

Announcement that the anti-climb fencing has been installed at the Oakland Ave. Bridge as of 12/09/2019.

Commissioners discussed CPACE a Clean Energy resource program for business that provides financing for business growth. It was a discussion topic at “AG Days” at Penn State. The County will research the program for possible use by Solar Farms and other targeted businesses in Mercer County.

Public Comment on Agenda Items: None.

2019-398 RESOLUTION to approve **12/5/2019** Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXPENDITURES

2019-399 RESOLUTION to approve DISBURSEMENTS in the amount of \$4,406,629.98 for the period of 10/26/19–11/29/2019.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

#2019-400 RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 12/19/2019.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA -TBC	TAX YEAR	CANCELLED
Debra Rodemoyer	Delaware Township	\$ 5.00	\$	2019	
Debra Rodemoyer	Delaware Township	\$ 10.00	\$	2019	
Luanne Moose	East Lackawannock Twp	\$ 30.00	\$	2019	
Susan K Pears	Fairview Township	\$ 125.00	\$	2019	
Melissa Cannone	Farrell City	\$ 5.00	\$	2019	
Melissa Cannone	Farrell City	\$ 5.00	\$	2019	
Frank H Vanderslice	Greenville Borough	\$ 15.00	\$	2019	
Matthew Fischer	Grove City Borough	\$ 420.00	\$	2019	
Bernadette Harry	Hermitage City	\$ 250.00	\$	2019	
Robin Snyder	Jefferson Township	\$ 55.00	\$	2019	
Mary E Pederson	New Lebanon Boro	\$ 10.00	\$	2019	
Carrie Jo Steese	Pine Township	\$ 10.00	\$	2019	
Carrie Jo Steese	Pine Township	\$ 45.00	\$	2019	
Niki Giardina	Pymatuning Township	\$ 140.00	\$	2019	
Niki Giardina	Pymatuning Township	\$ 5.00	\$	2019	
Joni F Maybee	Salem Township	\$ 10.00	\$	2019	
Carolyn S Chess	Sandy Creek Township	\$ 10.00	\$	2019	
Debra E Snyder	Sheakleyville Borough	\$ 25.00	\$	2019	
Leanne Dumars	South Pymatuning Twp	\$ 230.00	\$	2019	
Christi Cratty	Springfield Township	\$ 25.00	\$	2019	
Cheryl Babcock	West Middlesex Boro	\$ 5.00	\$	2019	
Cheryl Babcock	West Middlesex Boro	\$ 10.00	\$	2019	
Sandra J Ohl	West Salem Township	\$ 20.00	\$	2019	
		\$ 1,465.00	\$ 0.00		

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

#2019-401 RESOLUTION to approve the following REFUND(s) being granted as listed effective 12/19/2019.

NAME/ADDRESS	DISTRICT	PER CAPITA	R. E.	REFUND	REASON
W Rick Reiber c/o Paul Rick Realty 387 Susan Trace Drive New Wilmington, PA 16142	Findley Twp		X	\$19.32	Garage Removed Deck Added
Craig K Montesano 103 Vine Avenue Greenville, PA 16125	Greenville Boro		X	\$223.49	Double Billed Tax Collector Error
Craig K Montesano 103 Vine Avenue Greenville, PA 16125	Greenville Boro		X	\$400.87	Double Billed Tax Collector Error

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2019-402 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
CLERK OF COURTS:		
Roger R. Shaffer, Jr. Solicitor	1/6/2020	SOL1-07-00 (\$5,566.08/yr.)

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
Kimberly Weatherholt Senior Procedure Clerk	1/6/2020	TCN06-00-01 (\$16.17/hr.)
CHILDREN & YOUTH:		
Melissa Distler Case Aide	12/30/2019	YFI-00-01 (\$15.32/hr.)
<u>TRANSFERS</u>		
DISTRICT ATTORNEY:		
Robin Verigood Temporary Part-Time Clerical Assistant	12/6/2019	TCN05-02-01 (\$16.27/hr.) Transfer from Part-Time Clerical Assistant
PUBLIC DEFENDER:		
Dana Flick Public Defender	1/5/2020	PA10-09-LP (\$86,632/yr.) Transfer from First Assistant Public Defender
Douglas Straub First Assistant Public Defender	1/5/2020	PA09-08-01 (\$72,810/yr.) Transfer from Part-Time Assistant Public Defender
<u>SEPARATION FROM EMPLOYMENT</u>		
DISTRICT ATTORNEY:		
Ronald Amrhein, Jr. Assistant District Attorney	12/27/2019	
Kara Rice Assistant District Attorney	12/27/2019	
Robin Verigood Part-Time Clerical Assistant	12/6/2019	** CORRECTION FROM 11-7-2019 Agenda** ** Remove Separation, still employed **
E-911 CENTER:		
Rebekah Liese Telecommunicator	12/11/2019	
PROTHONOTARY:		
Mary Jo Cardas Second Deputy	2/7/2020	

APPOINTMENTS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2019-404 N/A N/A Effective 12/19/2019

Confirm the following Re-appointments to the MERCER COUNTY CONSERVATION DISTRICT BOARD for the term as specified:

Dr. Fred Brenner Public Director 01/01/2020—12/31/2023

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2019-405 N/A N/A Effective 12/19/2019

Confirm the following Appointment to the MERCER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY for the term as specified:

Evan A. Watkins 01/01/2020—12/31/2024

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-406	N/A	N/A	Effective 12/19/2019

Confirm the following Appointments to the MERCER COUNTY REGIONAL PLANNING COMMISSION for the term as specified:

Jared R. Grandy	01/01/2020—12/31/2021
Robert L. McGhee	01/01/2020—12/31/2022
Ron Faull	01/01/2020—12/31/2022
Michael Foster	01/01/2020—12/31/2021

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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SOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-407	ESO Solutions, Inc. 11500 Alterra Pkwy, Ste. 100 Austin, TX 78758	\$1,690.00	02/29/2020—02/28/2021

Approve annual renewal of ESO Scheduling software for 39 employees at a cost of \$1,195.00 and one webinar setup and training session at a cost of \$495.00.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ELECTIONS

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2019-408	Election Systems & Software, Inc. 11208 John Galt Blvd. Omaha, NE 68137	\$95,975.00	Effective 12/19/2019

Approve purchase of two high speed scanners to process absentee ballots as required by Act 77. ES&S complies with mandated State regulation to have a paper ballot option with audit trail. Vendor is on COSTARS. No bid required. Purchase includes five (5) year warranty, maintenance, installation and training. All terms and conditions are per the Software Licensing Agreement as of 06/12/2019.

DISCUSSION: Commissioners noted that the high-speed scanner purchase will be eligible for state reimbursement.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2019-409	Maximus, Inc. 808 Morefield Park Dr., Ste 205 Richmond, VA 23236	\$38,400.00	01/01/2020–12/31/2024

To prepare Indirect Cost Allocation Plan using County data for 2019-2023, for supporting program charges during calendar years 2021-2025. The fee will be invoiced \$7,600 each for 2019, 2020 & 2021 data years and \$7,800 each for 2022 & 2023 data years.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

IPP

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-410	National Curriculum & Training Institute, Inc. 310 E. McDowell Rd, Ste. 200 Phoenix, AZ 85004	Not to exceed \$10,500.00	Effective 02/01/2020

Approve renewal of Sublicense and Sales Agreement for the licenses and purchase of the Crossroads curricula including Real Colors® Personality Instruments for a twelve (12) month term. Program to be administered by Mercer County Intermediate Punishment Program. Current contract expires 01/31/2020. Funds to be paid from Cross-Systems Alignment Grant #28513.

Curricula License Fee:	\$10,500.00
Includes rights to 300 copies during initial term	
Includes 300 Adult Real Colors Personality Instruments	
License Fee for each additional individual	\$35.00
Real Colors® Personality Instruments Price – Per Adult	\$12.50

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-411	Delmar Enterprises, Inc. 995 Louis Drive Warminster, PA 18974	12,226.00	01/01/2020—12/31/2022

Authorize renewal of warranty for support, maintenance and upgrades for Key Systems software used to support the Keyboxes at the Jail. Three-year extended warranty includes 20% savings. Funds to be paid from account 322.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-412	DSI-ITI, Inc. 3120 Fairview Park Dr., Ste. 300 Falls Church, VA 22042	N/A	Effective 12/19/2019

Approve the sixth amendment to the Inmate Telephone Vending Agreement, dated 07/01/2005, for an additional three years terminating 06/30/2025; to incorporate Premise Provider Mail Scanning for delivery via Tablets to Inmates at no charge to Mercer County. Vendor to provide equipment (Tablets), hardware, circuits and cabling.

DISCUSSION: Commissioners noted that fees from phone services are used to underwrite the cost and that scanning of mail provides an additional layer of security.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-413	Lawrence County Social Services 241 West Grant Street New Castle, PA 16101	\$5,620.00 Not to exceed Per house rehabilitated	Effective 12/19/2019

Authorize entering into a Cooperation Agreement to provide housing rehabilitation delivery services for Mercer County (including Greenville, Grove City and Sharpsville Boroughs and Pine Township) CDBG programs for the period of Mercer County’s FY 2018, 2019 and 2020 CDBG Programs.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY

SOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-414	Lake Chevrolet 533 S. Main St. Lewistown, PA 17044	\$36,773.00	Effective 12/19/2019

Approve purchase of 2020 Chevrolet Tahoe PPV, 5.3 V-8 gas engine, with Special Service Vehicle package. Vendor is on COSTARS and is low apparent responsible quote.

DISCUSSION: Commissioners noted that the Mercer County Local Emergency Planning Committee (LEPC) has committed to pay 50% of the cost of the vehicle since it is used to respond to hazardous material calls. Mercer County will pay the other 50%.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TREASURER

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2019-415	N/A	N/A	Effective 12/19/2019

Approve Hotel Excise Tax Rules and Regulations, per Mercer County Hotel Excise Tax Ordinance 2019-002, to establish procedures for the collection of the tax by Operators of Hotels; remittance of the tax by the Operators to Mercer County Treasurer; reporting procedures, forms to be used by the Operators; and general collection procedures.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McGonigle

Attest:

Chief Clerk

Mercer County Board of Commissioners