

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**9/10/2019**

**8:30 AM**

**ATTENDANCE**

Matthew McConnell, Jerry Johnson, Patrick Suhrie, Dave Swartz, Walt Darraugh, Dan Goncz, Karen Shipton, Jim Riddle.  
List of others present available in the Authority office.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM\***

**APPROVAL OF AGENDA**

***\*A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 8/13/19 MEETING AS PRESENTED**

***\*A motion was made by Matthew McConnell and seconded by Walt Darraugh to approve the minutes from the 8/13/19 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**INVOICES SUBMITTED FOR PAYMENT**

**9/10/2019**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
M. Davidson & Associates Inc.	Plant Operations	5790.00
M. Davidson & Associates Inc.	Reimb. Fuel/Lime	103.90
Gannett Fleming	Engineering Services/Through 8/30/2019	275.00
Plantation Park Campers Assoc.	Electric Reimb.	142.66
PA One Call System, Inc.	Monthly User Fee Aug/2019	15.30
Tri-County Industries	Trash/845 Perry Hwy.	66.74
Tri-County Industries	Trash/57 Thompson Rd.	36.40
Tri-County Industries	Sludge Removal	475.62
Penn Power	Electric/845 Perry Hwy.	2214.91
Penn Power	Electric/835A Perry Hwy.	58.52
Penn Power	Electric/57 Thompson Rd.	102.45
Ace fix-it Hardware of Mercer	Supplies	30.88
Eliminators Pest Control Service	Rodent Control Treatment	79.50
Quartz Lamps, Inc.	(12) Trojan Lamps	244.77
Selective Insurance	Insurance	2745.50
Asset Reserve/Restricted Account	Monthly Transfer	1636.88
Short Lived Asset Account	Monthly Transfer	3582.25
<b>Total Invoices:</b>		<b>\$12,382.12</b>
<b>Total Transfers:</b>		<b>\$ 5,219.13</b>
<b>Total Payments:</b>		<b>\$17,601.25</b>

\*\*\*PENDING Cummins Sales and Service Repair Generator/Travel 1141.50  
Cummins Sales and Service Repair Generator/Travel 4054.42

Walt reported that for the month of August, 2019, there were deposits of \$35,019.44. There were payments of \$19,022.99. Balance in the FNB Checking Account as of 8/31/2019: \$250,368.36.

There is one outstanding check from February payable to LB Water in the amount of \$155.60. Karen will look into this.

Cummins Invoices that were Pending: An email was received from Tom Scheutz from Cummins saying **“You can let it be known at the meeting that the invoice is being taken care of by Cummins. We are going to issue a credit in the next couple of days”**.

New Accounts (Asset Reserve Restricted and Short Lived Asset) - *\*A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve a monthly electronic transfer each month in the amounts of \$1636.88 and \$3582.25 from the general account into the Asset Reserve Restricted and Short Lived Asset accounts respectively. Motion carried unanimously.*

*\*A motion was made by Matthew McConnell and seconded by Dave Swartz to approve the treasurer's report and approve payment of the bills submitted. Motion carried unanimously.*

### **ENGINEER'S REPORT**

**Plantation Park** – They experienced an extended power outage last month.

**Flow Summary** – The flow for Plantation Park was low for the month of August due to the power outage.

**NPDES Permit** – Was received 8/22/2019. Karen will provide a copy for Dan.

**2020 Budget** – First draft will be at the 10/8/2019 meeting for review in November.

### **OPERATOR'S REPORT**

The average daily flow for the month of July/2019 was 91,000/gal/day. The discharge was within our permit limits. No sludge hauled in July/2019.

Blower #3 locked up and a new blower was ordered.

Thompson Rd. and Countryside pump stations were both pumped out. There was (1) pump that was in alarm.

### **OLD BUSINESS**

**Aqua Water Shut-Off Agreement** – Dan received no response from Aqua Water. We will wait until they need something from us to try again to get this agreement done.

**Grease Trap Maintenance** – Dave Swartz questioned whether we had done anything regarding grease trap maintenance for those commercial customers that qualify. Karen sent a letter last month to each commercial customer asking for proof of the cleaning to be sent to the Authority office.

There was about 3' of grease coming from Margarita King (Coolspring Comfort Inn) and Burger King (PEC Management) that needed cleaning out. If this persists, we will start adding the surcharge of \$6.00/EDU per Resolution 1-2017 to both of these commercial customers. Karen will check and see if proof has been received that the grease was pumped out.

**Thompson Rd. Pump Station** – Toilet paper is still an issue. Jim is going to contact Mac McDuffie that we are not receiving help on cleaning the well if they continue to not help. Jim reported that they started helping again.

### **NEW BUSINESS**

Jerry Johnson reported that Mercer's sewer plant is up and running and finishing up their punch list. They hired a new superintendent.

### **ADJOURNMENT**

*\*A motion was made by Dave Swartz and seconded by Matthew McConnell to adjourn the meeting.*

Meeting adjourned at 8:56 AM.

Respectfully Submitted;

Karen B. Shipton  
Administrator