

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**February 20, 2020**

<b>Attendance</b>	<b>Present</b>	<b>Absent</b>	<b>By Phone</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Pledge of Allegiance:** Was held.

**Others Present:** Nicki Biles, Dana Flick, Jeff Greenburg, Jared Hoffacker, Ann Morrison, John Libonati, David Dye, Molly Moser

**General Discussion Items:** See Below.

Request for Use of Courthouse Grounds by the Mercer Community Band for their 43<sup>rd</sup> Season, 06/26/2020—08/14/2020, was approved. Commissioners agreed to hire a Custodian to work on the 07/03/2020 holiday so restrooms in the basement of the courthouse would be available to the public during the concert.

Commissioners announced that Jim Micsky, Executive Director of the United Way of Mercer County, will be retiring on May 1, 2020. He has served 32 years with United Way and has been the Executive Director since 1998. He will be greatly missed as the Board begins its search for a new Director.

**Public Comment on Agenda Items:** None.

**# 2020-061 RESOLUTION** to approve **2/6/2020** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**PROCLAMATIONS**

**# 2020-062 RESOLUTION** to approve a PROCLAMATION to recognize Gerard T. Hanley as the "2020 Irishman of the Year" awarded by The Ancient Order of Hibernians, Sons of Erin Division.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**EXPENDITURES**

# **2020-063** RESOLUTION to approve DISBURSEMENTS in the amount of \$8,076,846.10 for the period of 12/28/2019–01/31/2020.

DISCUSSION: A portion of the payments reflect an internal transfer to fund the TRAN. The County uses reserve funds prior to receipt of tax revenues for General Fund expenses. Interest is paid to the fund upon settlement when tax revenues are received and the fund is reimbursed.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**EXONERATIONS**

# **2020-064** RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 02/20/2020.

<b>TAX COLLECTOR</b>	<b>TAXING DISTRICT</b>	<b>COUNTY PER CAPITA - EXONS</b>	<b>COUNTY PER CAPITA - TBC</b>	<b>TAX YEAR</b>	<b>CANCELLED</b>
Carolyn S Chess	Sandy Creek Twp	\$ 5.00	\$	2019	
Leanne Dumars	South Pymatuning Twp	\$ 10.00	\$	2019	
		\$ 15.00	\$ 0.00		

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**EXONERATIONS**

RESOLUTION	TAX COLLECTOR	AMOUNT	DATE RANGE
# 2020-065	Sandra J. Ohl	\$135.00	Effective 02/20/2020

Correct County Per Capita Exoneration for West Salem Township due to Tax Collector error. Change amount from \$350.00 to \$135.00. Previously approved 01/23/2020.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**REFUNDS**

# 2020-066 RESOLUTION to approve the following REFUNDS(s) listed effective 02/20/2020.

<b>NAME/ADDRESS</b>	<b>DISTRICT</b>	<b>PER CAPITA</b>	<b>R. E.</b>	<b>REFUND</b>	<b>REASON</b>
Linda Oliver 218 Buckley Rd Mercer, PA 16137	Findley Twp		X	\$24.15	House Razed (2019)

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

# 2020-067 RESOLUTION to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
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**NEW HIRES**

**INTERMEDIATE PUNISHMENT PROGRAM:**

Megan Wilt Intern	3/2/2020	No Salary/No Benefits
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<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
Joshua Leskovac Temporary Part-Time NCTI Facilitator	1/5/2020	INSTR-37-00 (\$37.50/hr.) ** Additional Position **
<b>DISTRICT ATTORNEY:</b>		
Jennifer Cunningham Part-Time Clerical Assistant	3/16/2020	TCN05-00-00 (\$14.13/hr.)
Laurie Bell Meyer Temporary Part-Time Victim Witness Coordinator	3/16/2020	PA05H-00-00 (\$16.68/hr.)
<b>PUBLIC DEFENDER:</b>		
Michael Bonner Part-Time Assistant Public Defender	2/24/2020	APD1-10-00 (\$30,027/yr.) ** Date Correction **
<b><u>TRANSFERS</u></b>		
<b>E-911 CENTER:</b>		
David Landfried Telecommunicator	3/15/2020	TCE 00-02 (\$16.62/hr.) Transfer from Part-Time Telecommunicator
<b>JAIL:</b>		
Jenna Cumming Corrections Officer	2/23/2020	JCO 00-01 (\$17.00/hr.) Transfer from Part-Time Corrections Officer

**SEPARATION FROM EMPLOYMENT**

<b>E-911 CENTER:</b>	
Jeffrey Wimer Part-Time Telecommunicator	2/8/2020

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

# 2020-068 RESOLUTION to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>TRANSFERS</u></b>		
<b>DOMESTIC RELATIONS:</b>		
Michelle Lengacher Enforcement Specialist	2/10/2020	PA05-00-01 (\$18.53/hr.) Transfer from Senior Procedure Clerk

**SEPARATION FROM EMPLOYMENT**

<b>DOMESTIC RELATIONS:</b>	
Rakiesha Morrison Enforcement Specialist	2/7/2020

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**FISCAL**

<b>RESOLUTION</b>	<b>VENDOR/CONTRACT</b>	<b>AMOUNT</b>	<b>DATE RANGE</b>
# 2020-069	Black, Bashor & Porsch, LLP Certified Public Accountants 270 East Connelly Blvd Sharon, PA 16137	Not to Exceed \$900.00	Effective 02/17/2020

Approve agreement to maintain the County’s fixed asset depreciation schedule and process annual additions/deletions from details provided by the County’s Fiscal office (asset description, purchase date, cost life, etc.). Vendor will provide a financial statement depreciation schedule for the calendar year after all necessary updates are submitted to BBP. The rate will be \$75.00 hour. Work to be completed for the year ending December 31, 2019.

DISCUSSION: Commissioners recognized vendor for their service to the county. Since all data is in their system, it is cost effective to outsource the fixed asset schedule.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**JUVENILE PROBATION DEPARTMENT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2020-070</b>	Atlantic Diagnostic Laboratories 8419 Sharon-Mercer Rd, Suite B Mercer, PA 16137	\$15.00/Analyte	Effective 02/20/2020

Approve contract for laboratory services including supplies (forms, cups, swabs and bags). Contract will renew annually subject to a 30-day cancellation clause. ADL is a local provider and the cost is less than Med-Tox, the current provider.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**LAWRENCE-MERCER COUNTIES RECYCLING/SOLID WASTE DEPARTMENT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2020-071</b>	N/A	N/A	Effective 02/20/2020

Amend Resolution 2020-055 to advertise for Municipal Solid Waste Disposal and Processing Capacity and Mechanisms to Support and Complement Materials Management Planning Objectives, 2020-2029. The due date for responses to the RFP has been extended to May 7, 2020 at 11:00 am. Authorize new advertisement rescinding prior notice.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**GRANTS**

RESOLUTION GRANTOR AMOUNT DATE RANGE  
# 2020-072 Department of Human \$1,300.00 Effective 02/20/2020  
Services, Office of CYF  
Annex, H & W Building  
Harrisburg, PA 17120

Apply for a grant in support of Foster Care Month Celebration Event; May 2020. The planned event is to educate the community about becoming a Foster Parent and to honor current Foster Parents working with CYF. No County match required.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**GRANTS**

RESOLUTION GRANTOR AMOUNT DATE RANGE  
# 2020-073 Pennsylvania Emergency \$890,939.39 01/01/2020–12/31/2022  
Management Agency (Fund 243)  
1310 Elmerton Avenue  
Harrisburg, PA 17110

Accept grant to E 9-1-1 Wireless Fund for 2019 9-1-1 Statewide Interconnectivity Fund to be used toward Region 13 ESInet Maintenance (\$6,949.80), Quality Assurance Training Software NW PSAPs (\$855,000.00), Region 13 Shared CHE Maintenance (\$15,110.87) and WestCore Upgrade Maintenance (\$13,878.72) Projects. No County match required.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISCUSSION: Commissioners thanked the Public Safety Director and Fiscal for their work with Region 13 to extend the financial benefit and impact through regional cooperation.

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2020-074	Pennsylvania Department of Environmental Protection Rachel Carson Building 400 Market St. Harrisburg, PA 17101	N/A	Effective 02/11/2020

Approve the application and subsequent approval for a 3-month extension to the Act 101, Section 901 grant for updating Mercer County's Municipal Solid Waste (MSW) Plan, as required every 10 years. The original grant was accepted per Resolution #2018-106. The only change is the extension of the end date from 06/28/2020 to 09/28/2020.

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Old Business:** None.

**New Business:** None.

**Recess to Salary Board**

**Public Comment:** None.

**Questions of the Media:** None.

**Motion to adjourn.**

**Moved:** Mr. Boyd

**Seconded:** Mr. McGonigle

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**