

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

April 2, 2020

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Tom Amundsen, Nicki Biles, Jeff Greenburg, Jared Hoffacker, Keith Jenkins, Bill Madden, Bruce Rosa, Deb Sicilian, Amber White, Melissa Klaric, Caleb Stright

General Discussion Items: See Below.

Commissioners recognized that the meeting is being provided in a telephonic conference call format for the benefit of public access. The media successfully attended the meeting via telephone.

Commissioners announced that marriage licenses are not being issued until after April 30th due to limited “in person” public access to the Courthouse. The information concerning marriage licenses is listed under Register of Wills on the Mercer County website – “COVID-19 notice by departments”.

Commissioners are continuing to track Human Resource laws concerning recommendations for COVID-19, so the county can operate efficiently and to stay open for the benefit of the public. They review functions that may be delivered electronically, telephonically or by appointment. Several of the new electronic access services should offer additional convenient services to the public.

Commissioners are aware of the need for an expansion of broadband services throughout the county. There is an increased urgency due to students and businesses working from home.

Public Comment on Agenda Items: None.

2020-114 RESOLUTION to approve 3/19/2020 Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS - TBC

#2020-115 RESOLUTION to approve the following EXONERATION(s)-TBC being granted as listed effective 04/02/2020.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR
Lori M McKnight	Clark Borough	\$	\$ 270.00	2019
Brenda S Struthers	Coolspring Township	\$	\$ 675.00	2019
Mary E Pederson	Deer Creek Township	\$	\$ 210.00	2019
Debra Rodemoyer	Delaware Township	\$	\$ 770.00	2019
Luanne M Moose	East Lackawannock Township	\$	\$ 530.00	2019
Sue Pears	Fairview Township	\$	\$ 330.00	2019
Melissa Cannone	Farrell City	\$	\$ 1,345.00	2019
Karen B Shipton	Findley Township	\$	\$ 975.00	2019
Erin M Kiser	Fredonia Borough	\$	\$ 440.00	2019
Sandra Dailey-Swogger	French Creek Township	\$	\$ 215.00	2019
Fonda McElhinny	Greene Township	\$	\$ 485.00	2019
Frank H Vanderslice	Greenville Borough	\$	\$ 2,925.00	2019
Matthew D Fischer	Grove City Borough	\$	\$ 940.00	2019
William H Blatt	Hempfield Township	\$	\$ 1,240.00	2019
Bernadette Harry	Hermitage City	\$	\$ 8,140.00	2019
Kay Larimer	Jackson Center Borough	\$	\$ 125.00	2019
Leona McIntire	Jackson Township	\$	\$ 380.00	2019
Joann Donner Goodlin	Jamestown Borough	\$	\$ 340.00	2019
Robin Snyder	Jefferson Township	\$	\$ 725.00	2019
Jody Scopack	Lackawannock Township	\$	\$ 940.00	2019
Barbara Elder	Lake Township	\$	\$ 230.00	2019
Starla Lindey	Liberty Township	\$	\$ 470.00	2019
Suzanne Carter Barner	Mercer Borough	\$	\$ 1,225.00	2019
Doris Fisher	Mill Creek Township	\$	\$ 400.00	2019
Mary Pederson	New Lebanon Borough	\$	\$ 140.00	2019
James H Berger	New Vernon Township	\$	\$ 295.00	2019
Paulette Young	Otter Creek Township	\$	\$ 230.00	2019
Karen King	Perry Township	\$	\$ 490.00	2019
Carrie Jo Steese	Pine Township	\$	\$ 1,730.00	2019
Niki J Giardina	Pymatuning Township	\$	\$ 1,275.00	2019

CANCELLED

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR
Joni F Maybee	Salem Township	\$	\$ 295.00	2019
Carolyn S Chess	Sandy Creek Township	\$	\$ 335.00	2019
Christine Davis	Sandy Lake Borough	\$	\$ 300.00	2019
Heather K Bacher	Sandy Lake Township	\$	\$ 460.00	2019
Joan Rodgers-Totin	Sharon City	\$	\$ 9,150.00	2019
A J Kovach	Sharpsville Borough	\$	\$ 2,395.00	2019
Debra E Snyder	Sheakleyville Borough	\$	\$ 20.00	2019
Beth Garrett	Shenango Township	\$	\$ 1,085.00	2019
Christie Cratty	Springfield Township	\$	\$ 870.00	2019
Linda S Watts	Stoneboro Borough	\$	\$ 395.00	2019
Kara Michaleski	Sugar Grove Township	\$	\$ 315.00	2019
Cheryl Babcock	West Middlesex Borough	\$	\$ 315.00	2019
Sandra J Ohl	West Salem Township	\$	\$ 2,705.00	2019
Jill Niddel	Wheatland Borough	\$	\$ 475.00	2019
Kelcie Beatty	Wilmington Township	\$	\$ 215.00	2019
Mary Kathleen Weber	Wolf Creek Township	\$	\$ 320.00	2019
Cindy Smith	Worth Township	\$	\$ 345.00	2019
	Grand Total:	\$	0.00 \$ 48,480.00	

CANCELLED

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

#2020-116 RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 04/02/2020.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR
Robin Snyder	Jefferson Township	\$ 95.00	\$	2019
Starla Lindey	Liberty Township	\$ 10.00	\$	2019
Heather K Bacher	Sandy Lake Township	\$ 135.00	\$	2019
Joan Rodgers-Totin	Sharon City	\$ 15.00	\$	2019
		\$ 255.00	\$ 0.00	

CANCELLED

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

RESOLUTION #	TAX COLLECTOR	AMOUNT	DATE RANGE
# 2020-117	Joan Rodgers-Totin Sharon City	\$465.00	Effective 04/02/2020

Approve change of amount from \$460.00 to \$465.00 per Controller’s Office request. Exoneration previously approved 10/17/2019.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2020-118 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
RECORDER:		
Ryan Bonner Solicitor	4/5/2020	SOL1-05-00 (\$3,937.18/yr.)

SEPARATION FROM EMPLOYMENT

RECORDER:	
Timothy Bonner Solicitor	4/4/2020

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2020-119 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

TRANSFERS

DISTRICT JUSTICE ODEM:

Marcie Kehler

4/13/2020

PA03-06-01 (\$18.48/hr.)

Administrative Assistant

Transfer from Senior Procedure Clerk

SEPARATION FROM EMPLOYMENT

DISTRICT JUSTICE ODEM:

Dorothy Mayerchak

4/9/2020

Administrative Assistant

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-120	Plctometry International, Corp. 25 Methodist Hill Drive Rochester, NY 14623 Attn: General Counsel	\$364,854.85	Effective 04/02/2020

Approve license and software agreement, subject to final approval by Solicitor, for aerial imagery services including and not limited to ortho and oblique images, training, RapidAccess Disaster Response program, ChangeFinder and software services. Three project periods to be billed as noted. Cost to be paid from Fund 262 – St Act 13 – Unconventional Gas Well Fund.

FIRST PROJECT

Due at Signing	\$9,482.90
Due at Initial Shipment of Imagery	\$28,448.76
Due at First Anniversary of Shipment of Imagery	\$37,931.67
Due at Second Anniversary of Shipment of Imagery	\$37,931.67

SECOND PROJECT

Due at Initial Shipment of Imagery	\$45,754.95
Due at First Anniversary of Shipment of Imagery	\$45,754.95
Due at Second Anniversary of Shipment of Imagery	\$45,754.95

THIRD PROJECT

Due at Initial Shipment of Imagery	\$37,931.66
Due at First Anniversary of Shipment of Imagery	\$37,931.67
Due at Second Anniversary of Shipment of Imagery	\$37,931.67

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION	GRANTEE	AMOUNT	DATE RANGE
# 2020-121	Shenango River Watchers 730 Forker Blvd. Hermitage, PA 16148	\$2,440.00	Effective 04/02/2020

Appropriate funds from the Mercer County Unconventional Gas Well Fund for the examination of the effects of elevated total organic carbons on the flood plain amphibian populations surrounding the Shenango River lake. The project falls under the "Community Conservation" sub-category of Sec. 2315.a1.5 of Act 13. The total project is \$5,880 with additional funding sources from Shenango River Watchers of \$240 and Aqua America of \$3,200. Project Leader is Mark Russell. The project is expected to be completed approximately late summer 2020.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-122	Statewide Emergency Products, Inc. 1108 West Main St. Van Wert, OH 45891	See below	Effective 03/26/2020

Approve purchase of after-market safety equipment including lights, consoles, mounts to outfit the 2020 Tahoe PPV as the Command vehicle for Public Safety. Equipment purchase is \$5,695.00 and estimated labor/installation costs are not to exceed \$2,000.00. Combined total is \$7,695.00. Costs to be paid from Fund 250 (Hazmat).

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-123	Peake PO Box 262, 1521 Ritchie Hwy Arnold, MD 21012	\$7,549.20	08/31/2020–07/31/2021

Approve renewal of phone and internet access for Command Post. Cost to be allocated 50% to EMA and 50% to HAZMAT. No price increase from 2019.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

RECORDER OF DEEDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-124	Cott Systems, Inc. 2800 Corporate Exchange Dr. Columbus, OH 43231	N/A	Effective 03/25/2020
	Corporation Service Company 251 Little Falls Drive Wilmington, DE 19808	N/A	
	eRecording Partner Network 400 Second Avenue South Minneapolis, MN 55401-2499	N/A	
	Simplifile 5072 N 300 West Provo, UT 84604	N/A	

Approve addendum to contract with Cott Systems and Memorandums of Understanding (MOU) with CSC, ePN and Simplifile to implement eRecording Services for five workstations. Service includes the submitting and recording of documents in electronic format. \$1,100.00 set up fee to be paid by vendors. Service is being implemented at no cost to the County.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX CLAIM

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-125	INFOCON Corporation A division of Harris Local Government 172 Gateway Road Ebensburg, PA 15931	N/A	Effective 04/02/2020

Approve purchase agreement to provide internet-based Lien Certification and delivery in a PDF format. Customer will be charged a transaction and convenience fee for payment processing and delivery. Transaction fee is \$4.00 (\$2.00 is INFOCON fee and \$2.00 is Value Payments processing fee) and online fee for tax lien is \$6.00. There is no cost to the County.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-126	N/A	> \$1,000.00	Effective 04/02/2020

Approve advertisement for sale of 2009 Ford Crown Victoria, LX Sedan 4D, VIN 2FAHP71V99X146600 with @ 185,000 miles. Bids are due no later than 10:00 am prevailing time on 04/15/2020 in the Office of the Chief Clerk. Vehicle is being sold in “as-is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-127	Buhl Regional Health Foundation 701 Pierce Ave. Sharpsville, PA 16150	\$60,000.00	Effective 03/25/2020

Accept grant award from Buhl Regional Health Foundation to Mercer County for funding of one position for Mercer County Treatment Court. Including extensions, funds are to be used by 06/30/2021.

DISCUSSION: Commissioners thanked the Buhl Foundation. The grant will permit current resources to be used to extend the benefits of the Treatment Court.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2020-128	Pennsylvania Department of Environmental Protection Rachel Carson Building 400 Market Street Harrisburg, PA 17101	\$37,000.00 Estimated	01/01/2019—12/31/2019

Approve application for Act 101, Section 903 grant for a 50% reimbursement of the approved County Recycling Coordinator salary and eligible expenses during the 2019 calendar year.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: The Board of Elections held two meetings and the book is signed and certified for the Special Election. There are no other items to report since the March 19th meeting that relate to the Declaration of Emergency.

Public Comment: None.

Questions of the Media: Topics discussed included Pictometry, Stay at Home order by Governor Wolf and weekly meetings of the Emergency Operations Committee with the Director of Public Safety. Questions asked and answered.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McGonigle

Attest:

Chief Clerk

Mercer County Board of Commissioners