

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**April 16, 2020**

<b>Attendance</b>	<b>Present</b>	<b>Absent</b>	<b>By Phone</b>
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Pledge of Allegiance:** Was held.

**Others Present:** Tom Amundsen, Jeff Greenburg, Jenny Hamilton, Bill Madden, Ann Morrison, Bruce Rosa, Deb Sicilian, Amber White, Mickey Gula, Melissa Klaric, Caleb Stright

**General Discussion Items:** See Below.

Chief Clerk announced the purchase of batteries for an emergency road sign installed by Grove City Hospital is per Emergency Declaration guidelines. Competitive quotes were not gathered at the time of purchase. As a safety concern the sign needed to be operational as quickly as possible, to direct traffic across a busy highway.

Controller Amundsen will research IRS guidelines for mileage reimbursement for employees who are teleworking from home. Some employees have requested reimbursement for travel from home to county worksites.

Treasurer White asked about compliance with the Secretary of Health’s Order mandating masks in the worksite as of April 19<sup>th</sup>. Commissioners noted the recent purchase of 6,000 masks that are being distributed to employees and visitors to the courthouse. The Commissioners directed the Chief Clerk to issue a countywide notice to all employees to wear masks at all county offices or buildings.

Elections reported the final reimbursement in the amount of \$45,605.03 for the Special Election was submitted to Harrisburg.

Several of the precincts (45 of 46 locations, to date) have responded favorably that they will have available poll workers for the June 2<sup>nd</sup> Primary Election. 65 of the polling sites have also responded favorably that they will participate in the Primary Election.

The State will provide precinct protection kits for poll workers. It is unclear if masks will be provided for voters. No determination has been made about an “all mail” Primary. Mailing and printing costs will increase significantly if ballots are to be sent to all voters in the county. Certain vote centers may need to open to provide access per ADA compliance.

**Public Comment on Agenda Items:** None.

# **2020-129** RESOLUTION to approve **4/2/2020** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**EXPENDITURES**

# **2020-130** RESOLUTION to approve DISBURSEMENTS in the amount of \$7,957,248.97 for the period of 02/29/2020–03/27/2020.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

# **2020-131** RESOLUTION to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>SEPARATION FROM EMPLOYMENT</u></b>		
<b>CHILDREN &amp; YOUTH:</b>		
Kristina Milano	4/27/2020	
Caseworker II		

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

# 2020-132 RESOLUTION to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>TRANSFERS</u></b>		
<b>JUDGE AMRHEIN:</b>		
Petra Domenighini Temporary Part-Time Law Clerk	4/2/2020	LCLKH-10-00 (\$22.20/hr.) Transfer from Law Clerk
<b>DISTRICT JUSTICE DAVIS:</b>		
Jennifer Daris Senior Procedure Clerk	5/1/2020	TCN06-00-01 (\$16.17/hr.) Transfer from Temporary Part-Time Senior Procedure Clerk

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**ORDINANCES**

<b>RESOLUTION</b>	<b>TITLE</b>	<b>AMOUNT</b>	<b>DATE RANGE</b>
# 2020-133	N/A	N/A	Effective 04/17/2020

Authorize advertisement of Ordinance 2020-001 of the Board of Commissioners of the County of Mercer, Commonwealth of Pennsylvania repealing all Ordinances or Parts of Ordinances or resolutions imposing a Per Capita Tax by the County of Mercer pursuant to Act 511 and §1770 of the County Code or otherwise setting an effective date of this Ordinance; and repealing all Ordinances or parts thereof inconsistent herewith.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-134	Memorandum of Agreement	N/A	Effective 04/16/2020

Concur with the MOU between the Federal Highway Administration, and the Pennsylvania State Historic Preservation Officer for the Ohl Street bridge removal project.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-135	Trumbull County 650 North River Road Warren, Ohio 44483	Varies	Effective 04/16/2020

Approve contract with Trumbull County, OH for inspection reimbursement of Bridge 1812 jointly owned by Mercer County, PA and Trumbull County, OH. Inspection will be performed by Mercer County. The cost for inspection will be as approved by PADOT based on the required scope of work.

Reference:	Participant:	Share:
43 7225 0318 1812	Mercer County	10% Share (Local)
004CH1827840055 (ORG 03)	Trumbull County	10% Share (Local)
(via PADOT Agreement)	FHWA	80% Share (Federal)

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**BRIDGE**

RESOLUTION # 2020-136	VENDOR/CONTRACT N/A	AMOUNT N/A	DATE RANGE Effective 04/16/2020
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Approve advertisement for the replacement of Bridge 2303 on Kelly Road in the City of Hermitage. Project will be administered per PennDOT’s ECMS. Text of the advertisement for this project can be obtained by contacting the Bridge Department, 104 Mortensen Road, Greenville, PA 16125 during normal operating hours, 8:00 am–4:00 pm, Monday through Friday.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**COURTS**

RESOLUTION # 2020-137	VENDOR/CONTRACT ExhibitOne AV 14601 South 50 <sup>th</sup> Street, Ste. 120 Phoenix, AZ 85044-6471	AMOUNT \$165,000.00	DATE RANGE Effective 04/16/2020
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Approve purchase of replacement equipment to upgrade evidence display systems in the four courtrooms in Mercer County Courthouse. Invoice includes all labor, delivery, installation and three-year maintenance agreement. Paid from Mercer County DUI School Fund.

DISCUSSION: Commissioners requested that this expense be submitted for reimbursement per the CARES Act. Several of the technology upgrades being installed at the courthouse are for the benefit of the courts, so that hearings, etc. may be provided remotely during “Stay at Home” and social distancing orders in response to COVID-19.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>



**PUBLIC SAFETY**

RESOLUTION # <b>2020-140</b>	VENDOR/CONTRACT Hovis 1000 Champion Drive Mercer, PA 16137	AMOUNT \$6,079.68	DATE RANGE Effective 04/03/2020
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Approve purchase of 32 batteries for emergency road sign @ \$189.99 each.  
\$1,679.68 to be paid from HAZMAT Fund 250 and \$4,000.00 to be paid from EMA  
Capital Reserves Fund 322.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**DISPOSITION OF ASSETS**

RESOLUTION # <b>2020-141</b>	VENDOR/CONTRACT N/A	AMOUNT N/A	DATE RANGE Effective 04/16/2020
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Reject bids for 2009 Ford Crown Victoria, LX Sedan 4D, VIN 2FAHP71V99X146600 with  
@ 185,000 miles. Vehicle was previously advertised for sale with a value > \$1,000.00.  
Vehicle is being sold in “as-is” condition with no implied warranties or guaranties.  
County reserves the right to accept or reject any and all bids.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**GRANTS**

RESOLUTION # 2020-142	GRANTOR PA Department of Community and Economic Development (DCED) Commonwealth Keystone Building 400 North Street, 4th Floor Harrisburg, PA 17120-0225	AMOUNT \$8,529.00	DATE RANGE Effective 04/16/2020
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Approve grant modification to transfer \$1,996.00 from Services and \$6,533.00 from Rental Assistance to Financial Assistance for an Emergency Solutions Grant (ESG) 2018 contracted by the County for sub-recipient AWARE, Inc., Contract #C000070341.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Old Business:** None.

**New Business:** None.

**Recess to Salary Board**

**Public Comment:** None.

**Questions of the Media:** None.

**Motion to adjourn.**

**Moved:** Mr. Boyd

**Seconded:** Mr. McConnell

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**