

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

August 20, 2020

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Tom Amundsen, Nicki Biles, John Logan, Bill Madden, Ann Morrison, Bruce Rosa, Deb Sicilian, Megan Gahring, Melissa Klaric, Caleb Stright

General Discussion Items: See Below.

Application for Use of Courthouse Grounds for “The Return, National and Global Day of Prayer and Repentance” on 09/26/2020 was approved.

Fiscal reported the Budget process for 2021 is underway. Difficulties include increases in costs and the elimination (non-renewal) of the County Per Capita Tax. Historically the tax generated approximately \$250,000 per annum in revenue. Commissioners commented that the collection efforts were inefficient, and they understand the need to make up the shortfall.

Commissioners reported on the 2020 Census. 68% of Mercer County households have reported as compared to 67% for Pennsylvania and 63% nationally. It is very important for everyone to report. The data helps to provide federal funds for roads, bridges, schools, libraries and parks as well as safety and emergency services. The data is used by businesses to determine if they will locate in Mercer County; thereby contributing to the economic strength of the county. All residents including renters should complete the census. It may be completed online at 2020census.gov or by phone at 844-330-2020 or in person with a local Census Taker. All information is confidential and secure. It is never shared with any agency, law enforcement or government authority. Census data collection ends 09/30/2020.

Commissioners reported that they attended the Farm Bureau annual legislative meeting. They reminded residents that Farms are considered businesses, and they have also been impacted by the coronavirus. Agriculture is experiencing extreme stress due to the limited number of food processors. Both the farmer and the customer are realizing higher prices and no increase in profits.

Public Comment on Agenda Items: None.

2020-289 RESOLUTION to approve 8/6/2020 Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXPENDITURES

2020-290 RESOLUTION to approve DISBURSEMENTS in the amount of \$5,122,021.81 for the period of 06/30/2020–07/31/2020 from normal operations, and the transfer of the amount received for the COVID-19 County Relief Block Grant of \$9,881,956.00 to a separate fund.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

#2020-291 RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 08/20/2020.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR
Luanne Moose	East Lackawannock Twp	\$ 60.00	\$	2020
Luanne Moose	East Lackawannock Twp	\$ 15.00	\$	2020
Karen B Shipton	Findley Township	\$ 5.00	\$	2020
Frank H Vanderslice	Greenville Borough	\$ 50.00	\$	2020
William Fagley	Hempfield Township	\$ 55.00	\$	2020
Leona McIntire	Jackson Township	\$ 25.00	\$	2020

CANCELLED

CANCELLED

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR
Robin Snyder	Jefferson Township	\$ 75.00	\$	2020
Barb Elder	Lake Township	\$ 35.00	\$	2020
Doris Fisher	Millcreek Township	\$ 75.00	\$	2020
Mary E Pederson	New Lebanon Borough	\$ 10.00	\$	2020
Mary E Pederson	New Lebanon Borough	\$ 5.00	\$	2020
Carolyn S Chess	Sandy Creek Township	\$ 40.00	\$	2020
Kelcie Beatty	Wilmington Township	\$ 60.00	\$	2020
		\$ 510.00	\$ 0.00	

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2020-292 RESOLUTION to approve the following REFUNDS(s) listed effective 08/20/2020.

NAME/ADDRESS	DISTRICT	PER CAPITA	R. E.	REFUND	REASON
Eli W & Niva E Hostetler 1438 North Rd Carlton, PA 16311	French Creek Township			\$101.98	Correction of Letter dated August 6, 2020
Robert D Gilmore 415 Tomahawk Trail Mercer, PA 16137	Jackson Township			\$9.27	Combined Parcels
Edward J Zajac 268 Jervis Rd Grove City, PA 16127	Liberty Township			\$170.35	Corrected Building Information (2019)

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2020-293 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

VOTER REGISTRATION:

Thad Hall
Director 8/31/2020 PA06-08-03 (\$49,925/yr.)

Mary Joyce Dillon
Seasonal Clerical Assistant 9/2/2020 TCC05-00-01 (\$16.13/hr.)

Linda Harton
Seasonal Clerical Assistant 9/2/2020 TCC05-00-01 (\$16.13/hr.)

Katherine Mondak
Seasonal Clerical Assistant 9/2/2020 TCC05-00-01 (\$16.13/hr.)

BUILDING & GROUNDS:

Barbara Meacham
Part-Time Custodian I 8/11/2020 TCC02-00-00 (\$13.64/hr.)

CHILDREN & YOUTH:

Michelle McFeely
Clerk Typist I 8/24/2020 YCL 00-01 (\$15.02/hr.)

TREASURER:

Karen Philson
Temporary Full-Time Second Deputy 8/17/2020 PA03-00-01 (\$14.99/hr.)
** No Benefits **

TRANSFERS

CHILDREN & YOUTH:

William Viccari
Caseworker Supervisor 8/24/2020 PA07-02-01 (\$22.81/hr.)
Transfer from Caseworker II

08/20/2020

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING AND GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-296	Cummins Sales and Service 7145 Masury Road Hubbard, OH 44425	\$2,379.51	08/03/2020–08/03/2023

Renew the power generation system equipment maintenance agreement at the Courthouse and the Powerhouse. The full service with inspection is at a cost of \$518.75 per annum and the inspection is at a cost of \$274.42 per annum.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CONSERVATION DISTRICT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-297	GAI Consultants, Inc. (GAI) 203 West Weber Avenue DuBois, PA 15801	\$7,500.00	08/20/2020–12/31/2020

Approve agreement to complete annual inspections of seven (7) county owned dams in accordance with (PA-DEP) Department of Environmental Protection regulations.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COURTS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-298	Record Systems PO Box 3409 Youngstown, OH 44513	\$2,189.00	Effective 08/20/2020

Approve purchase of additional open face lateral shelving units to increase storage and eliminate current filing cabinets at the Municipal Judge Office in Farrell. Cost to be split 50/50 between Fund 208, MC Court DUI Admin Fund, and Mercer County General Fund.

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MH/ID

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-299	Pennsylvania Department Of Human Services Bureau of Financial Operations 1 st Floor Forum Place Harrisburg, PA 17105	\$32,296.00 (incoming)	07/01/2020–09/30/2020

Accept receipt of the 1st quarter advance for FY 2020-2021 Human Services Development Fund (HSDF) tentative allocation, as developed by the PA Office of Social Programs. Approve preliminary distributions in proportion to the preliminary budget based on unofficial funding and subject to revision:

- Mercer County Area Agency on Aging – maximum annual amount of \$54,827.00 for Transportation Services
- Mercer County Area Agency on Aging – maximum annual amount of \$8,360.00 for Adult Day Care
- Mercer County Jail – reimburse up to \$60,000.00 for Inmate counseling services
- Mercer County United Way – maximum annual amount of \$6,000.00 for 2-1-1 Non-Emergency Helpline

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-300	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	\$166,152.00	Effective 08/20/2020

Amend # 2020-217 to adopt language per DCED guidelines for the submission of an application for grant assistance from the COVID-19 CDBG-CV Pennsylvania Community Development Block Grant Program. Funds will be used to address the needs of the community and its low-moderate income residents.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-301	Johnson Controls, Inc. 5757 N. Green Bay Ave. PO Box 5591 Milwaukee, WI 53201	\$26,236.00	08/01/2020—07/31/2023

Amend # 2020-285 agreement to separate the hardware and software agreements for the Mercer County Jail and Courthouse Metasys Systems and realize a savings of (\$1,850.00), original cost of \$28,086.00 minus \$26,236.00. Costs are as listed:

- Upgrade Jail Metasys's system from Rel. 3.0 to Rel. 10 is \$16,955.00
- Three-year service and maintenance agreement:
 - Year 1 - \$5,397.00
 - Year 2 - \$1,889.00
 - Year 3 - \$1,995.00

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROFESSIONAL SERVICES AGREEMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-302	Attorney Alissa Krester	(\$6,000.00)	Effective 08/20/2020

Terminate professional legal services agreement to provide legal representation to adult criminal defendants who cannot be represented by the Public Defender’s Office. Originally contracted at a caseload not to exceed 40 cases at a rate of \$450.00 per case for 2020. She has transferred employment to the Public Defender’s Office of Mercer County. Outstanding cases will be re-assigned to another contracted attorney.

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTEE	AMOUNT	DATE RANGE
# 2020-303	AWARE, Inc. 109D S Sharpsville Ave. Sharon, PA 16146	See Below	01/01/2021—12/31/2021

Approve the extension of the agreement between Mercer County and Grantee to continue to provide both the services of Investigators employed in the District Attorney’s Office and Deputy Sheriffs employed by the Sheriff’s Department as part of Mercer County STOP (STOP Violence Against Women Act) project and to provide a Legal Advocate to work with ADA and Criminal Investigators through the Office of the District Attorney. STOP project funded by PCCD (Pennsylvania Commission on Crime and Delinquency) Grant ID 34475 to AWARE, Inc. AWARE, Inc. reimburses the County at designated hourly rates for the ADA, part-time Investigators, full-time investigators and Sheriff Deputies. The rates include the calculated cost of pay and benefits for each as designated by the approved County payroll scale for the year 2021.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2020-304	Pennsylvania Department of Environmental Protection Rachel Carson Building, 400 Market St. Harrisburg, PA 17101	\$12,832.00	01/01/2020—12/31/2021

Approve application for an Act 101 Section 901b grant from the PA DEP for Household Hazardous Waste (HHW) Education. The total project cost is \$12,832 with an 80% reimbursement from DEP in the amount of \$10,265. The County agrees to provide \$2,567 in a combination of cash and in-kind matching funds. Funding will be used to advertise the 2020 and 2021 Special Collection recycling events in three (3) local newspapers.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: None.

Questions of the Media: Topics discussed included Broadband expansion with internet providers; Armstrong, Spectrum and Windstream. Questions asked and answered.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McGonigle

Attest:

Chief Clerk

Mercer County Board of Commissioners