

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

July 14, 2020

8:30AM

ATTENDANCE

Robert Gregory, Patrick Suhrie, Walt Darraugh, Dan Goncz, Karen Shipton, Jim Riddle. Matthew McConnell attended via phone conference. A list of others in attendance is filed in the Authority office.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF AGENDA

****A motion was made by Walt Darraugh and seconded by Robert Gregory to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 6/09/2020 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Robert Gregory to approve the minutes from the 6/09/2020 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT/PAYMENT OF BILLS SUBMITTED

General FNB Account: Beginning balance as of 5/30/20: \$329,628.38. There were (6) Deposits in the amount of \$37,030.21. There were (23) Debits in the amount of \$117,817.62. Ending balance as of 6/30/2020: \$248,840.97.

Short Lived Asset Reserve FNB Account: Beginning balance as of 5/30/2020: \$32,240.25. There was (1) transfer in the amount of \$3582.25. Ending balance as of 6/30/2020: \$35,822.50.

Asset Reserve Restricted FNB Account: Beginning balance as of 5/30/2020: \$14,731.92. There was (1) transfer in the amount of \$1636.88. Ending balance as of 6/30/2020: \$16,368.80.

***Karen stated that all bank statements and invoices were available for immediate review.**

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
7/14/2020

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations	6227.00
Gannett Fleming	Engineering Services/Through 6/22/2020	275.00
Plantation Park Campers Assoc.	Electric Reimb.	102.33
PA One Call System, Inc.	Monthly User Fee June/2020	18.15
Tri-County Industries	Trash/845 Perry Hwy.	71.41
Tri-County Industries	Trash/57 Thompson Rd.	38.95
Penn Power	Electric/845 Perry Hwy.	2248.41
Penn Power	Electric/835A Perry Hwy.	68.97
Penn Power	Electric/57 Thompson Rd.	98.08
Findley Township	Reimb. For ½ Norton Ant./Computer	53.00
Homer Sanitary	Pump Tank/Countryside/Thompson Rd.	525.00
FNB Commercial Credit Card	Fuel	38.40
Ace fix-it Hardware of Mercer	Grease, Nozzle, Fasteners, Salt	56.15
Barber's Chemicals	Hypochlorite, Sod. Hydroxide	267.75
Watson's Inc.	Belt	72.83
NAPA Mercer	Oil	38.97
USA Blue Book	Skimming Net, Flags, Paint, Wipes	200.72
Commonwealth of PA	Annual Fee for NPDES Permit	500.00
Commonwealth of PA	Chapter 302 Operator Certification Ann. Fee	100.00
Asset Reserve/Restricted Account	Monthly Transfer	1636.88
Short Lived Asset Account	Monthly Transfer	3582.25
Total Invoices:		\$11,001.12
Total Transfers:		\$ 5,219.13
Total Payments:		\$16,220.25

**A motion was made by Robert Gregory and seconded by Matthew McConnell to approve the treasurer's report as presented and pay the bills as submitted above. Motion carried unanimously.*

ENGINEER'S REPORT

There was no written Engineer's Report due to computer issues.

The plant met its' effluent limits, the average daily flow for the month of May 2020 was 0.076 mgd. on a 150,000/gal/day permit.

The UV System was cleaned and cleared water off of the digesters.

Only (2) grinder pump call outs. One was on Court St.

At the plant, the ph level of the raw sewage coming in is normal but then drops significantly throughout the process which is one of the reasons the beds are not drying. We have made provisions for the alkalinity adjustment, but we never purchased the alkalinity equipment.

**A motion was made by Walt Darraugh and seconded by Robert Gregory to look into the alkalinity equipment needed and the cost and also check with Lake Latonka to see if we can borrow their tank. Motion carried unanimously.*

Aqua Water is coming in today to see if they can determine why the ph level drops after it reaches the plant.

Thompson Pump Station – There is more garbage than ever in the wet well. It was pumped once and then it needed done again (2) weeks later. Homer is no longer able to pump this tank with so much debris present. Maintenance is cleaning the bar screen (3) times a day but it's just not working. Jim will look into the cost to have another company (Powell) with bigger equipment to pump the tank. He believes it will be around \$1000/trip. There was discussion on purchasing and installing a mechanical bar screen.

**A motion was made by Walt Darraugh and seconded by Robert Gregory to table this issue until next month when all of the information discussed has been gathered on the best way to handle the Thompson Rd. Pump Station. Motion carried. Matthew McConnell abstained from the vote.*

OLD BUSINESS

Customers Delinquent >\$7,000. – There are currently (12) customers who are delinquent over \$7,000.00. No action taken. Tabled until the August meeting.

Aqua Water Service Termination Agreement – We are required under our USDA loan to have an agreement in place, even if we never use it. No action taken. Tabled until the August meeting.

Robert & Barbara Mills, Terrence & Jean Mills Property – Timber Village. Dan reported that the problem has been resolved.

NEW BUSINESS

None.

ADJOURNMENT

**A motion was made by Walt Darraugh to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:04 AM.*

Respectfully Submitted;

Karen B. Shipton
Administrator