

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

August 11, 2020

8:30AM

ATTENDANCE

Patrick Suhrie; Robert Gregory; Matthew McConnell; Walt Darraugh; Dave Swartz; Dan Goncz; Karen Shipton; Jim Riddle. A list of others in attendance is filed in the Authority office.

****The Meeting was Opened by Vice Chairman Dave Swartz with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF AGENDA

****A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 7/14/2020 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the minutes from the 7/14/2020 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT/PAYMENT OF BILLS SUBMITTED

Short Lived Asset Reserve FNB Account: Beginning balance as of 7/01/2020: \$35,822.50. There was (1) transfer in the amount of \$3582.25. Ending balance as of 7/31/2020: \$39,404.75.

Asset Reserve Restricted FNB Account: Beginning balance as of 7/01/2020: \$16,368.80. There was (1) transfer in the amount of \$1636.88. Ending balance as of 7/31/2020: \$18,005.88.

General FNB Account: Beginning balance as of 7/01/2020: \$248,840.97. There were (5) Deposits in the amount of \$31,599.79. There were (16) Debits in the amount of \$15,553.75. Ending balance as of 7/31/2020: \$264,887.01.

***Karen stated that all bank statements and invoices were available for immediate review.**

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
8/11/2020

PAYEE	SERVICE/PRODUCT	AMOUNT
M. Davidson & Associates Inc.	Plant Operations	6227.00
Gannett Fleming	Engineering Services/Through 7/31/2020	275.00
Plantation Park Campers Assoc.	Electric Reimb.	186.24
Tri-County Industries	Trash/845 Perry Hwy.	71.41
Tri-County Industries	Trash/57 Thompson Rd.	38.95
Tri-County Industries	Sludge Removal	540.39
Penn Power	Electric/845 Perry Hwy.	2600.58
Penn Power	Electric/835A Perry Hwy.	67.81
Penn Power	Electric/57 Thompson Rd.	100.89
Findley Township	Reimb. For 2 nd Qtr/Admin.	3676.00
Homer Sanitary	Pump Tank/Thompson Rd.	250.00
FNB Commercial Credit Card	Postage/Pre-Stamped Envelopes for Billing	1337.35
Ace fix-it Hardware of Mercer	Tape	3.03
Barber's Chemicals	Sodium Hydroxide Solution	486.50
Aquafix	Boost N Lock	305.74
Barr and Shaffer	½ Retainer for 2020	1750.00
Asset Reserve/Restricted Account	Monthly Transfer	1636.88
Short Lived Asset Account	Monthly Transfer	3582.25
Total Invoices:		\$17,916.89
Total Transfers:		\$ 5,219.13
Total Payments:		\$23,136.02

**A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve payment of the bills as submitted above. Motion carried unanimously.*

**A motion was made by Matthew McConnell and seconded by Robert Gregory to approve the treasurer's report as presented. Motion carried unanimously.*

***Chairman, Patrick Suhrie arrived and presided over the meeting.**

ENGINEER'S REPORT

Dan reviewed the flows/edu's with the board. Plantation Park is at 53/edu's/month.

Thompson Pump Station – Dan reported that he and Pat discussed setting up a budget for a project that would allow funds to install a mechanical bar screen. They are recommending a \$250,000 budget for 2021 for this. He suggested we get with Solicitor Roger Shaffer to discuss a loan for this. There was discussion on using grant money to purchase a tank and place at the jail. There will need to be municipality and county backing for a loan (5 yrs. and 10 yrs.). Dan will get quotes on a tank for the next meeting.

OPERATIONS REPORT

The plant met its effluent limits. Sludge drying beds were poured. There was (1) grinder pump call out at Godfrey Auto. Jim reported that the oil out of the blowers was analyzed and it was not good. Jim called the company that we purchased the blowers from and they will call him back with some recommendations of what we can do.

OLD BUSINESS

Powell Sanitation & Construction Quote – **A motion was made by Matthew McConnell and seconded by Walt Darraugh to approve the use of Powell Sanitation & Construction to pump the well at the jail (1) time at a cost of \$1000-\$1300. Motion carried unanimously.*

Aqua Water Service Termination Agreement – **A motion was made by Robert Gregory and seconded by Matthew McConnell to approve the Water Shut-Off draft that was sent to us by Aqua Water. Motion carried unanimously.* The Board will sign the agreement once Aqua Water provides a final copy.

Customers/Delinquent >\$7,000.00. – No action taken.

NEW BUSINESS

Three Rivers Aggregates, LLC is requesting a Stage II (final) bond release on 65.0 acres in East Lackawannock Twp. This was just for informational purposes only. No action was taken.

Black Top/Sealed at the Plant – Jim will get a couple quotes on the cost to have the black top sealed inside the fence and a portion of the road that is paved.

ADJOURNMENT

**A motion was made by Dave Swartz to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:40 AM.*

Respectfully Submitted;

Karen B. Shipton
Administrator