

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

February 18, 2021

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Tom Amundsen, Nicki Biles, Thad Hall, Jennifer Hamilton, Jared Hoffacker, John Logan, Bill Madden, Ann Morrison, Bruce Rosa, Deb Sicilian, Melissa Klaric, Caleb Stright

General Discussion Items: See Below.

Commissioners announced the overlay of new Pennsylvania 582 Area Code in the locations currently served by the 814 Area Code. Beginning 05/01/2021 new phone lines may be assigned the new 582 Area Code.

Commissioners announced the CV-CARES CDBG program of grants, available through Penn-Northwest Development Corporation (PNDC). The program is focused on grants to assist businesses which will retain or add employment for a low-to-moderate income worker. Eligibility will be determined via the Income Certification Form within the application.

Grants up to \$10,000 will be awarded, with the award to be based on evaluation of data supplied by the applicant. Small businesses in Greenville, Grove City, Pine Township, Sharpsville, and other Mercer County locations may apply.

The application form and criteria will be available on Penn-Northwest’s website beginning on February 22 at 8AM and will close on March 26 at 4:30PM. The screening process will begin as soon as applications are received and will cease when all available funds have been awarded.

The Commissioners encouraged everyone to apply if they believe they qualify. PNDC has other resources and may assist applicants beyond this particular grant program.

Public Comment on Agenda Items: None.

2021-058 RESOLUTION to approve 2/4/2021 Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXPENDITURES

2021-059 RESOLUTION to approve DISBURSEMENTS in the amount of \$3,507,330.66 for County operations and \$8,776.74 for internal response expenses to the COVID-19 pandemic for the period of 01/01/2021–01/29/2021.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

#**2021-060** RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 02/18/2021.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR
Kay Larimer	Jackson Center Borough	\$ 5.00	\$	2020
Leanne Dumars	South Pymatuning Twp	\$ 15.00	\$	2020
Kara Michaleski	Sugar Grove Township	\$ 5.00	\$	2020
		\$ 25.00	\$ 0.00	

CANCELLED

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2021-061 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
PUBLIC DEFENDER:		
Rachel Lang Administrative Assistant	2/23/2021	PA03-00-01 (\$15.26/hr.)
BUILDING & GROUNDS:		
Dove Reeher Part-Time Custodian I	2/10/2021	TCC02-00-00 (\$13.64/hr.)

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-062	Herbert Rowland and Grubic, Inc. 200 West Kensinger Dr. Cranberry Twp., PA 16066 Bridge Load Rating Review	\$530.00 Per Assignment	Effective 02/18/2021

Accept work order for bridge load rating independent review services on an “as needed” basis. These services will provide concurrence with the load rating analysis that is performed by the Mercer County bridge engineer associated with bridge inspection reports. This cost is 80% reimbursable to Mercer County.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION # 2021-063 **VENDOR/CONTRACT** **AMOUNT** **DATE RANGE**
N/A N/A N/A Effective 02/18/2021

Approve condemnation of certain parcels of property for right of way purposes with authorization for the Chairman to file documents as may be required under PA eminent domain code and as deemed necessary for the re-construction of public bridges on Kelly Road in Sharpsville Borough and City of Hermitage.

DISCUSSION: Four owners were presented offers. One owner accepted. The other three proposals are described as “sliver takes” between .01 and .16 of an acre each. Mercer County’s “declaration of taking” is the next step to advance the process of determining a fair value. This process requires good stewardship of public dollars including land acquisition for successful project completion.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CYS

RESOLUTION # 2021-064 **VENDOR/CONTRACT** **AMOUNT** **DATE RANGE**
Penn-Northwest \$36,000.00 Effective 02/18/2021
Development Corporation Year One
3580 Innovation Way
Hermitage, PA 16148

Approve lease of Unit #2, Farrell Office Plaza Condominium at 425 Idaho Street, Farrell. Term is ten (10) years with two renewals of five (5) years each. Lease is triple net with County paying base rental rate, condominium assessments, utilities and taxes.

DISCUSSION: Commissioners thanked Penn-Northwest Development Corporation for their commitment to assist the County in providing access to the community for the delivery of necessary Independent Living services.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-065	Gallisath LLC 146 N. Pitt Street Mercer, PA 16137	\$48,000.00	Effective 02/18/2021

Approve lease of 4,000 sq. ft. office space at 130 N. Pitt Street, Suite A, Mercer at a cost of \$4,000 per month including twelve adjacent parking spaces. Parking is available during Mercer County normal work hours. Lease includes option for five extensions of two years each. Lease commences 03/01/2021 subject to issuance of an occupancy permit.

DISCUSSION: Commissioners reported that due to changes in the Election law, the County needed to provide additional space to the Election/Voter Registration Department to improve operations and provide training space for poll workers and staff. The new location will have a multi-purpose meeting room as part of the design.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COURTS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-066	Record Systems PO Box 3409 Youngstown, OH 44513	\$3,730.00	Effective 02/18/2021

Approve purchase of additional open face lateral shelving units to increase storage and eliminate current filing cabinets at the Municipal Judge Office, Farrell District Court. Purchase includes equipment and freight. With updated storage system, active files will be transferred from legal to letter files. Cost to be split 50/50 between DUI School Fund and Mercer County General Fund.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-067	PNC Bank – Mercer Branch 147 N. Diamond Street Mercer, PA 16137	N/A	Effective 02/18/2021

Authorize Fiscal Administrator and Mercer County CYS Fiscal Officer to open, close or perform other acts on behalf of bank accounts established in conjunction with Children and Youth Service’s role as court-designated guardians of certain Mercer County youth.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

IPP

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-068	BTM Software Solutions, LLC Corrections Development, Inc. (CDI & BTM) PO Box 7017 Penndel, PA 19047	\$6,750.00	Effective 02/18/2021

Approve Statement of Work to implement Probation Application software with Pro-Test and Pro-Communication services and mobile application licensing. Price includes one-time data conversion cost of \$2,500 and recurring annual costs of \$4,250:

- * 10 Licenses - \$300 each
- * Forms/Report Support fee - \$750
- * Mobile License fee - \$500

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-069	Guardian RFID 6900 Wedgewood Rd. N. Ste. 325 Maple Grove, MN 55311	\$3,500.00	Effective 02/18/2021

Approve annual system renewal fee. The system supports monitors used by Correction Officer to perform checks on the units. No price increase from prior year.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-070	BearCom PO Box 6379 Wheeling, W VA 26003	\$31,245.60	02/01/2021–01/31/2022

Amend # 2020-390 to reflect total annual radio maintenance fee for UHF, EMS repeater system at Sandy Lake, Grove City, Mercer 9-1-1, Masury and Greenville sites (\$2,185.50) and Command Post (\$418.30). The County was paying \$2,603.80 month by month pending receipt of new equipment. There is no price increase and the term is extended from 10/31/2021 to 01/31/2022.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

02/18/2021

SHERIFF

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-071	Bill McCandless Ford 8416 Sharon-Mercer Road Mercer, PA 16137	\$58,412.00 (2 vehicles)	Effective 02/18/2021

Amend # 2021-051 to accept trade-in discount for cruisers S-8 and S-14 respectively. Revised purchase price for two (2) 2020 4D AWD Explorer Police Interceptors is as listed. Price includes dealer DEMO Incentive discount. Vendor is on COSTARS and is low apparent responsible quote.

Original price	\$31,951.00	Original price	\$31,951.00
Less used car value, S-8	\$2,500.00	Less used car value, S-14	\$3,000.00
Net cash due	\$29,451.00	Net cash due	\$28,951.00
License trans. & reg. fees	\$5.00	License trans. & reg. fees	\$5.00
Total purchase price	\$29,456.00	Total purchase price	\$28,956.00

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

SHERIFF

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-072	Statewide Emergency Products 1108 W. Main Street Van Wert, OH 45891	\$13,000.00 (2 vehicles)	Effective 02/18/2021

Approve purchase of after-market safety equipment at a cost of \$6,500 for each vehicle. Purchase includes speakers, brackets, lights, console, siren and cage for two (2) 2020 4D AWD Police Interceptors.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX DEPARTMENT

RESOLUTION # 2021-073	VENDOR/CONTRACT Record Systems PO Box 3409 Youngstown, OH 44513	AMOUNT \$1,146.72	DATE RANGE 02/01/2021–09/30/2021
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Approve renewal of service contract for Lektriever #1 and #2 at a unit price of \$71.67 per month for the eight-month period as noted.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION # 2021-074	VENDOR/CONTRACT N/A	AMOUNT \$1,401.00	DATE RANGE Effective 02/18/2021
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Accept bid for 2005 Jeep Liberty Sports Utility 4 X 4, VIN 1J4GL48K65W638061 with approximately 125,000 miles. Vehicle is being sold in “as-is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION # 2021-075	VENDOR/CONTRACT N/A	AMOUNT \$28.00	DATE RANGE Effective 02/18/2021
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Accept bid for:

- 1 tan metal desk, 48”X30”X29.5”
- 2 tan metal desks, 60”X30”X29.5”
- 1 grey metal desk, 60”X30”X29.5”
- 1 brown metal desk, 60”X30”X29”
- 1 grey 4 drawer. Letter size filing cabinet

Items are being sold in “as-is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION # 2021-076	GRANTOR Pennsylvania Commission On Crime and Delinquency 3101 N. Front St. Harrisburg, PA 17110	AMOUNT \$224,718.00	DATE RANGE 01/01/2021–12/31/2022
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Accept grant award for the RASA/VOJO (Rights and Service Act/Victims of Juvenile Offenders) Continuing, non-competitive grant. The Victim Services Program ensures that crime victims are afforded their rights under the PA Victims’ Bill of Rights to ensure fair and compassionate treatment of all Mercer County victims of crime.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2021-077	Pennsylvania Department of Community & Economic Development (DCED) 400 North Street, 4th Floor Harrisburg PA 17120	\$1,239,376.00	Effective 02/10/2021

Approve grant application from the County Block Grant - Hospitality Industry Recovery Program.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2021-078	Pennsylvania Commission on Crime and Delinquency 3101 North Front Street Harrisburg, PA 17110	\$2,000.00	Effective 02/18/2021

Approve grant application for CJAB Mini Grant for Strategic Planning, titled Operation Strategic Plan. Project period ends 09/30/2021. No County match required.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: Commissioners reported that transportation may be provided by Mercer County Community Transit to assist residents scheduling vaccine appointments. UPMC has indicated that they will be scheduling vaccine clinics and Walberg Pharmacy has a clinic scheduled at Farrell High School on 02/19/2021. The Governor’s Office has recognized Mercer County for its success in completing vaccinations to date.

New Business: None.

Recess to Salary Board:

Public Comment: None.

Questions of the Media: Topics discussed included the lease for the Election Office and scheduling of the move. Questions asked and answered.

Motion to adjourn.

Moved:

Seconded:

Attest:

Chief Clerk

Mercer County Board of Commissioners