

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

March 4, 2021

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Tom Amundsen, Thad Hall, Jared Hoffacker, John Logan, Bill Madden, Ann Morrison, Bruce Rosa, Deb Sicilian, Amber White, Melissa Klaric, Caleb Stright

General Discussion Items: See Below.

Commissioners updated information on vaccine clinics in Mercer County:

The Buhl Club hosted a clinic and was able to vaccinate 25 people through a cooperative effort with Community Action Partnership and COG, which provided transportation. Commissioners thanked the agencies for the collaborative effort to reach people in need. Access to vaccinations in Mercer County appear to be available. Many people in category 1A have already been vaccinated.

In partnership with Hometown Pharmacy, Dr. Clemenza has scheduled a clinic on 03/20/2021 from 8:30 am to noon. He will have 200 doses of Moderna available. Please contact his office, Mercer County Public Safety Director, or call Commissioner McGonigle's Office for assistance with scheduling.

UPMC continues to host a vaccination clinic at the Sears Store in the Shenango Valley Mall, on Wednesdays and Sharon Regional is also hosting vaccination clinics. AHN and UPMC have websites available for registration.

Following the FDA approval of the Johnson & Johnson vaccine, Governor Wolf is working with Intermediate Units throughout the state to allocate those doses to vaccinate teachers and school district staff.

Commissioners reminded everyone to be diligent and to continue following CDC guidelines. The 03/03/2021 COVID-19 cases reported for Mercer County increased to 91. This is the largest increase reported since 01/07/2021.

Commissioners discussed two current grants for businesses. These include the Community Development Block Grant (CDBG) Coronavirus Disaster (CV) Program - Small Business Interruption Assistance Program. The program objective is to assist businesses that have had disruptions to workforce availability as a result of COVID-19. Applications are available through

Penn-Northwest Development Corporation from 02/22/2021—03/26/2021, or until funding is exhausted, at www.penn-northwest.com.

The second grant is the COVID-19 Hospitality Industry Recovery Program (HIRP) which is targeted to assist the food and beverage industry, (NAICS 721 and 722). Applications will be available through Penn-Northwest Development Corporation as of 03/15/2021 at www.penn-northwest.com.

Commissioners announced the Emergency Rental Assistance Program. The County is receiving a grant of \$7,196,849 to provide financial assistance to eligible households to pay rent, rental arrears, utilities, utility arrears and other related housing expenses incurred due to COVID-19.

The County will contract with Mercer County Housing Authority, Shenango Valley Urban League and Community Action Partnership to focus their resources on meeting the needs of current tenants who qualify. Commissioners hope that landlords will respect the eviction moratorium and work with tenants through this program.

The Emergency Rental Assistance Program was established by the Consolidated Appropriations Act, 2021 and then implemented by Pennsylvania Act 1 of 2021 which was signed into law by Governor Wolf on February 5, 2021.

Three new Tax Collectors have been appointed, and Reinhardt’s Agency is in the process of issuing bonds for the Lackawannock Township, Sharpsville Borough and Jamestown Borough Tax Collectors.

Public Comment on Agenda Items: None.

2021-079 RESOLUTION to approve 2/18/2021 Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

2021-080 RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 03/04/2021.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR	CANCELLED
Heather K Bacher	Sandy Lake Township	\$ 25.00	\$ 0.00	2020	
		\$ 25.00	\$ 0.00		

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CYS

2021-081 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services being provided.

VENDOR	PROGRAM	RATE	TERM
EFFECTIVE 01/01/2021—06/30/2021			
Family Services of Northwest PA 5100 Peach Street Erie, PA 16509	Addendum – Flat Rate Family Behavioral Therapy (FBT)	\$ 123,148.00	Flat
EFFECTIVE 02/01/2021—06/30/2021			
Children’s Aid Society of Mercer County P.O. Box 167 350 West Market Street Mercer, PA 16137	Pre-Adoptive Foster Care	\$ 70.00	Daily
EFFECTIVE 03/01/2021—06/30/2021			
Elias Driving School 407 Beechwood Blvd. Butler, PA 16001	Driving Lessons	\$ 60.00	Hour

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2021-082 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
VOTER REGISTRATION:		
Katherine Mondak Part-Time Seasonal Clerical Assistant	3/8/2021	TCC05-00-00 (\$14.52/hr.)
CHILDREN & YOUTH:		
Halie Christy Caseworker I	3/1/2021	YCW 00-01 (\$18.76/hr.)
JAIL:		
Mark Amann Part-Time Corrections Officer	3/1/2021	JCO 00-00 (\$15.69/hr.)
Nathan Anthony Part-Time Corrections Officer	3/1/2021	JCO 00-00 (\$15.69/hr.)
Adam Hoops Part-Time Corrections Officer	3/1/2021	JCO 00-00 (\$15.69/hr.)
INTERMEDIATE PUNISHMENT:		
Michelle Ricketts Administrative Assistant/Intake Officer	3/8/2021	PA03-00-01 (\$15.26/hr.)
CORONER:		
Makenna Fritz Intern	3/15/2021	No Salary/No Benefits
Sierra Jones Intern	3/15/2021	No Salary/No Benefits

03/04/2021

SOIL CONSERVATION:

Jonathan Sibeto 3/22/2021 ENV11-10-00 (\$10.35/hr.)
Part-Time Summer Intern

TRANSFERS

CHILDREN & YOUTH:

Kaylee Kihn 3/8/2021 YCW 00-02 (\$19.48/hr.)
Caseworker II Transfer from Caseworker I

JAIL:

Shawn Culp 3/7/2021 JCO 00-02 (\$18.94/hr.)
Corrections Officer Transfer from Part-Time Corrections Officer

SEPARATION FROM EMPLOYMENT

RECORDER:

Charlene Schweiss 5/3/2021
Clerical Assistant

JAIL:

Marquis Samuels 2/24/2021
Part-Time Corrections Officer

BUILDING & GROUNDS:

Heather Cyphert 2/24/2021
Part-Time Custodian I

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING & GROUNDS

RESOLUTION # **2021-083** VENDOR/CONTRACT N/A AMOUNT N/A DATE RANGE Effective 03/04/2021

Authorize advertisement for an RFP to replace four (4) HVAC ceiling cassette units with commercial horizontal fan coil units at the Courthouse. Text of the advertisement for this project will be available on the Mercer County website, (<https://www.mcc.co.mercer.pa.us/rfp>) or by contacting the Facilities Manager, 19 Courthouse, Mercer, PA 16137 during normal operating hours, 8:30 am – 4:00 pm, Monday through Friday.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CENTRAL POSTAGE/DOMESTIC RELATIONS

RESOLUTION # **2021-084** VENDOR/CONTRACT GreenTrail Solutions, Inc.
640 N. 12th St., Suite 302
Lemoyne, PA 17043 AMOUNT \$2,400.00 DATE RANGE 01/01/2021–12/31/2021

Renew annual fee for access, support and updates to Electronic Certified Solution software for certified mail. No increase in fee from prior year. Mail processed at lowest rate per USPS for certified mail. Fee to be split:

Central Postage - \$1,905.00
Domestic Relations - \$495.00

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-085	Pennsylvania Department of Economic Development (DCED) and Governor’s Center for Local Government Services (GCLCS)	N/A	Effective 03/04/2021

Approve Resolution to appoint Commissioner McGonigle to participate in a pilot project facilitated by DCED and GCLCS EMS consultant. The pilot project will evaluate the current status of EMS services, including data gathering and working with local stakeholders, to develop a report and recommendations on potential local solutions to improve the delivery of EMS in certain counties. Pilot project will be joint with Butler County.

DISCUSSION: Commissioner McGonigle reported that the taskforce, which is funded by DCED, will be studying current practices, and making recommendations to remedy concerns including funding and staff shortages within EMS services in other counties in PA. Mercer County partners well with Butler County and is pleased to be part of the study.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-086	Pennsylvania Emergency Management Agency (Agent for Commonwealth of PA) 1310 Elmerton Avenue Harrisburg, PA 17110	N/A	Effective 03/04/2021

Authorize the Fiscal Administrator with official signing authority to submit any documents required to claim reimbursement of certain 2020 expenses in response to the COVID-19 pandemic.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
2021-087	Pennsylvania Emergency Management Agency (Agent for Commonwealth of PA) 1310 Elmerton Avenue Harrisburg, PA 17110	TBD	Effective 02/08/2021

File the Hazardous Materials Emergency Response Preparedness Report (HMRPR) for calendar year 2020. Total fees and other revenues reported for 2020 are \$51,083.19. Approve application for a grant allocation under the Hazardous Materials Response Fund for the state fiscal year 2021-2022 under Act 165 of 1990.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2021-088	Pennsylvania Department of Community & Economic Development (DCED) 400 North St. Harrisburg, PA 17120	\$1,239,376.00	Effective 02/26/2021

Accept grant from the County Block Grant – COVID-19 Hospitality Industry Recovery Program. Funds to be awarded to eligible businesses, NAICS codes 721 and 722 – Food, Beverage, and Overnight Accommodations, to alleviate revenue losses and pay eligible operating expenses due to the COVID-19 pandemic.

The county will contract with Penn-Northwest Development Corporation (PNDC), a Certified Economic Development Organization (CEDO), which will process applications from eligible businesses within the county on a rolling basis until the county’s block grant funds have been exhausted or by 06/15/2021, whichever occurs first. PNDC will disburse the funding through grant agreements with eligible businesses.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2021-089	Pennsylvania Commission on Crime and Delinquency 3101 North Front Street Harrisburg, PA 17110	\$2,000.00	Effective 02/16/2021

Accept grant for CJAB Mini Grant for Strategic Planning, titled Operation Strategic Plan. Project period ends 09/30/2021. No County match required.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2021-090	Administrative Office of Pennsylvania Courts (AOPC) 601 Commonwealth Ave. Suite 1500, PO Box 61260 Harrisburg, PA 17106	See Below	Effective 03/04/2021

Approve the budget modification to the 19/2019 AOPC Veterans Court grant.

Modification is reducing line items by the following amounts:

- Military Apparel - \$600.00
- Fall/Spring Graduation Ceremonies - \$200.00
- Spring Graduation Programs/Invites - \$75.00
- Team Conferences - \$2,575.48

Modification is increasing line items by the following amounts:

- Gift Cards - \$250.00
- Drug Testing Cups - \$1,500.48
- Phone Cards/Cell Phones for Participants in need - \$300.00
- NEW LINE – Laptop and cell phone and accessories for Veterans Court Coordinator (VCC) - \$1,400.00

There are no other changes to the grant. There is no County match for this grant. Continued service for the cell phones for participants and VCC at the end of the grant will be paid by Fund 209.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McGonigle

Attest:

Chief Clerk

Mercer County Board of Commissioners