

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

March 18, 2021

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Tom Amundsen, Nicki Biles, Thad Hall, Jared Hoffacker, John Logan, Bill Madden, Bill McClure, Ann Morrison, Amber White, Holly Patterson, Cindy Whitman, Melissa Klaric

General Discussion Items: See Below.

RFP bid opening for HVAC ceiling cassette units. Three contractors attended the pre-bid meeting and one bid was received from Roth Mechanical, Hermitage, PA in the amount of \$33,343.00. The bid will be referred to the Solicitor for review.

DCED received nominal increases in the budgets for Mercer County, Pine Township, Town of Greenville and Grove City and Sharpsville Borough’s 2020 CDBG programs since the application was submitted. DCED requires that grantees announce these changes to the public. No resolution is required:

- a. Mercer County – Water and Sewer Improvements - \$231,355 (increase of \$59)
- b. Grove City Borough – Sidewalk Improvements - \$45,332 (increase of \$30)
- c. Sharpsville Borough – Sidewalk Improvements - \$79,162 (increase of \$16)
- d. Pine Township – Housing Rehabilitation - \$70,515 (increase of \$19)
- e. Town of Greenville – Housing Rehabilitation - \$47,162 (increase of \$21)

Commissioners announced details from a call with PennDOT concerning the MPO plan. As part of the 10 year plan the public is solicited to complete a PennDOT survey. The survey topics include an assessment of needs and demands concerning roads, bridges, walkways, weight limits, access issues and economic development impact on infrastructure in the County.

Public Comment on Agenda Items: None.

2021-091 RESOLUTION to approve 3/4/2021 Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXPENDITURES

2021-092 RESOLUTION to approve DISBURSEMENTS in the amount of \$3,009,293.30 for County operations and \$93,696.66 for internal response expenses to the COVID-19 pandemic for the period of 01/30/2021–02/26/2021.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXONERATIONS

#**2021-093** RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 03/18/2021.

TAX COLLECTOR	TAXING DISTRICT	COUNTY PER CAPITA - EXONS	COUNTY PER CAPITA - TBC	TAX YEAR	CANCELLED
Debra Rodemoyer	Delaware Township	\$ 5.00	\$	2020	
Melissa Cannone	Farrell City	\$ 185.00	\$	2020	
Frank H. Vanderslice	Greenville Borough	\$ 5.00	\$	2020	
Starla Lindey	Liberty Township	\$ 75.00	\$	2020	
Dorris Fisher	Mill Creek Township	\$ 10.00	\$	2020	
Niki Giardina	Pymatuning Township	\$ 325.00	\$	2020	
Carolyn S Chess	Sandy Creek Township	\$ 15.00	\$	2020	
A J Kovach	Sharpsville Borough	\$ 655.00	\$	2020	
Beth Garrett	Shenango Township	\$ 5.00	\$	2020	
Leanne Dumars	South Pymatuning Twp	\$ 10.00	\$	2020	
Leanne Dumars	South Pymatuning Twp	\$ 200.00	\$	2020	
Cristi Cratty	Springfield Township	\$ 85.00	\$	2020	
		\$ 1,575.00	\$ 0.00		

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2021-094 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

RECORDER:

Nicole Heaberlin Temporary Clerical Assistant	4/12/2021	TCC04-00-01 (\$15.79/hr.)
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TRANSFERS

CHILDREN & YOUTH:

Mariah Richael Caseworker II	3/8/2021	YCW 00-02 (\$19.48/hr.) Transfer from Caseworker I
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Gene Minetti Caseworker II	3/21/2021	YCW 00-02 (\$19.48/hr.) Transfer from Caseworker I
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PUBLIC DEFENDER:

Tiffany McCandless Office Manager	3/8/2021	PA05-06-01 (\$22.64/hr.) Transfer from Administrative Assistant
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RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2021-095 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

SEPARATION FROM EMPLOYMENT

JUDGE YEATTS:

Sue Graham Tip Staff/Court Crier	3/10/2021	
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COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-098	Struthers Farms LLC 72 Airport Road Mercer, PA 16137	\$7,000.00 Incoming	01/01/2021–12/31/2025

Approve renewal of lease for five-year term (5) of 20 acres of county owned property at Route 19, Coolspring Township. Rental is \$70.00 per tillable acre payable annually in advance for agricultural operation or farming use.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-099	Various	N/A	Effective 03/18/2021

Approve appointment of financial and legal professionals to advise the County on how to handle matters within their competencies related to the County’s debt financings, including the examination of refunding opportunities and the obtainment of new capital project financing for certain bridge repairs and replacements. There is no cost to the County for these services.

Susquehanna Group Advisors, Inc.	Financial Advisor
RBC Capital Markets, LLC	Banker/Managing Underwriter
Dinsmore & Shohl LLP	Bond Counsel

DISCUSSION: Fiscal reported that the County is required to hire professional services to provide advice and guidance on any proposed debt structure for old or new debt financing. The County is reviewing necessary bridge construction/repair projects. Federal and State funding have not kept pace with bridge renovation demands. Bond financing may be an appropriate match for these long-term assets.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-100	N/A	N/A	Effective 03/11/2021

Approve appointment of President Judge Robert G. Yeatts as authorized signatory to create an online account with the Department of Homeland Security.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ELECTION/VOTER REGISTRATION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-101	Various	\$8,008.20 Total	Effective 03/18/2021

Approve the purchase of items listed below for the construction of the County Election Office at 130 N. Pitt St., Suite A:

VENDOR	DESCRIPTION	AMOUNT
AEC Group LLC	Meraki switch with ten-year (10) support	\$4,777.20
NY Direct	Elkay Hi/Low water fountain – bottle filler	\$1,385.00
Global Surveillance Systems, Inc.	Mullion Readers, 10’ Cables, EDK modules	\$1,846.00

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-102	N/A	Up to \$8,000,000.00	Effective 03/18/2021

Authorize the temporary cash advance to General Fund from Capital Reserve Fund, MC Bond Refunding Reserve Fund and Operating Reserve Fund to provide liquidity to the General Fund for payment of expenditures authorized in the County Budget until 2021 real estate tax payments are received. Advances made will be repaid together with interest at the current earnings rate by the end of June 2021 or sooner.

Budget for advances:

From Fund 322 Capital Reserve Fund	\$1,000,000
From Fund 369 Bond Refunding Reserve Fund	\$2,500,000
From Fund 105 Operating Reserve Fund	\$4,500,000

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

IPP

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-103	PHN Charitable Foundation dba CF Transportation Solutions 55 Pitt Street Sharon, PA 16146	Not to exceed \$4,160.00	Effective 03/18/2021

Approve amendment to # 2021-026 to increase the cap from \$2,400.00 for an agreement to provide transportation services for clients seeking services within the local Mercer County Treatment Court service area. All remaining provisions of the original contract are unchanged.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-104	Department of Community Economic Development Keystone Communities Program Commonwealth Keystone Bldg. 400 North St. 4 th Floor Harrisburg, PA 17120	\$300,000.00	Effective 04/02/2021

Approve joint application between Mercer County and Lawrence County Social Services, Inc. for the Keystone Communities Accessible Housing Grant Program. The grant application is subject to satisfactory completion of an agreement between the two entities to equally share the grant award and provide the required match. CDBG and HOME Rehabilitation Program funds will be used for the portion of the Mercer County match. Both agencies will provide grant administration and housing modification services to qualifying disabled individuals through the Accessible Housing Grant Program.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PROTHONOTARY/MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-105	AEC Group, LLC 3000 Montour Church Road Oakdale, PA 15071	\$7,168.11	Effective 03/18/2021

Approve purchase of technology as listed:

IGEL Thin Terminals	Prothonotary	\$1,854.00
IGEL Thin Terminals	MIS	\$1,854.00
SSD Drives	MIS	\$3,460.11

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

SHERIFF

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-106	Municibid Philadelphia, PA	> \$1,000.00	Effective 03/19/2021

Authorize advertisement in the Record Argus of the sale of a 2014 Ford E-series, E-450 SD Cutaway, modified as a Prisoner Transport Vehicle via public auction on the Municibid website (www.municibid.com). Vehicle is being sold in “as is” condition, “where is.” It may be viewed at the Mercer County Sheriff’s Department, 205 South Erie Street, Mercer, PA 16137 from 8:30am to 4pm, weekdays during normal operations. Further details are available to bidders on the Municibid website. Closing auction date is March 30th at 11am. There is no cost to the county for the auction. The bidder pays 9% fee. Mercer County reserves the right to reject any or all bids and to award sale of any item in the best interest of the County.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-107	N/A	< \$1,000.00	Effective 03/18/2021

Post notice of sale for items listed below in “as is”, “where is” condition. Each item is valued at less than \$1,000.00. Bids for any item as listed are due no later than 03/29/2021 at the office of the Chief Clerk. Items are being sold in “as-is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- One (1) 1994 Magnavox 27” Color TV with remote and manual
- Two (2) 32” POLYCOM Video monitors on a stand. SN: 84759A01200 and 84759A01199
- One (1) Map Printer, HP DesignJet T1100ps with 1 roll paper and manual. Proceeds to be refunded back to 9-1-1 Funds.
- One (1) Enclosed 6’ x 10’ Cargo Trailer 1994 Pennstyle, Gross Weight 2990 lbs. Proceeds to be refunded back to HAZMAT Funds.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2021-108	Department of Community and Economic Development Commonwealth Keystone Bldg. 400 North Street, 4th Floor Harrisburg, PA 17120	\$365,767.05	Effective 03/31/2021

Approve application for the State Facility Closure Transition Program Grant. Funding will ensure community support following the closure of commonwealth facilities in directly impacted and contiguous counties including Mercer County.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2021-109	Administrative Office of Pennsylvania Courts (AOPC) 601 Commonwealth Ave. Suite 1500 Harrisburg, PA 17106	Up To \$10,000.00	Effective 03/12/2021

Approve application for discretionary grant funds for the Mercer County Veterans Court, for fiscal year 2020-2021. Funding amount will not exceed \$10,000.00 and is subject to review and acceptance of proposed budget by AOPC. No County match required.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION # 2021-110	GRANTOR Administrative Office of Pennsylvania Courts (AOPC) 601 Commonwealth Ave. Suite 1500 Harrisburg, PA 17106	AMOUNT Up To \$10,000.00	DATE RANGE Effective 03/12/2019
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Approve application for discretionary grant funds for Mercer County Treatment Court, for fiscal year 2020-2021. Funding amount will not exceed \$10,000.00 and is subject to review and acceptance of proposed budget by AOPC. No County match required.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION # 2021-111	GRANTOR Department of Human Services, Office of CYF Annex, H & W Building Harrisburg, PA 17120	AMOUNT \$1,300.00	DATE RANGE Effective 03/19/2021
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Approve application for a grant in support of Foster Care Month Celebration Event; May 2021. The planned event is to educate the community about becoming a Foster Parent and to honor current Foster Parents working with CYS. No County match required.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: None.

Questions of the Media: Topics discussed included Resolution # 2021-099. Questions asked and answered.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McGonigle

Attest:

Chief Clerk

Mercer County Board of Commissioners