

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**October 7, 2021**

<b>Attendance</b>	<b>Present</b>	<b>Absent</b>	<b>By Phone</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Pledge of Allegiance:** Was held.

**Others Present:** Tom Amundsen, Nicki Biles, Brad Elder, Ann Morrison, Deb Sicilian, Amber White, Dan Gonce, Mitchell Henderson, Melissa Klaric, Caleb Stright

**General Discussion Items:** No Discussion.

**Public Comment on Agenda Items:** None.

**# 2021-369 RESOLUTION** to approve **9/30/2021** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

**# 2021-370 RESOLUTION** to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>SOIL CONSERVATION:</b>		
Kelcy Marini Environmental Education Coordinator	10/26/2021	PA06-02-01 (\$22.11/hr.)
<b>CHILDREN &amp; YOUTH:</b>		
Carrie Marsteller Clerk Typist	10/18/2021	YCL 00-01 (\$15.32/hr.)

**NAME/POSITION****EFFECTIVE****LEVEL/STEP/GRADE****TRANSFERS****E-911 CENTER:**

Angela McElhinny  
Telecommunicator

10/10/2021

TCE 00-02 (\$16.62/hr.)  
Transfer from Part-Time  
Telecommunicator

**SEPARATION FROM EMPLOYMENT****E-911 CENTER:**

Courtney Ivan  
Part-Time Telecommunicator

10/1/2021

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

# **2021-371** RESOLUTION to approve the following HUMAN RESOURCES actions.

**NAME/POSITION****EFFECTIVE****LEVEL/STEP/GRADE****NEW HIRES****JUDGE AMRHEIN:**

Betty Lee  
Tip Staff/Court Crier

9/26/2021

CRPD1-20-00 (\$76.00/day)  
(Additional Position)

**COURT ADMINISTRATOR:**

Cassandra Stiles  
Veterans' Court Administrator

10/14/2021

PA05-00-01 (\$18.85/hr.)

**TRANSFERS****DISTRICT JUSTICE ARTHUR:**

Gina Gadola  
Senior Procedure Clerk

10/19/2021

TCN06-02-01 (\$17.55/hr.)  
Transfer from Senior Procedure Clerk

**SEPARATION FROM EMPLOYMENT****DOMESTIC RELATIONS:**

Sophia Fennell  
Senior Procedure Clerk

10/12/2021

10/07/2021

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2021-372</b>	Herbert, Rowland and Grubic, Inc. 200 West Kensinger Dr. Cranberry Twp., PA 16066 Work Order 2021-02	\$231,960.00	Effective 09/16/2021

Accept the work order for professional engineering services to assist with major repairs of beams and/or decks at Bridges 0000, 0613 and 2113. This work order includes survey, structure design, roadway and barrier design, and utility coordination; including the development of plans and specifications for bidding as well as construction administration.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2021-373</b>	Herbert, Rowland and Grubic, Inc. 200 West Kensinger Dr. Cranberry Twp., PA 16066 Work Order 2021-03	\$690,108.00	Effective 09/16/2021

Accept the design-build work order for professional engineering services to replace Bridges 0101, 0213, 1602, 2104, 2337, 2339 and 3017. This work order includes survey, environmental determinations, permitting, right-of-way exhibits, preliminary engineering, scour mitigation, roadway and barrier design, and utility coordination; including the development of plans and specifications for bidding as well as construction administration.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2021-374</b>	Herbert, Rowland and Grubic, Inc. 200 West Kensing Dr. Cranberry Twp., PA 16066 Work Order 2021-04	\$1,175,594.00	Effective 09/16/2021

Accept the bridge bundle work order for professional engineering services to reconstruct and/or rehabilitate Bridges 0702, 0724, 1111, 2111, 2209, 2603 and 2904. This work order includes survey, environmental determinations, permitting, right-of-way exhibits, preliminary engineering, structure design, scour mitigation, roadway and barrier design, and utility coordination; including the development of plans and specifications for bidding as well as construction administration.

DISCUSSION: Engineer Brad Elder and Commissioners discussed the benefits of using the additional bond funds per the recent refinance. These benefits included using the recent 30-year bond refinance rate of 3.2% to address priority bridge projects that are expected to have a 100-year service life. With the refinance, the annual county debt service did not increase. There is no need to wait any longer to fund these projects that have a historic cost inflation rate of approximately 6% per year. Being able to proceed with multiple bridge projects simultaneously also allows for significant overlap of professional services, making the average cost to improve the seventeen bridges very cost effective. Commissioners reported the long-range transportation plan is in the public comment period and is under review

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-375	Rora Chemicals, Inc. 3379 Saranac Drive Sharpsville, PA 16150	\$149,760.00	10/07/2021–12/31/2024

Approve renewal of contract for Custodial Services for three-year term at various County properties. Vendor is low apparent responsible bid.

Mercer MDJ	3 days per week	\$120 per week	\$6,240 per year
Farrell MDJ	3 days per week	\$120 per week	\$6,240 per year
Sharon MDJ	3 days per week	\$120 per week	\$6,240 per year
Greenville MDJ	3 days per week	\$120 per week	\$6,240 per year
Bridge Department	3 days per week	\$120 per week	\$6,240 per year
Grove City MDJ	3 days per week	\$160 per week	\$8,320 per year
CYS, Independent Living	5 days per week	\$200 per week	\$10,400 per year

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**DISTRICT ATTORNEY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-376	Hruska Enterprises Inc. Record Systems PO Box 3409 Youngstown, OH 44513	\$860.00	09/30/2021–09/30/2022

Approve renewal of service agreement for 1 Kardex Lektriever unit at Victim Witness. Vendor is the exclusive sales and service provider for this equipment.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**ELECTIONS/VOTER REGISTRATION**

RESOLUTION # <b>2021-377</b>	VENDOR/CONTRACT Quadient, Inc. Dept. 3689, Box 123689 Dallas, TX 75312	AMOUNT \$1,017.00	DATE RANGE 10/23/2021–10/22/2022
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Approve annual maintenance agreement for Omaton 2112 Envelopener.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**JAIL**

RESOLUTION # <b>2021-378</b>	VENDOR/CONTRACT DSI-ITI, Inc. 3120 Fairview Park Dr., Ste. 300 Falls Church, VA 22042	AMOUNT N/A	DATE RANGE Effective 10/26/2021
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Approve the seventh amendment to the Inmate Telephone Vending Agreement, dated 07/01/2005, to incorporate FCC mandated rate caps for Inmate telephone services and ancillary (form of billing/operator assisted) charges for international, interstate, and intrastate calls.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**JAIL**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-379	PrimeCare Medical, Inc. 3940 Locust Lane Harrisburg, PA 17109	\$89,034.87 Per Year	Effective 10/07/2021

Approve agreement to contract for one additional Licensed Professional Counselor (LPC) to facilitate crisis management and delivery of behavioral health services at the Jail. Cost including salary, benefits, and professional insurances will be paid partially from Human Service Developmental Funds (HSDF) for FY 2021-2022.

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-380	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	N/A	Effective 10/07/2021

Adopt Resolution to further Fair Housing throughout Mercer County as required by the Pennsylvania Community Development Block Grant Program.

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-381	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	N/A	Effective 10/07/2021

Adopt a Minority and Women’s Business Enterprise Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Section 3 Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Citizen Participation Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Residential Anti-Displacement and Relocation Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Language Access Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Program Income Reuse Plan as required by the Pennsylvania Community Development Block Grant Program.

Enter into DCED Model B Agreement among Mercer County, Grove City, Sharpsville Borough, Town of Greenville and Pine Township to jointly apply and contract for their 2021 CDBG Entitlement funds with PA DCED.

Enter into a Cooperation Agreement between the County of Mercer and the Mercer County Regional Planning Commission to administer the Mercer County 2021 Community Development Block Grant Program.

Adopt a Section 504 Handicapped Accessibility Plan as required by the Pennsylvania Community Development Block Grant Program.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-382	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	\$744,577.00	Effective 10/07/2021

Authorize the submission of an application for grant assistance from the 2021 Pennsylvania Community Development Block Grant program. Assistance from the Mercer County allocation will be provided for clearance/demolition, removal of architectural barriers and/or housing rehabilitation. Amount listed represents the combined total for Mercer County (\$286,867), Greenville (\$114,076), Grove City (\$140,089), Pine (\$105,751) and Sharpsville (\$97,794).

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2021-383	N/A	\$27.00	Effective 09/30/2021

Accept bid for items listed below. Items are being sold with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

CARD, INDEX 3X5 LINED BLUE, 100 CARDS/PK	12
CARD, INDEX 3X5 UNLINED GREEN, 100 CARDS/PK	4
CARD, INDEX 3X5 UNLINED SALMON, 100 CARDS/PK	2
CARD, INDEX 3X5, WHITE, RULED, 100 CARDS/PK	28
CARD, INDEX 4X6 RULED WHITE, 100 CARDS/PK	1
CARD, INDEX 4X6 UNLINED CANARY, 100 CARDS/PK	3
CARD, INDEX 4X6 UNLINED CHERRY	1
CARD, INDEX 4X6, UNLINED WHITE, 100 CARDS/PK	1
CARD, INDEX 5X8 UNLINED WHITE	2

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
<b># 2021-384</b>	Pennsylvania Department of Environmental Protection DEP Vector Management (Agent for Commonwealth of PA) P.O. Box 1467 Harrisburg, PA 17105-1467	Not to Exceed \$250,000.00	Effective 10/07/2021

Approve application for the 2022 Mosquito-borne Disease Control Program Grant to provide funding for “Personnel” salaries/benefits and equipment to support surveillance, education and outreach to the public, habitat reduction and treatment of mosquitos for Mercer, Crawford, and Butler Counties. Tick surveillance will also be completed as part of the program. Performance period is 01/01/2022–12/31/2022. No County match required.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2021-385	PA Department of Community and Economic Development (DCED) Commonwealth Keystone Building 400 North Street, 4th Floor Harrisburg, PA 17120-0225	\$233,016.00	Effective 10/07/2021

Accept additional grant funds and contract extension to 06/30/2022 for the current Emergency Solutions Grant – CARES (ESG-CV) (Contract #C000074140, approved per resolution #2020-191). The Coronavirus Aid, Relief, and Economic Security Act of 2020 contracted by the County for sub-recipient AWARE, Inc. Funds are from three allocations of homeless assistance funds to prevent, prepare for, and respond to Coronavirus, among individuals and families who are homeless or receiving homeless assistance and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts created by Coronavirus. No match dollars are required from AWARE, Inc. (sub-recipient) or from the County.

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**GRANTS**

RESOLUTION	GRANTEE	AMOUNT	DATE RANGE
# 2021-386	Neshannock Creek Watershed Joint Municipal Authority 369 McClelland Rd. Mercer, PA 16137	Up To \$300,000	Effective 10/07/2021

Approve commitment of funds from the County’s American Rescue Plan Act - State and Local Fiscal Recovery allocation to upgrade the Thompson Road pump station per the installation of a sewage grinder and compactor. NCWJMA will follow federal purchasing standards for advertising, bidding, materials purchases, and contractor performance. This project meets Expenditure Class 5.2 Infrastructure -- Wastewater Collection and will be paid from County Fund 295 which accounts for such projects.

DISCUSSION: Dan Gonce, Engineer for NCWJMA, thanked the Commissioners for the funding allocation. He said the upgrade will permit the removal of non-organic debris, prior to processing at the treatment plant. The equipment is able to be installed on the current footprint owned by the Authority. Estimated project completion is one year.

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Old Business:** None.

**New Business:** Commissioners discussed a request from Buhl Park for the loan of a GNSS receiver to map out the location of commemorative trees and benches. Mercer County GIS Department is researching the request.

**Recess to Salary Board**

**Public Comment:** None.

**Questions of the Media:** None.

**Motion to adjourn.**

**Moved:** Mr. Boyd

**Seconded:** Mr. McGonigle

**Attest:**

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Chief Clerk

\_\_\_\_\_  
 Mercer County Board of Commissioners