

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**February 9, 2021**

**8:30 AM**

**ATTENDANCE**

Robert Gregory; Matthew McConnell; Pat Suhrie; Dave Swartz; Walt Darraugh; Dan Goncz; Karen Shipton; Jim Riddle; Linda Thomas (USDA).

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM\****

**APPROVAL OF THE AGENDA AS PRESENTED**

***\*A motion was made by Dave Swartz and seconded by Matthew McConnell to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 1/12/2021 MEETING AS PRESENTED**

***\*A motion was made by Dave Swartz and seconded by Robert Gregory to approve the minutes from the 1/12/2021 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY  
INVOICES SUBMITTED FOR PAYMENT  
2/09/2021**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
M. Davidson & Associates Inc.	Plant Operations	6427.00
Gannett Fleming	Engineering Services/Through 01/29/2021	275.00
Gannett Fleming	Complete Work on WLMR	2605.00
Plantation Park Campers Assoc.	Electric Reimb.(January/2020)	165.44
Tri-County Industries	Trash/845 Perry Hwy.	71.41
Tri-County Industries	Trash/57 Thompson Rd.	38.95
Tri-County Industries	Sludge Removal/12/30/2020	628.02
Tri-County Industries	Finance Charge	12.56
Tri-County Industries	Sludge Removal	546.74
Tri-County Industries	Relocate Box	300.00
Penn Power	Electric/845 Perry Hwy.	2251.46
Penn Power	Electric/835A Perry Hwy.	144.28
Penn Power	Electric/57 Thompson Rd.	144.24
Ace fix-it Hardware of Mercer	Rain Guage, Batteries, Trumelt, Softener S.	94.62
PA One Call System, Inc.	Monthly User Fee	18.15
Aquafix	SmartBOD	547.57
Mercer Co. Prothonotary	Filing of (25) Liens (Already Paid)	462.50
U.S. Postmaster	Mailing of (25) Liens (Already Paid)	175.00
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
<b>Total Invoices:</b>		<b>\$14,907.94</b>
<b>Total Transfers:</b>		<b>\$ 5,219.13</b>
<b>Total Payments:</b>		<b>\$20,127.07</b>

***\*A motion was made by Matthew McConnell and seconded by Dave Swartz to approve the payment of bills submitted as presented. Motion carried unanimously.***

Walt Darraugh was not present yet to present a Treasurer's Report.

**ENGINEER'S REPORT**

Dan Goncz reported that the flow data for January/2021 is listed on the report presented along with the edu's. Plantation Park is low due to it being off season. A narrative was written on the Thompson Rd. Pump Station on 1/13/2021 for a \$300,000 project for the installation of a mechanical bar screen at the pump station. This was sent to both Rural Development and the Mercer County Regional Planning Commission for CDBG funding. The project is not eligible for the CDBG grant funding. The Authority reached out to several local banks for loan information. Dan also reached out to Linda Thomas at USDA for RUS funding, which is a lower interest rate and longer term than we would receive at a bank. Attached to the Engineer's Report is the project narrative and he also attached it to a proposal for the design bid and construction phase of the project. The project cost is estimated at \$300,000. Linda Thomas spoke regarding borrowing from RUS. Linda reported that the project is eligible for funding. The interest rate would be 1.75% for a term of (40) years. We are able to pay it off early. Looking at the monthly user fees, Linda stated it would increase the rate to \$1.71/edu. She stated we can pay it off without a rate increase since we are already at \$72.00/edu. Our annual payment would be \$10,464.00. There is a possibility there would be some grant money available through RUS. Once Linda has the application completed and all paperwork submitted, we would know within a week if we are approved. Karen can apply on-line with the help of Dan.

***\*A motion was made by Dave Swartz and seconded by Matthew McConnell to move forward with the RUS Loan Application in the amount of \$300,000 for the installation of a mechanical bar screen at the Thompson Rd. Pumpstation. Motion carried unanimously.***

Dan provided a proposal for the board's consideration on a schedule of it being authorized in February that would put the bid phase in September/2021. Dan reviewed the proposal with the board.

***\*A motion was made by Dave Swartz and seconded by Walt Darraugh to move forward with the design phase for the installation of a mechanical bar screen at the Thompson Rd. Pumpstation with Gannett Fleming at a cost of \$30,000. Motion carried unanimously.***

**Wasteload Management Report 2020** – The report has been submitted to PA DEP (it's due by March of each year). Dan provided a copy for each board member and reviewed the report.

**SR 19 Bridge Replacement** – PennDOT wants the sewer line relocated. They are asking for the request by the Authority to have PennDOT physically replace that line. PennDOT would pay 75% of the cost of relocation and they would invoice the Authority for 25% of it. Resolution 02-2021 is needed that states in short that in accordance with PennDOT's Design Manual that the Authority authorizes the submission of a request to PennDOT to provide 75% reimbursement to the Authority for all costs less betterment for the relocation of a pressure sewer line. This also authorizes the chairman to sign any utility reimbursement and the secretary to attest the signature.

***\*A motion was made by Walt Darraugh and seconded by Robert Gregory to approve Resolution No. 02-2021 as stated above. Motion carried unanimously.***

Dan stated that we ratified the adoption of the resolution since the date on it is January 2021.

There are (2) deadlines associated with this project. The first one being to get all of the paperwork completed which was due in January. The second one is we have to have the design documents plan and specs to PennDOT by 2/22/2021. Dan attached a proposal to the Engineering Report to prepare the drawing and specs and submit it to PennDOT as well as the paperwork that needed to be submitted for the reimbursement. This proposal is for \$3000.00.

***\*A motion was made by Dave Swartz and seconded by Matthew McConnell to approve the proposal from Gannett Fleming for the design of the line relocation on the SR19 Bridge Replacement project at a cost of \$3000.00. Motion carried unanimously.***

## **OPERATOR'S REPORT**

The flow at the treatment plant was 101,000/gal. average daily flow for December/2020.

The plant operated within its permit limits.

In December (4) sludge drying beds were poured after (4) were cleaned. Tri-County Industries hauled out about 9 ½ ton sludge.

IWC pumped out the wet well at Thompson Rd. Pumpstation in January. The garbage is sitting in a dumpster at the treatment plant waiting to thaw. They are on a rotation basis for cleaning the wet well.

There were (2) grinder pump call outs, 12/1 and 12/14 both on McMillan Rd.

## **OLD BUSINESS**

**Re: PUC Report** – Karen reported that PA One Call System, Inc. is having a meeting this month and we are not included in the group to be heard. We have not had any contact yet that our case is to be heard. No action taken.

## **NEW BUSINESS**

**Harold Newton – 107 Timber Village Lane** – He is purchasing the old Rainbow Recovery building and 107 Timber Village Lane. He is going to reduce the restrooms to one at the old Rainbow Recovery building and he is asking if we can reduce his number of edu's. He stated he would be here today, but until the sale takes place and he makes the changes we can't do anything. No action taken.

## **TREASURER'S REPORT REVISITED**

Walt Darraugh reported the following for the (3) Authority bank accounts:

**Asset Reserved Restricted Account:** Balance as of 12/31/2020: \$26,190.08. (1) Deposit of \$1636.88. Balance as of 1/29/2021: \$27,826.96.

**Short Lived Asset Reserve Account:** Balance as of 12/31/2020: \$57,316.00. (1) Deposit of \$3582.25.

Balance as of 1/29/2021: \$60,898.25.

**General Account:** Balance as of 12/31/2020: \$255,873.35. (5) Deposits of \$45,512.51. (19) Payments of \$34,506.80.

Balance as of 1/29/2021: \$266,879.06.

*\*A motion was made by Robert Gregory and seconded by Matthew McConnell to approve the treasurer's report as presented. Motion carried unanimously.*

## **ADJOURNMENT**

A motion was made by Matthew McConnell to adjourn the meeting. Motion carried. Meeting adjourned at 9:37 AM.

Respectfully Submitted;

Karen B. Shipton  
Administrator