

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

March 9, 2021

8:30 AM

ATTENDANCE

Robert Gregory; Pat Suhrie; Walt Darraugh; Dan Goncz; Karen Shipton; Jim Riddle; Matthew McConnell (via phone).

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF THE AGENDA AS PRESENTED

****A motion was made by Robert Gregory and seconded by Walt Darraugh to approve the agenda with the addition of an invoice to add to the treasurer's report. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 2/9/2021 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the minutes from the 2/9/2021 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
3/09/2021

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations	6427.00
Gannett Fleming	Engineering Services/Through Feb/2020	275.00
Plantation Park Campers Assoc.	Electric Reimb.(Jan & Feb)	145.19
Tri-County Industries	Trash/845 Perry Hwy.	71.41
Tri-County Industries	Trash/57 Thompson Rd.	38.95
Tri-County Industries	Box Charge/845 Perry Hwy.	200.00
Penn Power	Electric/845 Perry Hwy.	2384.93
Penn Power	Electric/835A Perry Hwy.	148.97
Penn Power	Electric/57 Thompson Rd.	138.35
Findley Township	Reimb./4 th Qtr 2020 Admin. Cost	3716.00
Selective Insurance Co.	Insurance	386.00
PA One Call System, Inc.	Monthly User Fee	5.10
Ground Tech Inc.	Vacuum & Cleaning of Lift Station at Prison	786.25
Mercer County Prothonotary	(2) Property Lien Satisfactions (Already Paid)	15.00
Asset Reserve/Restricted Account	Monthly Transfer	1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
Total Invoices:		\$14,738.14
Total Transfers:		\$ 5,219.13
Total Payments:		\$19,957.27
*Added Gannett Fleming, Inc.	SR19 Sewer Re-location	\$3,000.00
*Total Revised at Meeting:		\$22,957.27

General Account: Beg. Balance as of 2/29/21: \$266,879.06. (5) Deposits: \$33,435.81. (12) Debits: \$19,736.09. Ending Balance: \$280,578.78.

Asset Reserve Restricted Account: Beg. Balance as of 2/29/21: \$27,826.96. (1) Deposit: \$1636.88. Ending Balance: \$29,463.84.

Short Lived Asset Reserve Account: Beg. Balance as of 2/29/21: \$60,898.25. (1) Deposit: \$3582.25. Ending Balance: \$64,480.50.

****A motion was made by Robert Gregory and seconded by Walt Darraugh to approve the treasurer's report and approve the payment of bills submitted as presented. Motion carried unanimously.***

ENGINEER'S REPORT

Dan will email everyone the Engineer's Report in advance to everyone from now on.

Re: The Flow Data through Feb. is down a little bit which is not unusual this time of year.

Thompson Rd. Pumpstation: We started gathering information but most of the work is involving working with Rural Development working on the application process. Dan did prepare a preliminary engineering report (which is attached to the engineering report) which is required by RD for the funding. The application is posted online, not paper.

SR 19 Bridge Replacement – All of the documentation was submitted to PennDOT's engineer including the drawing, cost share, etc. That project is scheduled to be advertised for bid in April/2021.

OPERATOR'S REPORT

The plant operated within its permit limits.

8.6 ton of sludge was hauled out of the drying beds and poured (4) more drying beds. They are currently pumping out the digester to work on the valve that broke. There were no issues at the pump stations.

There were (2) grinder pump call outs.

OLD BUSINESS

Re: PUC Report – There is nothing new to report. We are waiting for our turn to be notified of a review.

NEW BUSINESS

8484 Sharon-Mercer Rd. – Professional Rehabilitative Services – There was all kinds of debris dumped down the sewer system (pictures were provided) causing a malfunction in the grinder pump.

****A motion was made by Walt Darraugh and seconded by Robert Gregory to invoice the customer for the parts/labor repair of the grinder pump. Motion carried unanimously.***

Driveway/Plant - There was discussion on who owns the driveway to the plant and who maintains it. The Authority has an easement back to the gate and they maintain the road.

Seal Coating the Parking Lot at the Plant – Karen will reach out to the companies that submitted quotes last season and have them submit new quotes for the next meeting.

ADJOURNMENT

A motion was made by Robert Gregory to adjourn the meeting. Motion carried. Meeting adjourned at 8:57 AM.

Respectfully Submitted;

Karen B. Shipton
Administrator