

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

July 13, 2021

8:30 AM

ATTENDANCE

Robert Gregory; Patrick Suhrie; Dave Swartz; Walt Darraugh; Matthew McConnell; Dan Goncz; Jim Riddle. A list of visitors is on file in the administrator's office.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF THE AGENDA AS PRESENTED

****A motion was made by Dave Swartz and seconded by Robert Gregory to approve the agenda as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

General Account: Beg. Balance as of 5/31/21: \$318,996.57. (8) Deposits: \$41,692.28. (16) Debits: \$121,462.45. Ending Balance as of 6/30/21: \$239,226.40.

Asset Reserve Restricted Account: Beg. Balance as of 5/31/21: \$34,374.48. (1) Deposit: \$1636.88. Ending Balance as of 6/30/21: \$36,011.36.

Short Lived Asset Reserve Account: Beg. Balance as of 5/31/21: \$75,227.25. (1) Deposit: \$3582.25. Ending Balance as of 6/30/21: \$78,809.50.

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INVOICES SUBMITTED FOR PAYMENT

7/13/21

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	6427.00
Gannett Fleming	Eng. Svcs. through 6/4/2021	275.00
Gannett Fleming	Thompson Rd./Design Phase %	768.00
Plantation Park Campers Assoc.	Electric Reimb.	117.69
Tri-County Industries	Trash/845 Perry Hwy.	76.41
Tri-County Industries	Trash/57 Thompson Rd.	41.68
Tri-County Industries	20 Yd. Haul/Res. Waste Disposal	262.80
Penn Power	Electric/845 Perry Hwy.	2646.19
Penn Power	Electric/835A Perry Hwy.	77.53
Penn Power	Electric/57 Thompson Rd.	108.99
Homer Sanitary	Pump Tank	170.00
Cummins Sales & Service	Repairs/Generator	961.83

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
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Tepco, Trombold Equipment Co.	Blue Ribbon Bird Cage Trans./Countryside	1167.00
FNB Commercial Credit Card	Batteries/Envelopes & Postage/Gas	2404.33
Aquafix	Boost N Lock 100 lbs.	803.12
Pollu-Tech, Inc.	Pollu-Treat CL-888 450 lb.	904.50
Universal Blower Pac	Filter	280.04
Ace fix-it Hardware of Mercer	Maint./Supplies	62.50
PA Dept. of Environmental Prot.	Annual Fees for NPDES Permits	500.00
Findley Township	Admin. Reimburs./1 st Qtr/2021	3931.13
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
Total Invoices:		\$21,985.74
Total Transfers:		\$ 5,219.13
Total Payments:		\$27,204.87

**A motion was made by Dave Swartz and seconded by Matthew McConnell to approve the treasurer's report and approve the payment of bills submitted as presented. Motion carried unanimously*

ENGINEER'S REPORT

Dan Goncz reviewed the written report that was handed out. Plantation Park was at 47 edu's for the month of June/2021. This number doesn't include most of the summer.

Thompson Rd. Pumpstation – A day after our last meeting, on 6/11/21, we received a funding offer from Rural Development. Dan paraphrased the offer: A loan of \$219,000 at an interest rate of 1.75% and a grant in the amount of \$96,000. The second page shows the project costs of \$315,000, and this is more than we estimated (\$300,000) and this is because with RD we have specific requirements for local counsel, bond counsel, etc. This would be a 40 year loan. Also, we made a request for American Rescue Plan Funds to the Mercer County Commissioners. Karen submitted this in person the week of June 21. The amount requested was \$300,000 and included the preliminary engineering report for the project. We have not heard back on that request yet. In order to lock in on the 1.75% RD loan, there are actions that can be taken. If we receive the county funds, we can refuse the loan. \$3820.00 would be the semi-annual payment if we accept the RD loan.

**A motion was made by Matthew McConnell and seconded by Walt Darraugh to authorize the Chairman to sign the letter of intent to meet conditions for the obligation letter dated June 11, 2021. Motion carried unanimously.*

**A motion was made by Matthew McConnell and seconded by Walt Darraugh to authorize the Chairman to sign the application for federal assistance in the amount of \$315,000. Motion carried unanimously.*

**A motion was made by Dave Swartz and seconded by Robert Gregory to authorize the Chairman to sign the letter requesting the obligation of funds in the amount of \$219,000 for a loan and \$96,000 for a grant. Motion carried unanimously.*

**A motion was made by Walt Darraugh and seconded by Dave Swartz to approve the Loan Resolution in the amount of \$219,000 and to accept the grant in the amount not to exceed \$96,000. Motion carried unanimously.*

APPROVAL OF MINUTES FROM THE 6/8/2021 MEETING AS PRESENTED

**A motion was made by Walt Darraugh and seconded by Robert Gregory to approve the minutes from the 6/8/2021 meeting as presented. Motion carried unanimously.*

OPERATOR'S REPORT

Dan stated that the flow at the plant was at 108,000/day on an average daily basis.

Cleaned the grid out of the headworks.

No sludge was hauled.

Cleaned the drying beds 1, 2 and 4.

Plastic and debris was cleared from the outfall.

There were (4) pumps pulled and repaired, (2) at Countryside and (1) on Wright St. and (1) on Mercer-N.W. Rd.

Plantation Park had a high water alarm during a heavy rainfall.

There were pictures provided from the Thompson Rd. pumpstation. Dan stated even with a barscreen, there will still need a certain amount of housekeeping that will need to be done to keep the debris out. Dan wanted the board to be aware that someday down the road something may find its' way through the barscreen. There was much discussion on this. Pat will call Mike Davidson and see if they can have someone come in on the weekends, temporarily to clean out the debris.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

**A motion was made by Robert Gregory to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:50AM.*

Respectfully Submitted;

Karen B. Shipton
Administrator