

**MERCER COUNTY PRISON BOARD**

Pete C. Acker, President  
Bruce Rosa, Vice President  
Daniel P. Wallace, Secretary  
Stephen Sherman II  
Matthew B. McConnell  
Timothy M. McGonigle  
Scott E. Boyd



**MERCER COUNTY PRISON**

Erna L. Craig, Warden  
Mac McDuffie, Deputy Warden/Security  
Joseph Reichard, Deputy Warden/Operations

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***COUNTY OF MERCER***

Prison Board Vice President Bruce Rosa called to order the January 18<sup>th</sup>, 2022 Mercer County Prison Board meeting with roll call:

**Members Present:**

Sheriff Bruce Rosa, Vice President  
President Judge Daniel Wallace  
Controller Stephen Sherman  
District Attorney Pete Acker  
Commissioner Matthew McConnell  
Commissioner Timothy McGonigle (via telephone)  
Commissioner Scott Boyd

**Members Absent:**

None

**Others Present:**

Erna Craig, Warden  
Mac McDuffie, Deputy Warden  
Joe Reichard, Deputy Warden  
Jim Baker, Booking Administrator  
William McClure, IPP Director  
John Logan, Fiscal  
Amy Landfair, Parole Officer Supervisor  
Jen Hamilton, Human Resources Director  
Sharin Robb, Administrative Assistant

**Selection of Board Members:**

Prison Board Vice President Bruce Rosa asks for a nomination for Prison Board President. Commissioner Matthew McConnell nominates District Attorney Pete Acker. Vice President Bruce Rosa asks for motion to approve Pete Acker as President. Commissioner Matthew McConnell makes the motion and it was seconded by Commissioner Timothy McGonigle. Voice vote was six approvals and one abstention.

Prison Board Vice President Bruce Rosa asks for a nomination for Prison Board Vice President. Commissioner Scott Boyd nominates Sheriff Bruce Rosa to remain as Vice President. Commissioner Matthew McConnell makes the motion and it was seconded by Commissioner Boyd. Voice vote was unanimous, motion carried.

Prison Board Vice President Bruce Rosa asks for nomination for Prison Board Secretary. Commissioner Matthew McConnell nominates President Judge Wallace. Vice President Bruce Rosa asks for motion to approve Judge Wallace as Secretary. Commissioner Matthew McConnell makes the motion and it was seconded by District Attorney Pete Acker. Voice vote was unanimous, motion carried.

**Approval of Minutes:**

Prison Board Vice President Bruce Rosa asks for a motion to approve the December 21<sup>st</sup>, 2022 meeting minutes. District Attorney Pete Acker makes the motion and it was seconded by Commissioner Matthew McConnell. Voice vote was unanimous, motion carried.

**Wardens Report:**

Warden Craig begins by stating that for the year 2021, there was a total of 1,662 commitments and 1,704 releases with an average daily population of 196. She states that for the month of December, there were 187 video arraignments and a total of 2,657 for the entire year.

Warden Craig continues by stating that the Covid cases within the inmate population have been relatively low however, it seems that a lot of the staff are starting to test positive. She states that due to this, there were 43 shifts to fill in the month of December creating an overtime payout of nearly \$20,000. Warden Craig states that the CDC is saying Covid cases will decrease come February and by that time, hopefully work release can get running again too.

Warden Craig states that a second licensed mental health professional has just started at the jail the third week of December. She states that currently there are three inmates awaiting transfer to Torrance State Hospital. Warden Craig states that one of the individuals has been there since October, the second individual is still waiting to go but has been just released from the hospital from Covid and the third individual has been court ordered to go since July. She states that for the 2021 year, the one mental health professional conducted 2,131 consultations. Warden Craig states that the total number of tele-psych visits for the year was 640 with 209 inmates placed on suicide watch. She states that in total last year, there were 20 inmates that were either 302'd or court ordered to a mental facility for competency or a mental health evaluation. She states that based on these numbers, the second mental health worker will be able to ensure the inmates get a proper amount of consult time.

Deputy Warden Reichard makes comment stating that in the year or 2020, there were 23 use of forces. He states that in 2021, with a much lower population, there were 40 uses of force with 28 being mental health. Deputy Warden Reichard states that he hopes the second mental health professional will assist with a decrease in use of forces as well.

Prison Board Vice President Bruce Rosa asks for a motion to approve the Wardens Report. District Attorney Pete Acker makes the motion and it was seconded by Commissioner Scott Boyd. Voice vote was unanimous, motion carried.

**IPP Report:**

IPP Director William McClure begins by stating for the year of 2021, there was a total of 1,181 total referrals which is higher compared to year 2020 with 1,066. He continues by stating there were 865 successful completions, 128 failure/revocations and 144 revocation hearings. IPP Director William McClure states that the total of jail bed days saved was 34,435 with a savings to the county of \$2,846,052. He states there was a total of 40 participants who applied for the treatment court program with 23 admitted, four successfully discharged and three unsuccessfully discharges.

IPP Director William McClure continues stating that for DVIP, there was a total of \$16,768 fees collected for the year of 2021. He states the total number of community service hours was 9,322 which was down

compared to last year due to Covid.

IPP Director William McClure states the CSAP program's continuation grant was approved in December for the amount of \$96,000 which will cover the direct IPP supervisors salary, family group decision making fees and the cog facilitator fees.

Prison Board Vice President Bruce Rosa asks for a motion to approve the IPP Report. Commissioner Scott Boyd makes the motion and it was seconded by District Attorney Pete Acker. Voice vote was unanimous, motion carried.

**Old Business:**

None.

**New Business:**

None.

Prison Board Vice President Bruce Rosa makes a motion to adjourn. District Attorney Pete Acker makes the motion and it was seconded by Commissioner Scott Boyd. Voice vote was unanimous, motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Dan F. Wallace". The signature is written in a cursive, flowing style.

Judge Daniel Wallace  
Mercer County Prison  
Prison Board Secretary