

**MERCER COUNTY PRISON BOARD**

Pete C. Acker, President  
Bruce Rosa, Vice President  
Daniel P. Wallace, Secretary  
Stephen Sherman II  
Matthew B. McConnell  
Timothy M. McGonigle  
Scott E. Boyd



**MERCER COUNTY PRISON**

Erna L. Craig, Warden  
Mac McDuffie, Deputy Warden/Security  
Joseph Reichard, Deputy Warden/Operations

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***COUNTY OF MERCER***

Prison Board President Pete Acker called to order the February 15<sup>th</sup>, 2022 Mercer County Prison Board meeting with roll call:

**Members Present:**

President Pete Acker, District Attorney  
Vice President Bruce Rosa, Sheriff Secretary (via telephone)  
Secretary Judge Daniel Wallace  
Stephen Sherman, Controller  
Matthew McConnell, Commissioner  
Timothy McGonigle, Commissioner  
Scott Boyd, Commissioner

**Members Absent:**

None

**Others Present:**

Erna Craig, Warden  
Mac McDuffie, Deputy Warden  
Joe Reichard, Deputy Warden  
Jim Baker, Booking Administrator  
Amy Landfair, Parole Officer Supervisor  
Jen Hamilton, Human Resources Director  
John Logan, Fiscal  
William McClure, IPP Director  
Sharin Robb, Administrative Assistant  
Melissa Klaric, Sharon Herald  
Lester Somerset, Jail Lieutenant  
Keith Jenkins, MIS Director

**Approval of Minutes:**

Prison Board President Pete Acker asks for a motion to approve the January 18<sup>th</sup>, 2022 meeting minutes. President Acker states the minutes should be amended to show the boards vote was six approvals and one abstention for the election of Prison Board President. Commissioner Matthew McConnell makes the motion to approve the minutes with the correction and it was seconded by Commissioner Timothy McGonigle. Voice vote was unanimous, motion carried.

**Wardens Report:**

Warden Erna Craig begins by stating there were 83 commitments, 91 releases and an average daily population 149 for the month of January. She states that on March 1<sup>st</sup>, the jail is going to reinstitute in-person visitation and see how it goes before opening up fully back to normal operations.

Deputy Warden McDuffie states that the upgrade for the jail kitchen is now complete and that everything looks nice and is running perfectly.

Deputy Warden Reichard makes mention that staffing is gradually increasing with two currently in the academy and two more starting at a later date.

Prison Board President Pete Acker asks for a motion to approve the Wardens Report. Commissioner McConnell makes the motion and it was seconded by Commissioner McGonigle. Voice vote was unanimous, motion carried.

**IPP Report:**

IPP Director William McClure begins by stating for the month of January there were 107 referrals and 167 total clients. He continues by stating there were 76 successful completions, 3 failures/revocations and 6 revocation hearings. Director McClure states that the savings to the county was \$201,748 with 2,441 jail bed days saved. He states there were 635.5 community service hours completed which had a savings to the county of \$4,670.

IPP Director McClure continues by stating Treatment Court Program had 4 applications with 2 being admitted. He states the program currently has 37 participants with two recently graduated. Director McClure states there were 189 urinalyses performed which resulted in only one positive for the month.

Prison Board President Pete Acker asks for a motion to approve the IPP Report. Commissioner McGonigle makes the motion and it was seconded by Commissioner McConnell. Voice vote was unanimous, motion carried.

**Old Business:**

Parole Officer Supervisor Amy Landfair makes comment about the Family Services cutting funding dramatically and can no longer provide services from those released from jail or on probation/parole. She states that they are funded up until May but cannot be utilized after that.

**New Business:**

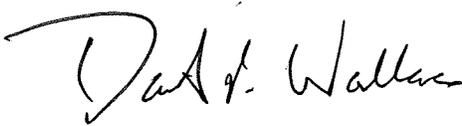
Warden Craig states that the Department of Corrections has informed her that all county jails will start putting bids in for state prisoner beds. She states that at the end of January, she was told that she must tell the DOC how many beds she wants and then she'll be told how many were accepted. Warden Craig states that on February 11<sup>th</sup>, she had told the DOC that 16 beds were needed. She states that yesterday, February 14<sup>th</sup>, she was only granted eight beds set for March 14<sup>th</sup> and eight more beds for March 21<sup>st</sup>. She states she is unsure of the reasoning behind this process however, it will end up causing the county more money in the end. Warden Craig suggests contacting the state about the situation. Deputy Warden Reichard makes comment that this policy is not due to the pandemic but seems to be more of a permanent thing. Commissioner McConnell asks for the documentation to be emailed to him so he can read over it and see where to go from there.

MIS Director Keith Jenkins states that there has been an issue with power at the jail for going on the past two years. He states that due to Covid, a quote is finally finished for an Uninterruptable Power System (UPS) that will run 5-6 panels. Director Keith Jenkins states that there a lot of issues with how the previous contractors installed the wiring with the UPS and a lot of things that were not done properly. He states that

when the power goes out, it takes about 40 seconds for the generator to kick on and during that time, a lot of things go wrong electronically. Director Keith Jenkins states the quote is \$67,500 which includes the furnishing, installation and the actual UPS unit. He states this system is something that the jail needs and has needed for some time now. Commissioner McConnell states that based on the information given, the proposal would have to go through a sealed bid.

Prison Board President Pete Acker asks for a motion to move forward and send the proposal to the commissioners for a new UPS including the installation. Commissioner Timothy McGonigle makes the motion and it was seconded by Controller Stephen Sherman. Voice vote was unanimous, motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Dan. Wallace". The signature is written in a cursive, slightly slanted style.

Judge Daniel Wallace  
Mercer County Prison  
Prison Board Secretary