

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

November 17, 2022

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Autumn Johnson, Bill Madden, Ann Morrison, Lee Ann Nucerino, Stephen Sherman, Amber White, Annette Dohanics, Mark Ramsey, Tracy Romesburg, Joe McCluskey, Michael Yeatts, Melissa Klaric, Caleb Stright

General Discussion Items: See Below.

Request for Use of Courthouse Grounds by The Chapel at Mercer for Community Christmas Eve Celebration was approved.

Commissioners thanked Visit Mercer County for the \$20,000 Tourism Attraction Development Grant (TAG) awarded to the Mercer Community Band for the renovation of the bandstand on the Courthouse grounds. The County is contributing funds from Act 13 for the remaining cost to restore the platform, lighting and stairs.

Public Comment on Agenda Items:

2022-521 RESOLUTION to approve **11/3/2022** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXPENDITURES

2022-522 RESOLUTION to approve DISBURSEMENTS for the period of 10/01/2022–10/28/2022, in the amount of \$4,461,151.65 for County operations, \$12,480.60 for internal COVID response expense, \$4,500.00 to County agencies for ERAP Two administration, \$400,005.00 to Shenango Valley Urban League for ERAP Two grants, \$9,335.70 for Witness Fee, \$1,450.00 for Vet Burials & Memorials, and \$5,032.37 for Election Security. Total of \$4,893,955.32.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CYS

2022-523 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services being provided.

EFFECTIVE 07/01/2022—06/30/2023

VENDOR	PROGRAM	RATE	TERM
Edmund L. Thomas Adolescent Center 4728 Lake Pleasant Road Erie, PA 16504	Detention - DD	\$ 500.00	Daily

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2022-524 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
SOIL CONSERVATION:		
Christopher Greising Resource Conservation Specialist	11/7/2022	PA05-00-01 (\$19.23/hr.)
CORONER:		
Chelsea Taback Intern	11/21/2022	No Salary/No Benefits
JAIL:		** DATE CORRECTION **
Victoria Gallo Corrections Officer	11/28/2022	JCO 00-01 (\$17.87/hr.)

11/17/2022

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
Robert Forkey Part-Time Corrections Officer	11/14/2022	JCO 00-00 (\$16.09/hr.)

CHILDREN & YOUTH:

Kelly Scott-Rodriques Caseworker I	11/15/2022	YCW 00-01 (\$19.18/hr.)
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TRANSFERS

PUBLIC DEFENDER:

Annette Dohanics First Assistant Public Defender	11/20/2022	PA10-01-01 (\$64,993/yr.) Transfer from Assistant Public Defender
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SEPARATION FROM EMPLOYMENT

PROTHONOTARY:

Debbie Urban Second Deputy	1/31/2023	
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E-911 CENTER:

Darlene Raiti Telecommunicator	12/15/2022	
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BUILDING & GROUNDS:

John Gadola Facilities Manager	11/28/2022	
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JAIL:

Willie Smith, Jr. Corrections Officer	11/15/2022	
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RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING & GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-527	Equipment Rental Options #2 2976 East State Street Hermitage, PA 16148	\$3,605.00	Effective 08/22/2022

Approve rental of Boom, Wheel Biljax for maintenance work at the Courthouse and South Annex.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING & GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-528	Warren Glass & Paint Ltd. 1203 Youngstown Rd., S.E. Warren, OH 44484	\$12,600.00	Effective 11/17/2022

Approve agreement to replace one large slope glazing unit with IG glass (\$4,675.00) and reseal two additional slope glazing systems (\$7,925.00) in the rotunda of the Courthouse. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CONTROLLER

RESOLUTION # 2022-531	VENDOR/CONTRACT Questys Solutions 2302 Martin #475 Irvine, CA 92612	AMOUNT \$2,367.11	DATE RANGE Effective 11/08/2022
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Approve purchase of annual product software upgrades and maintenance for period from December 2022 through November 2023 for document management software.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COURTS

RESOLUTION # 2022-532	VENDOR/CONTRACT Landfried Paving, Inc. PO Box 615 Greenville, PA 16125	AMOUNT See Below	DATE RANGE Effective 11/17/2022
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Renew agreement for snow and ice removal from the parking area and walkways at the Municipal District Court 35-3-03, Greenville.

Plowing the lot	\$45.00 per plow
Salting the lot (includes cost of salt)	\$70.00 per time
Walkway (shovel and salt)	\$50.00 per time

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISTRICT ATTORNEY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-533	Witmer Public Safety Group, Inc. 101 Independence Way Coatesville, PA 19320	\$5,317.00	Effective 11/17/2022

Approve purchase of thirteen (13) firearms. Vendor is low apparent responsible quote. Cost to be paid from Drug Forfeiture Fund.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-534	N/A	N/A	Effective 11/17/2022

Present for public inspection starting 11/17/2022, the Mercer County proposed budget for the year 2023. The budget will be adopted at the Commissioners' Meeting on 12/08/2022.

DISCUSSION: Commissioners confirmed with Fiscal Administrator Nucerino that the budget will be finalized and ready for adoption in December. She concurred that minor adjustments are needed to have the budget in final form.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-535	Marathon Power, LLC dba Marathon Energy 62-01 34 th Avenue Woodside, NY 11377	\$5.2700 Per dekatherm	01/01/2023–06/30/2024 Estimated

Approve agreement for direct purchase of natural gas beginning on the first eligible meter reading date after commencement of period. Rate is fixed for 18-months at various County owned properties in Mercer, Sharon and East Lackawannock. County participates in multi-entity gas purchase consortium. Marathon Energy assumed assignment of contract from prior vendor, National Fuel Resources, Inc. (NFR) as of 08/01/2020.

DICSUSSION: Controller Sherman reported that the current rate is a blended rate and the consortium of Colleges and Schools agreed they will receive better rates on delivery of gas with the negotiated short-term option. The price has fluctuated significantly in recent weeks prior to locking in this rate.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MERCER COUNTY RETIREMENT BOARD

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-536	Korn Ferry 1650 Arch Street Suite 2300 Philadelphia, PA 19103	\$2,379.00 per month	01/01/2023–12/31/2023

Approve renewal of contract for actuarial services for calendar year 2023 at an annual cost of \$28,548.00. The fee represents a 3.0% increase. Prior increase was in 2020. The contract/increase was recommended by the Mercer County Retirement Board at the November 10th meeting.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-537	Recurrent Purchases	Not to Exceed Amount Listed	Effective 11/17/2022

Amend # 2022-014 to increase approval amount from \$3,000 to \$3,500. Vendor is now known as Brightly, formerly Facilities Dude/Dude Solutions.

Dude Solutions	Database for Jail Maintenance and County Maintenance Department yearly cloud fee	\$3,500.00
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RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-538	GovConnection, Inc. 732 Milford Road Merrimack, NH 03054	\$11,746.46	Effective 11/17/2022

Approve purchase of 6 HPI Desktop workstations at a cost of \$1,945.88 each plus S & H of \$71.18. Upgrades required to support software necessary for GIS work/miscellaneous MIS tasks. Cost to be allocated:

Quantity	Department
Three (3) for MIS, One (1) for GIS Tech	MIS
One (1) for GIS Coordinator	9-1-1
One (1) for Mapper	Tax Assessment

RESOLUTION adopted:

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Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-539	Environmental Systems Research Institute, Inc. (esri) 380 New York Street Redland, CA 92373	\$20,682.00	Effective 11/17/2022

Approve purchase of two (2) ArcGIS desktop perpetual licenses for the GIS Coordinator and Mapper to assist with digital mapping. Cost to be allocated:

Quantity	Department/Funding
GIS Coordinator	9-1-1
Mapper (Tax Assessment)	Act 13

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners