

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

March 8, 2022

8:30 AM

ATTENDANCE

Robert Gregory; Matthew McConnell; Clifford Hughes; Pat Suhrie; Dave Swartz; Walt Darraugh; Dan Goncz; Karen Shipton, Jim Riddle.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

*Karen stated that the meeting was being recorded.

APPROVAL OF THE AGENDA AS PRESENTED

****A motion was made by Matthew McConnell and seconded by Dave Swartz to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 1/11/2022 MEETING AS PRESENTED

****A motion was made by Dave Swartz and seconded by Walt Darraugh to approve the minutes from the 1/11/2022 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

INVOICES SUBMITTED FOR PAYMENT

02/08/2022

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	6697.00
M. Davidson & Associates Inc.	Cleaning the Jail Bar Screen/Multiple Days	500.00
Gannett Fleming	Eng. Svc. Rendered Through 1/28/22	300.00
Gannett Fleming	Mun. Wasteload Management Rep./2021	3000.00
Gannett Fleming	Thompson Rd. Design Phase	1941.80
Plantation Park Campers Assoc.	Electric Reimb.	144.75
Tri-County Industries	Trash/845 Perry Hwy.	76.41
Tri-County Industries	Trash/57 Thompson Rd.	41.68
Tri-County Industries	Sludge Removal	751.17
Penn Power	Electric/845 Perry Hwy.	2016.63
Penn Power	Electric/835A Perry Hwy.	155.95
Penn Power	Electric/57 Thompson Rd.	131.31
Ace fix-it Hardware	Maint./Repair Supplies	152.02
Record Argus	Advertising	40.65
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
Total Invoices:		\$15,949.37
Total Transfers:		\$ 5,219.13
Total Payments:		\$21,168.50

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

INVOICES SUBMITTED FOR PAYMENT

3/08/2022

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	6697.00
M. Davidson & Associates Inc.	Cleaning the Jail Bar Screen/Multiple Days	400.00
Gannett Fleming	Eng. Svc. Rendered Through 2/25/2022	300.00
Gannett Fleming	Thompson Rd. Design Phase	908.20
Findley Township	Reimbursement for Admin. Costs/1 st Qtr	4342.50
Plantation Park Campers Assoc.	Electric Reimb.	239.44
Tri-County Industries	Trash/845 Perry Hwy.	76.41
Tri-County Industries	Trash/57 Thompson Rd.	41.68
Selective Insurance Co.	Insurance	8875.00
Penn Power	Electric/845 Perry Hwy.	1996.02
Penn Power	Electric/835A Perry Hwy.	174.48
Penn Power	Electric/57 Thompson Rd.	133.19
Ace fix-it Hardware	Maint./Repair Supplies	24.27
Tepco Trombold Equipment	Switches, Stator/Liner Assm, Motor Hous.	3910.32
Advanced Contracting, Inc.	Emergency mobilization, material/labor to Fix 1-1/2' sewer line along SR19	900.00
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
Total Invoices:		\$29,018.51
Total Transfers:		\$ 5,219.13
Total Payments:		\$34,237.64

**A motion was made by Robert Gregory and seconded by Matthew McConnell to approve the payment of bills for February 2022 and March 2022 as presented. Motion carried unanimously.*

There were no bank statements as of this date.

Karen has copies of all invoices should anyone want to review.

Treasurer Walt Darraugh reported the following:

Asset Reserve Restricted Account: Last Statement (12/31/2021) Balance: \$45,832.64. Two Deposits: \$3273.76. Balance as of 2/28/2022 should be \$49,106.40.

Short Lived Asset Reserve Account: Last Statement (12/31/2021) Balance: \$100,303.00. Two Deposits: \$7164.50. Balance as of 2/28/2022 should be \$107,467.50.

ENGINEER'S REPORT

The flow to date (through February/2022) for the different facilities compared to this time in 2021 shows the flows were up at Plantation Park which makes Thompson Rd. flows up and the plant flows are high. Even the interchange pump station is high due to the amount of precipitation we received in January/February 2022. The creek at Plantation Park is up to the pumpstation and flowing into their sewer system.

Thompson Rd. Pumpstation – We have preliminary drawings that will be reviewed with our operations staff. There is about 200' of sewer line towards the jail that has to be replaced to get the fall we need to get through the equipment. Dan is currently looking at the electrical design so we should be good to go sometime around May to advertise for bids.

2021 Wasteload Management report has been completed and everyone received a copy. Dan pointed out that on page 5 are the hydraulic loadings for 2021 and page 6 are the organic loadings for 2021 and both were under the permit limits. Dan will get a signature from the chairman and turn it in to PA DEP by the 3/31/22 deadline.

Project on SR 19/Bridge – PennDOT is planning on removing the bridge and putting a bypass in so they can start construction. The sewer line has not yet been relocated. It is part of PennDOT's contract to relocate the sewer line. Dan and Jim both talked to the contractor regarding this.

Wilson's is doing the water line on RT19 and so far they have one service line that we couldn't locate. Advance Contracting made that repair. This was for Bell's Pet Store. This project will be ongoing for awhile.

OPERATOR'S REPORT

Dan has (2) month's reports for discussion. Everything is relatively normal.

There were no grinder pump repairs/call-outs in December/2021.

There were (2) call-outs and (2) repairs in January/2022.

Thompson Rd. Pumpstation was pumped out.

Everything else was normal maintenance at the plant.

OLD BUSINESS

NEW BUSINESS

Re: Lawnmower. Jim received a couple quotes on a new lawnmower. We have been currently using M. Davidson's lawnmower. The board would like more information on the Broadmoor mower. There was discussion on whether we can purchase used. Karen will check with solicitor.

ADJOURNMENT

**A motion was made by Walt Darraugh and seconded by Clifford Hughes to adjourn the meeting. Motion carried unanimously.* Meeting adjourned at 9:08AM.

Respectfully Submitted;

Karen B. Shipton
Administrator