

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**September 20, 2022**

**Findley Township Municipal Bldg.; 369 McClelland Rd.; Mercer, PA 16137**

**8:30 AM**

**ATTENDANCE**

Pat Suhrie; Dave Swartz; Walt Darraugh; Dan Goncz; Robert Gregory; Matthew McConnell; Karen Shipton.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM\****

\*Karen Shipton stated that the meeting was being recorded.

**APPROVAL OF THE AGENDA AS PRESENTED**

***\*A motion was made by Matthew McConnell and seconded by Dave Swartz to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 8/9/2022 MEETING AS PRESENTED**

***\*A motion was made by Robert Gregory and seconded by Matthew McConnell to approve the minutes from the 8/9/2022 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

*None.*

**TREASURER'S REPORT**

Treasurer Walt Darraugh reported the following:

**General Account:** Last Statement (7/31/2022) Balance: \$226,508.72. (7) Deposits of \$51,380.29 and (15) Disbursements of \$24,162.32. Balance as of 8/31/2022: \$253,726.69.

**Asset Reserve Restricted Account:** Last Statement (7/30/2022) Balance: \$57,290.81. One Transfer: \$1636.88. Balance as of 8/31/2022 : \$58,927.69.

**Short Lived Asset Reserve Account:** Last Statement (7/30/2022) Balance: \$125,378.76. One Transfer: \$3582.25. Balance as of 8/31/2022 : \$128,961.01.

All accounts balance. Karen stated she had copies of all bank statements and invoices should anyone like to review them.

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**INVOICES SUBMITTED FOR PAYMENT**

**9/20/2022**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	6697.00
M. Davidson & Associates Inc.	Clean Jail Barscreen (8X)	500.00
Gannett Fleming	Eng. Svc. Rendered Through 8/26/2022	300.00
Gannett Fleming	Thompson Rd./Constr. Phase/Barscreen	2000.00
Plantation Park Campers Assoc.	Electric Reimb.	110.94
Tri-County Industries	Trash/845 Perry Hwy.	91.62
Tri-County Industries	Trash/57 Thompson Rd.	49.97
Penn Power	Electric/845 Perry Hwy.	2494.16
<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>

Penn Power	Electric/835A Perry Hwy.	64.37
Penn Power	Electric/57 Thompson Rd.	87.29
Ace fix-it Hardware	Maint./Repair Supplies	2.08
Barr and Shaffer	½ Retainer for 2022	1750.00
The Record Argus	Advertising/Meeting Date Change	36.05
Tepco Trombold Equipment Co.	Repair/Parts	2602.00
PA One Call System, Inc.	Monthly User Fee	7.80
Uline	C-Fold Scott Towels/Plant	79.09
Pollu-tech, Inc.	Pollu-Treat C-888	1259.50
FNB Commercial Credit Card	Fuel/Keys/Lumber/Mineral Oil	398.36
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Reserved Acct.	Monthly Transfer	\$3582.25
<b>Total Invoices:</b>		<b>\$18,530.23</b>
<b>Total Transfers:</b>		<b>\$5219.13</b>

**Total Payments:** **\$23,749.36**

*\*A motion was made by Matthew McConnell and seconded by Robert Gregory to approve the treasurer's report and the payment of bills for September 2022 with the addition of (2) payments already paid to the Mercer County Prothonotary (mailed to Solicitor Roger Shaffer) in the amount of \$15.00 and \$52.50 for lien removals. Motion carried unanimously.*

### **ENGINEER'S REPORT**

Dan reported that the flows were relatively low in August since it was a dry month.

Thompson Rd. Pumpstation – We are going through shop drawings. Dan is expecting the electrical to get done this fall. He believes the tank work won't get done until spring.

Sewage Treatment Plant – The valve chambers that had settled a couple inches were looked at and Dan believes that water got underneath and washed out some of the fill between the tank the stone/rock. He doesn't think just pumping concrete will be enough. He feels it should be a combination of pumping concrete and redirecting the water away from it. He has the name of a company that does this kind of work. Chairman Pat Suhrie stated that this is a problem we will take care of but should have never happened in the first place.

### **OPERATOR'S REPORT**

The plant met all of its' effluent limit in July/2022.

No sludge was hauled.

A drying bed was poured.

They are starting to have problems with the flow meter again. The manufacturer is going to address this under the warranty.

There were (0) grinder pump callouts in July/2022.

### **OLD BUSINESS**

**Extending the Public Sewer Line on SR58 Towards Grove City** – We will reach out to the new USDA contact and see financially what is available.

**NEW BUSINESS**

2023 Budget – Dan should have a draft budget by the November meeting.

Pat Suhrie inquired about whether a new line was put out for Bob Mills. Dan Goncz responded that they were going to start it this week, but so far Dan has not heard back. There was a preliminary approval on the subdivision. The sewer has to be re-located. Mr. Mills will have to post a bond with the authority for the cost of the work (approx. \$24,000).

McCandless is adding another addition at the dealership and they need to move the grinder pump to do this.

**ADJOURNMENT**

*\*A motion was made by Walt Darraugh and seconded by Dave Swartz to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:54AM.*

Respectfully Submitted;

Karen B. Shipton  
Administrator