

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

December 14, 2023

| Attendance | Present | Absent | By Phone |
|----------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Pledge of Allegiance:

Others Present:

General Discussion Items: See Below.

The December 21st and 28th Commissioners' Meetings are cancelled. The next scheduled meetings will be the Reorganization Meeting on January 2nd and the Commissioners' Meeting on January 4th.

Public Comment on Agenda Items:

2023-571 RESOLUTION to approve 12/7/2023 Commissioners' Meeting MINUTES.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

PROCLAMATIONS

2023-572 RESOLUTION to approve a PROCLAMATION to recognize NICHOLAS SELBY for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

EXPENDITURES

2023-573 RESOLUTION to approve DISBURSEMENTS in the amount of \$3,747,324.18 for the period of 10/28/2023–11/21/2023. Detail as listed:

| | |
|----------------|--------------------------|
| \$3,448,496.20 | County operations |
| \$18,674.66 | Election Integrity Grant |
| \$2,981.34 | Witness Fees |
| \$38,266.41 | CDBG projects |
| \$238,905.57 | Opioid Settlement Funds |

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

CYS

2023-574 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services listed.

EFFECTIVE 07/01/2023—06/30/2024

| VENDOR | PROGRAM | RATE | TERM |
|--|--------------------------|-------------|-------------|
| Community Specialists Corp. | General Residential – SH | \$ 310.80 | Daily |
| Db New Outlook Academy | Drug and Alcohol – NM | \$ 363.88 | Daily |
| 900 Agnew Road | Shelter Care – SP | \$ 385.83 | Daily |
| Pittsburgh, PA 15227 | Specialized Setting – SS | \$ 399.72 | Daily |
| The Law Offices of Melissa Merchant-Calvert | Child Representation | \$ 65.00 | Hourly |
| 138 West Market Street | | | |
| Mercer, PA 16137 | | | |

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

HUMAN RESOURCES

2023-575 RESOLUTION to approve the following HUMAN RESOURCES actions.

| NAME/POSITION | EFFECTIVE | LEVEL/STEP/GRADE |
|--|------------------|--------------------------|
| <u>NEW HIRES</u> | | |
| E-911 CENTER: | | |
| Aryn Ayala Part-Time Telecommunicator | 12/18/2023 | TCE 00-01 (\$16.17/hr.) |
| FISCAL: | | |
| Christian McElhaney Fiscal Assistant | 1/2/2024 | PA04-00-01 (\$18.21/hr.) |

SEPARATION FROM EMPLOYMENT

| | |
|------------------------------------|------------|
| CHILDREN & YOUTH: | |
| Callie Kossan Caseworker II | 12/6/2023 |
| E-911 CENTER: | |
| Kelly Robinson Telecommunicator | 1/4/2024 |
| JAIL: | |
| Trae Brown Corrections Officer | 12/21/2023 |
| Mary Jones Corrections Officer | 12/22/2023 |

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

HUMAN RESOURCES

2023-576 RESOLUTION to approve the following HUMAN RESOURCES actions.

| <u>NAME/POSITION</u> | <u>EFFECTIVE</u> | <u>LEVEL/STEP/GRADE</u> |
|---|-------------------------|--|
| <u>TRANSFERS</u> | | |
| JUVENILE PROBATION: | | |
| Leslie Smith Administrative Assistant | 12/18/2023 | PA03-06-01 (\$20.14/hr.) Transfer from Clerical Assistant (Prothonotary) |
| JUVENILE PROBATION: | | |
| Pamela Farkas Community Based Juvenile Probation Officer | 12/18/2023 | PA07-07-01 (\$32.09/hr.) **Due to reclassification of the position** |
| Emily Jackson Grant Funded Community Based Juvenile Probation Officer | 12/18/2023 | PA07-07-01 (\$32.09/hr.) **Due to reclassification of the position** |
| Michael Russick Juvenile Probation Officer | 12/18/2023 | PA07-05-01 (\$29.32/hr.) **Due to reclassification of the position** |
| Brian Clark Juvenile Probation Officer | 12/18/2023 | PA07-08-01 (\$33.70/hr.) **Due to reclassification of the position** |
| Cynthia Robison Juvenile Probation Officer | 12/18/2023 | PA07-09-01 (\$35.45/hr.) **Due to reclassification of the position** |
| Christopher Harnett Juvenile Probation Officer | 12/18/2023 | PA07-02-01 (\$24.99/hr.) **Due to reclassification of the position** |
| Bernard Wlodarski Jr. Juvenile Probation Officer | 12/18/2023 | PA07-09-01 (\$35.45/hr.) **Due to reclassification of the position** |
| Tonya Benedetto School Based Juvenile Probation Officer | 12/18/2023 | PA07-09-01 (\$35.45/hr.) **Due to reclassification of the position** |
| Cristen Burns Juvenile Probation Officer | 12/18/2023 | PA07-08-02 (\$33.70/hr.) **Due to reclassification of the position** |

APPOINTMENTS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-579 N/A N/A Effective 12/14/2023

Confirm the following Re-Appointments to the MERCER COUNTY AGRICULTURAL LAND PRESERVATION BOARD for the term as specified:

John Ligo 01/01/2024—12/31/2026
Dave Watson 01/01/2024—12/31/2026
Brett Young 01/01/2024—12/31/2026

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

APPOINTMENTS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-580 N/A N/A Effective 12/14/2023

Confirm the following Appointment to the WEST CENTRAL WORKFORCE DEVELOPMENT BOARD for the term as specified:

Chelle Fuss Representing Education – Title II Literacy 01/02/2023–06/30/2024

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

APPOINTMENTS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-581 N/A N/A Effective 12/14/2023

Confirm the following Re-appointments to the MERCER COUNTY
CONSERVATION DISTRICT BOARD for the term as specified:

Timothy M. McGonigle Commissioner 01/01/2024—12/31/2024

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

APPOINTMENTS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-582 N/A N/A Effective 12/14/2023

Confirm the following Appointment/Re-Appointment to the MERCER
COUNTY REGIONAL PLANNING COMMISSION for the term as specified:

Richard Stachel 01/01/2024—12/31/2026
Jeff Hoy 01/01/2024—12/31/2026

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

BRIDGE

| RESOLUTION | VENDOR/CONTRACT | AMOUNT | DATE RANGE |
|------------|--|--------|-----------------------|
| # 2023-583 | Herbert, Rowland & Grubic, Inc. 220 West Kensinger Drive, Suite 100 Cranberry Township, PA 16066 | N/A | 01/15/2024—07/15/2024 |

Approve the extension of the completion date of Part 1 (PE and Environmental Clearance) related to Agreement No. L00394 for Mercer County Bridges 2107 & 2108 on Hosack Road in Jackson Twp. The extension is necessary to complete various Preliminary Engineering tasks outlined in the project scope.

RESOLUTION adopted:

| | Moved | 2 nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

DOMESTIC RELATIONS

| RESOLUTION | VENDOR/CONTRACT | AMOUNT | DATE RANGE |
|------------|----------------------------|------------|-----------------------|
| # 2023-584 | Attorneys/Firms as listed: | As listed: | 01/01/2024—09/30/2025 |

Approve Service Agreement to maintain and improve the effectiveness of the Title IV-D Child Support Enforcement Program by the hiring of private attorneys to provide legal services to assist in the establishment and enforcement of support orders. Rate is \$80.00 per hour.

Melissa M. Merchant-Calvert 138 W. Market St., Mercer PA 16137

RESOLUTION adopted:

| | Moved | 2 nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

MIS

| | | | |
|---------------------------------|---|------------------------|-------------------------------------|
| RESOLUTION # 2023-585 | VENDOR/CONTRACT AEC Group 3000 Montour Church Road Oakdale, PA 15071 | AMOUNT \$139,967.59 | DATE RANGE 12/13/2023—12/10/2028 |
|---------------------------------|---|------------------------|-------------------------------------|

Approve renewal of five (5) year licensing to allow remote/local workers to access their desktops securely from any location. Allows for increased management and control of endpoint environment. Cost to be paid from Fund 322, Capital Reserve.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

MIS

| | | | |
|---------------------------------|--|------------------------|-------------------------------------|
| RESOLUTION # 2023-586 | VENDOR/CONTRACT AEC Group 3000 Montour Church Road Oakdale, PA 15071 | AMOUNT \$261,664.49 | DATE RANGE 12/19/2023—12/18/2028 |
|---------------------------------|--|------------------------|-------------------------------------|

Approve renewal of five (5) year licensing for Enterprise hyperconverged software, hardware, support and upgrades for compute, storage, and networking. Cost to be paid from Fund 322, Capital Reserve.

RESOLUTION adopted:

| | Moved | 2nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

SHERIFF

| RESOLUTION | VENDOR/CONTRACT | AMOUNT | DATE RANGE |
|------------|---|-----------|-----------------------|
| # 2023-587 | Permitium, LLC 1235 East Blvd., Suite E PMB 2051 Charlotte, NC 28203 | As Listed | 02/01/2024–01/31/2025 |

Approve renewal of License Agreement for Online Weapons Permit Application. Fees are paid by the applicant. These include a \$5.00 application fee for License to Carry Permit applications and credit card processing fees. Current credit card fees are \$0.30 per transaction and 3.3% of the total transaction amount.

RESOLUTION adopted:

| | Moved | 2 nd | Yes | No | Abstain |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

Old Business:

New Business:

Recess to Salary Board

Public Comment:

Questions of the Media:

Motion to adjourn.

Moved:

Seconded:

Attest:

Chief Clerk

Mercer County Board of Commissioners