

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**February 16, 2023**

<b>Attendance</b>	<b>Present</b>	<b>Absent</b>	<b>By Phone</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓

**Pledge of Allegiance:** Was held.

**Others Present:** Amy Freeman, Jennifer Hamilton, Jared Hoffacker, Bill Madden, Bill McClure, Ann Morrison, Lee Ann Nucerino, Stephen Sherman, Amber White, Tracy Romesburg, John Logan, Justin Pipp, Donnie Stanley, Melissa Klaric, Caleb Stright

**General Discussion Items:** No Discussion.

**Public Comment on Agenda Items:** None.

**#2023-086 RESOLUTION** to approve **2/9/2023** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**EXPENDITURES**

**# 2023-087 RESOLUTION** to approve DISBURSEMENTS for the period of 12/31/2022–01/27/2023, in the amount of \$3,686,210.67 for County operations, \$6,733.39 for Election Integrity Grant, \$2,769.22 for Witness Fees, \$4,500.00 to County agencies for ERAP Two administration, \$700,005.00, to Shenango Valley Urban League for ERAP Two grants, and from American Recovery Plan Act-State and Local Fiscal Recovery Fund, and partial payment for the County Wide Radio Project \$405,710.95. Total disbursements equaling \$4,805,929.23.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

#2023-088 RESOLUTION to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>TAX CLAIM:</b>		
Michelle Tomson Senior Procedure Clerk	2/6/2023	TCC06-00-01 (\$17.47/hr.)

<b>CLERK OF COURTS:</b>		
Nichole Hallas Senior Procedure Clerk	3/2/2023	TCN06-00-01 (\$17.62/hr.)

<b>RECORDER:</b>		
Crystal Gaibis Senior Procedure Clerk	2/27/2023	TCN06-00-01 (\$17.62/hr.)

**TRANSFERS**

<b>CHILDREN &amp; YOUTH:</b>		
Ashley Byrd Caseworker II	2/22/2023	YCW 00-02 (\$20.37/hr.) Transfer from Caseworker I
Callie Kossan Caseworker II	2/22/2023	YCW 00-02 (\$20.37/hr.) Transfer from Caseworker I

**SEPARATION FROM EMPLOYMENT**

<b>JAIL:</b>	
Anthony Boyles Part-Time Corrections Officer	2/7/2023
Victoria Gallo Corrections Officer	2/7/2023

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>



**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-091	Redbank Chevrolet 500 Broad Street New Bethlehem, PA 16242	\$18,565.00	Effective 02/16/2023

Approve purchase of 2023 Chevrolet Malibu RS at a cost of \$24,065.00 minus trade-in of \$5,500.00 for the 2014 Dodge Avenger. Vendor is on COSTARS and is low apparent responsible bid.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-092	Dave Hallman Chevrolet, Inc. 1925 State Street Erie, PA 16501	\$27,285.00	Effective 02/16/2023

Approve purchase of 2023 Chevrolet Equinox AWD. Vendor is on COSTARS and is low apparent responsible bid.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**COMMISSIONERS/JUVENILE PROBATION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>#2023-093</b>	Community Health Partnership of Mercer County PO Box 1201 Hermitage, PA 16148	\$25,051.00	Effective 02/16/2023

Approve agreement supporting wages of the CTC Mobilizer and associated operating costs for FY 2022/2023. Cost to be allocated as listed. County match to be reviewed annually.

JCJC Grant (capped at 10% of grant)	\$16,379.00
Mercer County (match)	\$8,672.00

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**COURTS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>#2023-094</b>	GovConnection, Inc. 732 Milford Road Merrimack, NH 03054	\$5,590.23	Effective 02/16/2023

Approve purchase of five (5) desktop workstations for Court Reporters at a cost of \$1,100.85 each plus shipping and handling. Current machines are end of life. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**FISCAL/E911**

RESOLUTION # 2023-095	VENDOR/CONTRACT Maher Duessel 112 Hollywood Dr., Ste. 204 Butler, PA 16001	AMOUNT N/A	DATE RANGE Effective 02/16/2023
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Accept the engagement by Pennsylvania Emergency Management Agency (PEMA) of Maher Duessel, Certified Public Accountants, to audit the Mercer County 9-1-1 Program for the year ended December 31, 2020 and December 31, 2021. There is no fee to the County.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**MIS**

RESOLUTION #2023-096	VENDOR/CONTRACT Recurring payments	AMOUNT Not to Exceed Amount Listed	DATE RANGE Contract Term beginning in 2023
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Amend 2023-012 to increase amount for services as listed:

Harris      Amount for services listed: \$72,000.00  
Main Contract  
ESS Mobile  
EOM Unisys Maintenance  
AE Maintenance/Support

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**TREASURER**

RESOLUTION # <b>2023-097</b>	VENDOR/CONTRACT Morgan Stanley Smith Barney, LLC through US Bank, Custodian	AMOUNT \$10,000,000.00	DATE RANGE Effective 02/16/2023
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Authorize transfers of funds from Operating Reserve to investment company for purchase of US Treasuries.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**DISPOSITION OF ASSETS**

RESOLUTION # <b>2023-098</b>	VENDOR/CONTRACT N/A	AMOUNT \$2.00	DATE RANGE Effective 02/16/2023
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Accept bids for items as listed which are being sold in “as-is,” “where is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

2 Tapes, 3M, Post It, Cover Up  
2 Tapes, Adding Machine, 3" X 128', 10 Pack

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**DISPOSITION OF ASSETS**

RESOLUTION # 2023-099	VENDOR/CONTRACT N/A	AMOUNT \$0.00	DATE RANGE Effective 02/16/2023
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Approve for disposal items listed below. No bids received.

- 5 boxes, Clips, Butterfly, # 2, Ideal, BX of 50
- Rubberbands, 1 LB, #84
- Rubberbands, 1/4 LB, #107
- 2 Toners, Lexmark T654X11A
- 2 “in and out” document trays
- Various plastic tabs for hanging folders

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Old Business:** None.

**New Business:** None.

**Public Comment:** None.

**Questions of the Media:** Topics discussed included 2023-097 and the investment in U.S. Treasuries. Questions asked and answered.

**Motion to adjourn.**

**Moved:** Mr. McGonigle

**Seconded:** Mr. McConnell

**Attest:**

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Chief Clerk

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Mercer County Board of Commissioners