

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

May 18, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Amy Freeman, Thad Hall, Jennifer Hamilton, Cathy Herriott, Ann Morrison, Lee Ann Nucерino, Stephen Sherman, Amber White, Bill Finley Jr., Jim McLusky, Mike Roknick, Aaron Stephenson, John Logan, Holly Patterson

General Discussion Items: See Below.

It was announced that the Emergency Rental Assistance Program (ERAP2) has just under \$93,000 available for rental and utility assistance. They are continuing to work with other agencies and social service partners to house the residents of the State Towers.

Voter Registration/Election Director Hall congratulated those candidates present for a successful Primary. Beginning on Friday the Election Office will start the required 2% hand count. Included in that selection will be Farrell because the race was so close.

Beginning on Monday write-ins and provisional ballots will be processed. Hall explained the requirement of ten (10) or more write-ins for either School District or Municipal elections and one hundred (100) or more write-ins for County Office elections to be listed in the general election as a D/R candidate.

Treasurer White reported they now have three printers available for Doe Licenses. Previously the State had issued five printers for licenses.

Public Comment on Agenda Items:

2023-219 RESOLUTION to approve 5/11/2023 Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

EXPENDITURES

2023-220 RESOLUTION to approve DISBURSEMENTS for the period of 04/01/2023—4/30/2023 in the amount of \$4,356,229.57 for County operations, \$2,000,000 for a temporary internal transfer to provide operating funds until 2023 tax payments are received, \$11,332.58 for Election Integrity Grant, \$5,854.29 for Witness Fees, \$4,500.00 to County agencies for ERAP Two administration, \$500,000.00 to Shenango Valley Urban League for ERAP Two grants, \$66,486.80 for CDBG, and ARPA payment of \$17,476.97 for Radio Implementation Support for the County-wide Radio Project. Total disbursements equaling \$6,961,880.21.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2023-221 RESOLUTION to approve the following REFUNDS(s) listed effective 05/18/2023.

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Wasser, Derek T & Felcia G 344 Bower Rd Fredonia, PA 16124	Delaware Twp	X	\$41.72	Part Land/Building Transfer
Arbuckle, Gerald W & Carolyn 1605 W Roma Ave Pheonix, AZ 85015	Perry Twp	X	\$50.70	Razed Dwelling
Critchlow, Nevin & Cate c/o Continental Mobile Home Park 20 Jones St Lot 4 Stoneboro, PA 16153	Stoneboro Boro	X	\$140.61	Mobile home moved out of County

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Yourga Trucking Co 145 Shenango St Wheatland, PA 16161	Wheatland			Tax Assessment Valuation Error
		X	\$21.31	Year 2017
		X	\$20.86	Year 2018
		X	\$20.86	Year 2019
		X	\$20.86	Year 2020
		X	\$20.86	Year 2021
		X	\$20.86	Year 2022
			\$125.61	TOTAL

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-222 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>TRANSFERS</u>		
E-911 CENTER:		
Halee Laird Part-Time Telecommunicator	6/1/2023	TCE 04-01 (\$20.10/hr.) Transfer from Telecommunicator Supervisor
JAIL:		
Nathaniel Miller Corrections Officer	5/21/2023	JCO 00-01 (\$18.32/hr.) Transfer from Part-Time Corrections Officer

SEPARATION FROM EMPLOYMENT

TAX CLAIM:	
Michelle Tomson Senior Procedure Clerk	5/12/2023
E-911 CENTER:	
Rick Bruckner Telecommunicator	5/10/2023

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-225	Custom Signs & Lighting Inc. 1535 Millbrook Road Grove City, PA 16127	\$8,564.40	Effective 05/18/2023

Approve fabrication and installation of Interior Wayfinding sign, Directories and Office ID signage for the Courthouse. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COURTS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-226	Datum Storage Solutions 89 Church Road, Box 385 Emigsville, PA 17318	\$4,902.97	Effective 05/18/2023

Approve purchase of 42" 4Post Trackslider Assembly shelving units for MDJ Grove City Office. Cost to be paid by Mercer County (\$2,451.48) and DUI Administrative Fund (\$2,451.49), 50/50 split.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION # 2023-227	VENDOR/CONTRACT William Powell Mowing 429 Greenville Road Greenville, PA 16125	AMOUNT \$1,700.00	DATE RANGE Effective 05/18/2023
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Approve agreement to provide mowing services twice per season @ \$850.00 each during May 1 to November 15 at the Jail. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

SHERIFF

RESOLUTION # 2023-228	VENDOR/CONTRACT SpyPoint 330 Rue do la Jacques Cartier Victoriaville, Quebec G6T1Y3	AMOUNT \$120.00	DATE RANGE 05/08/2023–05/08/2024
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Approve purchase of software subscription service. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-229	tyler technologies One Tyler Way Moraine, OH 45439	\$3,804,939.00	Effective 05/18/2023

Award bid for County Real Property Reassessment Project including implementation of related computerized valuations and tax administrative services in conformance with applicable statutes, regulations, and professional standards. Vendor is low apparent responsible bid.

DISCUSSION: Commissioners noted the timeliness of the reassessment project. The Common Level Ratio (CLE) is increasing on 07/01/2023 from 6.99 to 7.69. As the CLE has increased over the last several years, appeals have increased. The reassessment project is revenue neutral. It will establish an equitable rate for the 60,500+ parcels in Mercer County.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-230	tyler technologies One Tyler Way Moraine, OH 45439	\$40,509.00 Plus Future Maintenance	Effective 05/18/2023

Approve purchase of Property & Recording Enterprise Assessment & Tax Field Mobile. Software is integral to the Reassessment Project.

One Time Fees:

Software License	\$25,509.00
Implementation Services and Training	\$15,000.00

Recurring Fee:

Annual Maintenance beginning 2027	\$6,200.00
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RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-231	tyler technologies One Tyler Way Moraine, OH 45439	\$10,685.00	08/01/2023–07/31/2024

Approve annual renewal of Property Access Maintenance Agreement for public access to records.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-232	PCoRP PO Box 60769 Harrisburg, PA 17106-0769	\$30,000.00	06/01/2022–05/31/2023

Approve application for the PCoRP Loss Prevention Grant to partially offset the cost of three County projects – replace 12 security radios & battery chargers at the Jail, 5 defibrillator pads, first response kits and cabinets for County buildings, and 7 desktop workstations to support video surveillance software at the Jail. Total cost was \$36,258.99 with the balance of the cost being paid by the County.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Recess to Salary Board

Public Comment: None.

Questions of the Media: Topics discussed included County Real Property Reassessment Project, flyovers, and public access to Property Records online. Questions asked and answered.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners