

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**June 29, 2023**

| <b>Attendance</b>    | <b>Present</b> | <b>Absent</b>            | <b>By Phone</b>          |
|----------------------|----------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓              | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | ✓              | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | ✓              | <input type="checkbox"/> | <input type="checkbox"/> |

**Pledge of Allegiance:** Was held.

**Others Present:** Amy Freeman, Jennifer Hamilton, Jared Hoffacker, Ann Morrison, Lee Ann Nucerino, Stephen Sherman, Amber White, Melissa Klaric, Caleb Stright, Jim McLusky

**General Discussion Items:** See Below.

Reminder that the July 6<sup>th</sup> Commissioners' Meeting is cancelled. The next Commissioners' Meeting is scheduled for July 13<sup>th</sup>.

**Public Comment on Agenda Items:** CYS resolution # 2023-286 is tabled. The provider agreement will be presented for approval at a future meeting.

**# 2023-284 RESOLUTION** to approve **6/22/2023** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**REFUNDS**

**# 2023-285 RESOLUTION** to approve the following REFUNDS(s) listed effective 06/29/2023.

| <b>NAME/ADDRESS</b>  | <b>DISTRICT</b>  | <b>R. E.</b> | <b>REFUND</b> | <b>REASON</b>                    |
|--|------------------|--------------|---------------|----------------------------------|
| Agree Shelf PA, LLC<br>70 E Long Lake Rd<br>Bloomfield Hills, MI 48304 | Hempfield<br>Twp | X            | \$ 6,955.42   | Assessment Appeal<br>Court Order |
| McCartney, Richard M<br>6 Reno Rd<br>Hermitage, PA 16148               | Jefferson Twp    | X            | \$ 382.43     | Veterans Exemption               |

| NAME/ADDRESS   | DISTRICT          | R. E. | REFUND      | REASON                           |
|--|-------------------|-------|-------------|----------------------------------|
| Greenville Housing Partners<br>Landmarks Bldg<br>100 W Station Square Dr<br>Pittsburgh, PA 15219 | Pymatuning<br>Twp | X     | \$ 5,263.50 | Assessment Appeal<br>Court Order |
| D & M Realty Group, LLC<br>1532 East Seventh St<br>Brooklyn, NY 12230                            | Sharon III        | X     | \$ 833.22   | Assessment Appeal<br>Court Order |
| Hillmar, Beth C<br>989 East Cornell Rd<br>Mercer, PA 16137                                       | Wilmington<br>Twp | X     | \$ 867.98   | Razed Building                   |

RESOLUTION adopted:

|                      | Moved                    | 2 <sup>nd</sup>          | Yes | No                       | Abstain                  |
|----------------------|--------------------------|--------------------------|-----|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓   | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓   | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓   | <input type="checkbox"/> | <input type="checkbox"/> |

**CYS**

# **2023-286** RESOLUTION to enter into AGREEMENT with the following provider for services being provided.

EFFECTIVE 07/01/2023—06/30/2024

| VENDOR   | PROGRAM                                   | RATE     | TERM  |
|--|---|----------|-------|
| <b>Belmont-Harrison<br/>Juvenile District</b><br>68131 Hammond Road<br>St. Clairsville, OH 43950 | Jefferson County, Ohio Juvenile Detention | \$205.00 | Daily |

RESOLUTION tabled:

|                      | Moved                    | 2 <sup>nd</sup>          | Yes                      | No                       | Abstain                  |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> |

**HUMAN RESOURCES**

# 2023-287 RESOLUTION to approve the following HUMAN RESOURCES actions.

| <b>NAME/POSITION</b>              | <b>EFFECTIVE</b> | <b>LEVEL/STEP/GRADE</b>  |
|-----------------------------------|------------------|--|
| <b><u>TRANSFERS</u></b>           |                  |  |
| <b>JAIL:</b>                      |                  |  |
| Brian Kope<br>Corrections Officer | 7/2/2023         | JCO 00-01 (\$18.32/hr.)<br>Transfer from Part-Time Corrections Officer |
| Rico Cruz<br>Lieutenant           | 6/25/2023        | PA06-05-01 (\$22.61/hr.)<br>Transfer from Corrections Officer          |

**SEPARATION FROM EMPLOYMENT**

| <b>E-911 CENTER:</b>                        |           |
|---|-----------|
| Abigail Kiser<br>Part-Time Telecommunicator | 6/23/2023 |

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**ORDINANCES**

| <b>ORDINANCE</b> | <b>TITLE</b> | <b>AMOUNT</b> | <b>DATE RANGE</b>    |
|------------------|--------------|---------------|----------------------|
| # 2023-288       | N/A          | N/A           | Effective 06/29/2023 |

Adopt and enact Ordinance 2023-003 of the Board of Commissioners County of Mercer setting forth a schedule of fees to be effective July 01, 2023; repealing all Ordinances or Resolutions inconsistent herewith; making the provisions hereof severable and providing for future adjustments by Resolution.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**APPOINTMENTS**

RESOLUTION # **2023-289**    VENDOR/CONTRACT N/A    AMOUNT N/A    DATE RANGE Effective 06/29/2023

Confirm the following Re-appointments to the MERCER COUNTY HOUSING AUTHORITY BOARD for the term as specified:

Reverend Leon Avery Jr.            09/01/2023—08/31/2026  
Timothy C. Jablon                    09/01/2023—08/31/2026

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**BRIDGE**

RESOLUTION # **2023-290**    VENDOR/CONTRACT TRC Engineers, Inc  
5050 W. Tilghman St., Suite. 140  
Allentown, PA 18104    AMOUNT Not to exceed \$30,000.00    DATE RANGE Effective 06/29/2023

Accept professional services agreement for shop inspection of precast box culverts related to the reconstruction project for Bridges 0101, 0213, 1602 & 3017.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b>               | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓                        | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ✓                        | <input type="checkbox"/> |

**FISCAL**

| RESOLUTION | GRANTEE   | AMOUNT     | DATE RANGE           |
|------------|---|------------|----------------------|
| # 2023-291 | Sharpsville Blue Storm Softball<br>3483 Tamarack Drive<br>Sharpsville, PA 16150 | \$3,000.00 | Effective 06/29/2023 |

Appropriate funds from the Mercer County Unconventional Gas Well Fund for Field Lighting Project – Sharpsville Girls Softball Complex. The project falls under the “Community Park” sub-category of Sec. 2315.a1.5 of Act 13. The total project cost is \$43,200.00 with additional funding sources from league fundraising/operations and donations from the Sharpsville Boosters Club. Project Leader is Mike Anglin. The project is expected to be completed in a 3–6-month time frame.

DISCUSSION: Commissioners reported that the 2022 Act 13 Impact Fee distribution was just received by the County, and they encourage community groups to apply for an appropriation to support improvements, such as the lighting project. They want to provide funding to all geographic areas of the County.

RESOLUTION adopted:

|                      | Moved                    | 2 <sup>nd</sup>          | Yes | No                       | Abstain                  |
|----------------------|--------------------------|--------------------------|-----|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓   | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓   | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓   | <input type="checkbox"/> | <input type="checkbox"/> |

**JAIL**

| RESOLUTION | VENDOR/CONTRACT   | AMOUNT      | DATE RANGE           |
|------------|---|-------------|----------------------|
| # 2023-292 | Guardian RFID<br>6900 Wedgewood Rd. N.<br>Ste. 325<br>Maple Grove, MN 55311 | \$7,1118.60 | Effective 06/29/2023 |

Approve lease of fifteen (15) replacement units, pro-rated for eight (8) months. Monitors are used by Corrections Officers to perform checks on the units. Annual software maintenance was previously paid March, 2023.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**SHERIFF**

| RESOLUTION        | VENDOR/CONTRACT   | AMOUNT     | DATE RANGE           |
|-------------------|---|------------|----------------------|
| <b># 2023-293</b> | Shallow Creek Kennels Inc.<br>6572 Seneca Road<br>Sharpsville, PA 16150 | \$5,850.00 | Effective 06/29/2023 |

Approve Patrol K-9 handler training course. Vendor is authorized provider.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**TAX ASSESSMENT**

| RESOLUTION        | VENDOR/CONTRACT  | AMOUNT     | DATE RANGE           |
|-------------------|--|------------|----------------------|
| <b># 2023-294</b> | CDW Government<br>75 Remittance Drive, Ste 1515<br>Chicago, IL 60675 | \$4,200.00 | Effective 06/29/2023 |

Approve purchase of two (2) HP computers to be used for Real Property Tax Reassessment Project.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**GRANTS**

|                          |  |                       |                                    |
|--------------------------|--|-----------------------|------------------------------------|
| RESOLUTION<br># 2023-295 | GRANTOR<br>Commonwealth of PA<br>Department of Human Services<br>Bureau of Managed Care<br>Operations (MATP)<br>Box 2675<br>Harrisburg, PA 17105 | AMOUNT<br>\$79,251.00 | DATE RANGE<br>Effective 03/13/2023 |
|--------------------------|--|-----------------------|------------------------------------|

Accept Medical Assistance Transportation Program (MATP) supplemental funding for driver retention and hiring bonus for FY 2022/2023 based on the County’s total trips for FY 2021/2022. Funds to be administered per MATP Medical Assistance Transportation Program (MATP) Driver Retention Bonus guidelines and State and other Federal guidelines as outlined. MATP program is administered by Mercer County Area Agency on Aging on behalf of the County.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**GRANTS**

|                          |  |                       |                                    |
|--------------------------|--|-----------------------|------------------------------------|
| RESOLUTION<br># 2023-296 | GRANTOR<br>Commonwealth of PA<br>Department of Human Services<br>Homeless Assistance Program (HAP)<br>Box 2675<br>Harrisburg, PA 17105 | AMOUNT<br>\$39,675.00 | DATE RANGE<br>Effective 06/08/2023 |
|--------------------------|--|-----------------------|------------------------------------|

Accept Homeless Assistance Program (HAP) supplemental funding for HAP Services. This is a one-time only state funding that may be spent in any of the five HAP service components. Funds must be shown as expenditures by June 30, 2023. The HAP program is administered by the Shenango Valley Urban League on behalf of the County.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

06/29/2023

**Old Business:** None.

**New Business:** None.

**Public Comment:** None.

**Questions of the Media:** None.

**Motion to adjourn.**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Boyd

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**