

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

July 27, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Amy Freeman, Jennifer Hamilton, Jared Hoffacker, Ann Morrison, Lee Ann Nucerino, Stephen Sherman, Amber White, Mia McConnell, Jacob McConnell, Alesandra Lordo, Stephanie Smith, Melissa Klaric, Caleb Stright

General Discussion Items: See Below.

It was announced that the Mercer Community Band concert scheduled for 07/28/2023 may be held inside in the Mercer High School auditorium. Look for notices if it is not hosted outside on the bandstand.

Public Comment on Agenda Items: None.

2023-327 RESOLUTION to approve **7/20/2023** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CYS

2023-328 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services listed.

VENDOR	PROGRAM	RATE	TERM
Adoption Connection of PA 700 Turnpike Street Beaver, PA 15009	Foster Care – Basic 0 – 12 years	\$ 73.47	Daily
	Teen (13-19) w/Infant	\$ 107.53	Daily
	Foster Care Enhanced 0-12 years	\$ 84.47	Daily
	Foster Care Therapeutic 13-19 years	\$ 119.34	Daily
	Foster Care Therapeutic 3-12 years	\$ 114.53	Daily
	Foster Care Enhanced 13-21 years	\$ 89.47	Daily

VENDOR	PROGRAM		RATE	TERM	
Children's Aid Society of Mercer County 350 W. Market Street P.O. Box 167 Mercer, PA 16137	Foster Care	\$	72.88	Daily	
Children's Aid Society of Mercer County 350 W. Market Street P.O. Box 167 Mercer, PA 16137	Mentoring	\$	350.00	Monthly/ 6 Months	
Bethesda Lutheran Services 15487 State Highway 86 Meadville, PA 16335	Claney House Group Home	\$	301.49	Daily	
	Ida May Right Specialized Setting	\$	315.59	Daily	
	Hope Mae Specialized Setting	\$	315.59	Daily	
	Freeman Specialized Setting	\$	315.59	Daily	
	Ida May Right Specialized Setting – Shelter	\$	299.25	Daily	
	Hope Mae Specialized Setting – Shelter	\$	299.25	Daily	
	Freeman Specialized Setting – Shelter	\$	299.25	Daily	
	Young Mothers Spec. Setting – Baby Only	\$	127.50	Daily	
	YMSS – Mother/Expectant Mother	\$	337.04	Daily	
	YMSS – Mother & Baby	\$	464.54	Daily	
	Young Mothers Spec. Setting – Shelter	\$	299.25	Daily	
	Right Start Transitional Living Spec. Setting	\$	230.00	Daily	
	Peterson Home	\$	225.47	Daily	
	Foster Care 0-12 years	\$	61.62	Daily	
	Foster Care 13-21 years	\$	66.56	Daily	
	Foster Care 0-12 years Therapeutic	\$	77.02	Daily	
	Foster Care 13-21 years Therapeutic	\$	82.02	Daily	
Foster Care Case Management 0-12 years	\$	122.60	Daily		
Foster Care Case Management 13-21 years	\$	127.60	Daily		
Foster Care – Mother/Baby	\$	126.28	Daily		
		\$			
Family Pathways, Inc. 100 Brugh Avenue Butler, PA 16001	FC – One Child (0-21)	ZZ	\$	71.20	Daily
	FC – Two Children (0-21)	AB	\$	96.20	Daily
	Foster Care - 0-21	AC	\$	46.20	Daily

VENDOR	PROGRAM		RATE	TERM
	Medical FC (0-21)	Level I	\$ 49.50	Daily
	Medical FC (0-21)	Level II	\$ 47.21	Daily
	Medical FC (0-21)	Level III	\$ 41.54	Daily
	Medical FC (0-21)	Level IV	\$ 29.70	Daily
Farrell Family Center 1901 Memorial Drive Farrell, PA 16121	Parents as Teachers		\$ 128.00	Hourly
Sharon Family Center 36 Case Avenue Sharon, PA 16146	Parents as Teachers		\$ 128.00	Hourly
	Incredible Years		\$ 243.00	Hourly
Families United Network, Inc. 276 Ashler Manor Drive Muncy, PA 17756	Foster Care 0-21 years		\$ 70.84	Daily
	Foster Care Mother/Child		\$ 121.96	Daily
	Foster Care Transitional 14+		\$ 140.88	Daily
	Foster Care Intensive		\$ 105.73	Daily
	Specialized Level I Medical		\$ 54.21	Daily
	Specialized Level II Medical		\$ 53.37	Daily
	Specialized Level III Medical		\$ 40.03	Daily
	Specialized Level IV Medical		\$ 30.40	Daily
	Arborvale Manor (Male)		\$ 247.66	Daily
	Ashler Manor Level I (Female)		\$ 265.26	Daily
	Ashler Manor Level II (Female)		\$ 274.31	Daily
	Ashler Manor Emergency Shelter		\$ 257.81	Daily
Cray Youth & Family Services Inc. 44 South Beaver Street New Castle, PA 16101	Foster Care		\$ 52.46	Daily
	Specialized Foster Care		\$ 89.39	Daily
Community Health Partnership of Mercer County P.O. Box 1201 Hermitage, PA 16148	CTC Mobilizer		\$ 50,145.00	Annually
Family Care for Children & Youth, Inc. 25 Belford Boulevard Milton, PA 17837	Family Based Ages 3-21	FA	\$ 72.59	Daily
	Family Based Ages 0-3	FB	\$ 63.50	Daily
	Mother w/Dep. Infant	FC	\$ 72.59	Daily
	Dep. Infant w/Mother	FD	\$ 38.56	Daily

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-330 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

DISTRICT JUSTICE ODEM:

**** DATE CORRECTION ****

Jordann Wilson
Senior Procedure Clerk

8/1/2023

TCN06-00-01 (\$17.62/hr.)

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION # **2023-331** VENDOR/CONTRACT N/A

AMOUNT N/A

DATE RANGE Effective 07/30/2023

Approve the Magisterial District Judges' Offices On-call Pay Policy.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-332	Covius Document Services, LLC. DBA WALZ Postal 27398 Via Industria Temecula, CA 92590	\$5,655.00	Effective 07/27/2023

Approve purchase of 10,000 certified mail envelopes and 250 non-barcoded one-up laser mailers. Vendor provides software for e-certified mail label processing at no cost to the County. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-333	Gabriel Fera 1010 Western Avenue, Ste 200 Pittsburgh, PA 15233	As Listed	Effective 01/01/2024

Approve hourly rate increase for legal services:

POSITION	RATE
Partners	\$225
Senior Associates	\$210
Associates	\$190
Paralegals	\$145

Clients on retainer and/or fixed-fee solicitor clients will not have an increase to the overall retainer or fixed-fee, but the hourly rates will be used for accounting purposes within those retainers or fixed-fees.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

LAW LIBRARY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-334	West Publishing Corporation 610 Opperman Drive St. Paul, MN 55164	\$39,621.96	12/01/2023–11/30/2026

Renew subscription to West Proflex for Patron Access accounts for a three-year term:

- 2 Seats to Practical Law for Patron Access
- 2 Seats to National Core for Patron Access
- 2 Seats to Patron Access State Specific Analytical

Cost includes a 3% escalation per annum.

- West Proflex Bridge monthly charge - \$961.60 for three months
- West Proflex Patron Access monthly charge - \$990.46 for year one
- West Proflex Patron Access monthly charge - \$1,020.18 for year two
- West Proflex Patron Access monthly charge - \$1,050.79 for year three

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MERCER COUNTY REGIONAL PLANNING

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-335	N/A	\$300,000.00	Effective 07/27/2023

Modify the FY 2021 and 2022 Mercer County Community Development Block Grant (CDBG) Program by transferring funds from the Removal of Architectural Barriers line item to the Housing Rehabilitation line item.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MERCER COUNTY REGIONAL PLANNING

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-336 N/A \$207.77 Effective 07/27/2023

Revise the FY 2020 Mercer County (Greenville Town) Community Development Block Grant (CDBG) Program by transferring funds remaining in the Demolition/Clearance line item to the Code Enforcement line item.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-337 Armstrong Utilities, Inc. \$20,600.00 Effective 07/27/2023
 One Armstrong Place
 Butler, PA 16001

Approve agreement for vendor to provide Voice over Internet Protocol telephony services (VoIP) to support the 911 Call Center. Price includes a one-time installation fee of \$500.00 and a monthly maintenance fee of \$335.00 for the contract term of five (5) years. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-338 Amazon \$17.89 Effective 07/19/2023

Approve purchase of ten (10) mousepads for Real Property Tax Reassessment Project. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-339	ComDoc	\$4,998.00	Effective 07/27/2023

Approve purchase of certified pre-owned Xerox copier, printer, scanner for Real Property Tax Reassessment Project. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-340	N/A	\$2.00	Effective 07/24/2023

Accept bid for items are being sold in “as-is”, “where-is” condition with no implied warranties or guarantees. County reserves the right to accept or reject any and all bids.

- Blue floppy binder – 1” qty 1
- Blue binder – 1” – qty 1

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-341	N/A	\$0.00	Effective 07/27/2023

Approve for disposal items listed below. No bids received.

- Index card file
- 1,000 bostitch heavy duty premium staples, chisel point – 1 box
- 5,000 swingline ¼” heavy duty staples, #35354, (used) – 1 box
- 2,500 each swingline light touch heavy duty staples, (used) – 2 boxes

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: On 08/03/2023 the Chief Assessor and Project Manager for the Real Property Reassessment Project will attend the Commissioners’ Meeting. They should have FAQs and website information available.

Recess to Salary Board

Public Comment: None.

Questions of the Media: Topics discussed included the State budget delay, impact to County agencies, especially those delivering social services and the availability of County reserves. Questions asked and answered.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners