

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

November 2, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Pete Acker, Kate Aiken, Ruth Bice, Nicki Biles, Mary Jo DePreta, Lisa Maniscalco, Jennifer Hamilton, Jared Hoffacker, Bill McClure, Ann Morrison, Stephen Sherman, Amber White, Dee Dee Zickar, Tim Kramer, Monica Colon, Monica Williams, Amy Freeman, Deb Sicilian, Melissa Klaric, Caleb Stright, Ann Coleman

General Discussion Items: No Discussion.

Public Comment on Agenda Items: It was announced that a resolution was added under New Business, and it is deemed to be de minimis in nature.

2023-504 RESOLUTION to approve **10/26/2023** Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ADMINISTRATIVE APPROVALS

2023-505 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 10/01/2023–10/31/2023.

- IdentiSys Contract Proposal for Recorder of Deeds -- \$314.00
- Disclosure Report CDBG Program Mercer County (OBO Town of Greenville) \$722,227.00
- Authorize Ann Morrison to sign all necessary paperwork for the purchase of two 2023 Ford Interceptors 4D AWD Police Cruisers at \$37,880.00 each
- CDBG Contract #C000086331 in amount of \$721,977.00 – HUD Grants
- CDBG Contract C000082754 in amount of \$744,577.00 (Grove City Sidewalks)
- CDBG Invoice C000076574 in amount \$733,046.00 (Greenville Code Enforcement)
- MATP allocation for Fiscal Year 2023-2024 in amount of \$862,257.00

- 2022 ESG Invoice #3 Contract #C000084243 - \$10,805.88 Emergency Shelter
- Mercer County CDBG Notice to Proceed by Lawrence County Social Services for MCRPC \$68,053.00 -Rehab Items/\$8,166.36 Project Delivery
- Cummins Sales & Service - DPS Freightliner Repairs totaling \$12,604.62
- Resolution NO 2023-477 (MC to received funds from DCED)
- Language Access Plan Certification from CDBG
- Fair Housing Resolution
- Model B Agreement Cooperation Agreement by and between Mercer County and Greenville Town for FY 2023 CDBG Program Admin
 - ✓ \$271,952 – MC to benefit non-entitlement municipalities
 - ✓ \$111,700 – MC to benefit Greenville Town
 - ✓ \$137,661 – MC to benefit Grove City Borough
 - ✓ \$97,389 – MC to benefit Sharpsville Borough
 - ✓ \$103,525 – MC to benefit Pine Township
- ACT 14 Notification as required by PADEP – James McLusky, Lackawannock Twp
- Keystone Acquisition Services Corp – Deed of Easement in Lake Township/William B. McDowell
- Maher Duessel Audit Scope and Objective for years ended December 31, 2024, 2025, 2026, 2027

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2023-506 RESOLUTION to approve the following REFUNDS(s) listed effective 11/02/2023.

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Broadway Associates PO Box 68 Brookfield, OH 44403	Hermitage C	X	\$3,262.35	Part land building transfer

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CYS

2023-507 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services listed:

EFFECTIVE 07/01/2023—06/30/2024

VENDOR	PROGRAM		RATE	TERM
Jefferson County Juvenile Detention Center Ohio Department of Youth Detention 16001 State Route 7 Steubenville, Ohio 43952	Jefferson County, Ohio Juvenile Detention (\$85.00 of the \$205 per day is not State Reimbursed and is paid by the County)	\$	205.00	Daily
Melissa Merchant- Calvert Attorney at Law 138 W. Market Street Mercer, PA 16137	GAL	\$	65.00	Hourly
Dr. Mark Goral, PH.D., DABPS 100 West Ridge Avenue Suite J Sharpsville, PA 16150	Comprehensive Psychological Forensic Sex Offender Examination (CYS & JPO)	\$	50.00	Hourly
	Individual Intensive Sexual Offender Treatment	\$	75.00	Hourly
	Family Psychotherapy Session	\$	75.00	Hourly
	All Court Related Work	\$	150.00	Hourly
Mancino’s Driving School, Inc. 293 White Avenue Sharon, PA 16146	Behind the Wheel Driving Instruction	\$	70.00	Hourly
	PDE Driving Course – Online Course	\$	70.00	Per Student
	No-Show Fee	\$	50.00	Flat
Merakey Pennsylvania 4251 Crums Mill Road Harrisburg, PA 17112	Foster Care Plus – BB	\$	95.37	Daily
	Foster Care Plus – BC	\$	100.20	Daily
	Enhanced Foster Care – BD	\$	142.43	Daily
	Foster Care Infant Only – EF	\$	88.61	Daily
	FC Mother w/Infant – TF/TG	\$	145.61	Daily
	Foster Care w/Two Infants – TH	\$	210.05	Daily
Therapeutic FC Mother w/Infant	\$	106.97	Daily	

VENDOR	PROGRAM	RATE	TERM
	Respite Foster Care – CC	\$ 104.20	Daily
	Respite Foster Care – CA	\$ 99.22	Daily
	Emergency Respite – HH	\$ 116.67	Daily
	Emergency Respite – HI	\$ 120.96	Daily
	TFC FULL FEE – FF	\$ 161.15	Daily
	Therapeutic FC Room/Board – AA	\$ 43.87	Daily
	CRR ITP	\$ 12.25	Daily
Parkside Psychological Associates, LLC 435 Chestnut Street Meadville, PA 16335	CART/Trauma Individual/Family Services	\$ 115.00	Hourly
	CART Trauma Group	\$ 40.00	Hourly
	Risk Eval/Psychosexual Evaluation	\$ 1,350.00	Per Eval.
	Sexual Offender Polygraph	\$ 375.00	Per Poly.
	ABEL Assessment	\$ 275.00	Per ABEL
	CYS Trauma Consultant	\$ 140,179.00	Annually
	SMART Program	\$ 4,695.00	Annually
Mercer County Family Center Greenville Site 9 Donation Road Greenville, PA 16125	Girls on the Run - (GOTR)	\$ 205,996.00	Annually
	Heart & Sole - (H&S)	\$ 38,829.00	Annually
	Parents as Teachers - (PAT)	\$ 128.00	Hourly
George Junior Republic In PA 233 George Junior Road P.O. Box1058 Grove City, PA 16127	Regular Residential – RG	\$ 280.30	Daily
	Special Needs – SN	\$ 326.00	Daily
	Drug & Alcohol – DA	\$ 255.00	Daily
	Diagnostic – DX	\$ 295.00	Daily
	Intensive Supervision - IS	\$ 430.65	Daily
	GJR Secure - SD	\$ 730.99	Daily
	Special Needs R & B – SM	\$ 128.64	Daily
	Drug & Alcohol R & B – DM	\$ 82.94	Daily
Outside-In School of Experiential Education, Inc. 196 Hamill School Road Bolivar, PA 15923	Pathway to Recovery (PR)	\$ 310.00	Daily
	Voyagers Residential (VO)	\$ 290.00	Daily
Whalen Law Offices (2022-2023 Contract) 118 North Pitt Street Mercer, PA 16137	Child Representation	\$ 65.00	Hourly

VENDOR	PROGRAM	RATE	TERM
Whalen Law Offices (2023-2024 Contract) 118 North Pitt Street Mercer, PA 16137	Child Representation	\$ 65.00	Hourly
Terry O’Hara, PH.D. 145 44 th Street Pittsburgh, PA 15201	Individual Evaluation	\$ 575.00	Per Eval.
	Interactional/Bonding Evaluations	\$ 575.00	Per Eval.
	Court Testimony	\$ 275.00	Hourly
	No Show Fee	\$ 150.00	Per Eval.
	Travel Fee	\$ 100.00	Hourly
JusticeWorks YouthCare 1500 Ardmore Boulevard Suite 410 Pittsburgh, PA 15221	VIP (Violation Initiative Program)	\$ 86.00	Hourly
	Supervised Visits	\$ 75.00	Hourly
Crossroads Group Homes & Services, Inc. 1243 Roemer Boulevard Farrell, PA 16121	Boys Residential – BO	\$ 215.00	Daily
	Girls Residential – GI	\$ 240.00	Daily
Pathways Adolescent Center, Inc. 370 North Seneca Street Oil City, PA 16301	Diagnostic 45–90-day period	\$ 3,000.00	Per Eval.
	Psychological Evaluation	\$ 250.00	Per Eval.
	Residential – 402630/406990	\$ 230.64	Daily
	New Beginnings	\$ 250.22	Daily
	Transitional Living – 435970/437370	\$ 262.75	Daily
	NB - Transitional Living	\$ 267.64	Daily
	Shelter	\$ 385.00	Daily
	Aftercare (Venango County)	\$ 60.00	Hourly
	Aftercare (Out of County)	\$ 130.00	Hourly
Adelphoi Village, Inc. 1119 Village Way Latrobe, PA 15650	Intensive Supervision – Male	\$ 356.19	Daily
	Intensive Supervision -M/F MH Focus	\$ 434.81	Daily
	Sexual Offenses – MH Focus	\$ 434.81	Daily
	Specialized Setting – M/F MH Focus	\$ 469.23	Daily
	Enhanced Supervision	\$ 470.20	Daily
	Sexual Offenses	\$ 384.59	Daily
	Sexual Offenses – La Sa Quik (E-Region)	\$ 415.92	Daily
	Secure – Sexual Offenses	\$ 522.49	Daily
	Secure – M/F	\$ 486.49	Daily
Specialized Independent Living	\$ 343.57	Daily	

VENDOR	PROGRAM	RATE	TERM
	Diagnostic Evaluation – M/F	\$ 3,177.20	Per Eval.
	Psychological Services - M/F	\$ 186.16	Hourly
	Polygraphs	\$ 468.92	Per Poly
	Sex Offender Eval. – ABEL, JSOAP-II, SAI-J	\$ 1,446.85	Per Eval.
	Foster Care – Intensive – Kinship	\$ 94.60	Daily
	Foster Care – Pregnant & Parenting	\$ 100.67	Daily
	Foster Care – Teen Focused	\$ 109.07	Daily
	Community Independent Living	\$ 82.50	Daily

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-508 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
RECORDER:		
Kasey Jennings Clerical Assistant	11/6/2023	TCC04-00-01 (\$16.58/hr.)

<u>TRANSFERS</u>		
E-911 CENTER:		
Candice Delgros Telecommunicator	11/12/2023	TCE 01-01 (\$18.39/hr.) Transfer from Part-Time Telecommunicator

INTERMEDIATE PUNISHMENT PROGRAM:		
Corey Evans House Arrest Officer	11/5/2023	PA06-06-01 (\$26.93/hr.) **Due to reclassification of the position**
Tyler Shoaf House Arrest Officer	11/5/2023	PA06-07-01 (\$28.06/hr.) **Due to reclassification of the position**

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
FISCAL:		
Susan (Nicki) Biles Fiscal Manager	11/5/2023	PA09-07-01 (\$73,767/yr.) Transfer from Assistant Fiscal Administrator

SEPARATION FROM EMPLOYMENT

JAIL:

Bradley Cooper Corrections Officer	10/25/2023
Todd Wyman Corrections Officer	10/27/2023

VOTER REGISTRATION:

Vicky Suhrie Clerical Assistant	12/15/2023
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INTERMEDIATE PUNISHMENT PROGRAM:

Leo Rahn Specialty Courts Coordinator	11/6/2023
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RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-509	Ford Office Technologies 700 Laurel Drive Connellsville, PA 15425	\$9,285.00	Effective 11/02/2023

Approve purchase of HP Designjet Multi-function Plotter. Current Plotter is end of life. Vendor is low apparent responsible quote. Cost to be paid from County Records Improvement Fund 307.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-510	Ford Office Technologies 700 Laurel Drive Connellsville, PA 15425	\$840.00	11/01/2023–10/31/2026

Approve monthly maintenance for HP Designjet Multi-function Plotter. Cost is \$35.00 per month with no charge for the first year. Future increases beginning in year four are expected to not exceed 10% per annum. Vendor is low apparent responsible quote.

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-511	Tyler Technologies, Inc. One Tyler Way Moraine, OH 45439	\$100,035.00	12/01/2023–11/30/2024

Approve renewal of Oracle, CAMA, Inquiry/Appeals, Tax Extension, maintenance and support.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

TAX CLAIM

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-512	Richard G. English & Associates, Inc. 191 Connelly Blvd. Sharon, PA 16146	\$109,530.00	01/01/2024–12/31/2024

Approve an Agreement to provide assessment evaluation and related services. Mercer County will pay vendor \$6,765 per month, on a monthly basis, for a total of \$81,180. There is a 6.00% cost increase from the 2023 contract amount and a 2.50% cost increase for field inspection services. For the period of April 1, 2024, through October 31, 2024, additional services are contracted for field inspection of properties relative to use of Pictometry technology. For these inspection services, Mercer County will pay vendor \$4,050 per month, for a total of \$28,350.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-513	N/A	< \$2,000.00	Effective 11/02/2023

Approve notice of sale. Bids for items are due no later than 11/13/2023 at the office of the Chief Clerk. Items are being sold in “as-is,” “where is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- Canon IPF770
- Colortrac SmartLF Ci40
- PFI-107BK (2)
- PFI-107Y
- PFI-107M
- PFI-107C

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2023-514	N/A	\$0.00	Effective 11/02/2023

Approve for disposal. No bids received.

- 1 universal twin spool ribbon 7010, black/red calculator ribbon
- 2 1299790 IBM black quiet non-correcting ribbon
- 1 1299602 IBM black quiet correcting ribbon
- 6 victor 7001 twin spool cartridge ribbons

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2023-515	N/A	\$350.00	Effective 11/02/2023

Accept bid for Cisco phones. Items are being sold in “as-is,” “where is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- 7 Cisco 8945
- 56 Cisco 7841
- 4 Cisco 8831
- 1 Cisco Wireless speaker/mic set for 8831
- 6 Cisco ATA 187
- 9 Cisco 7821
- 5 Cisco ATA 190

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-516	N/A	\$2,055.00 Incoming	Effective 11/02/2023

Accept payment for disposal of fifty-seven (57) used iPhones through PaceButler Corporation. Vendor erased all data from devices in compliance with Department of Defense (DOD) and National Institute of Standards and Technology (NIST) standards and provided a certificate for proof of removal or destruction.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2023-517	Department of Human Services, Office of CYF Annex, H & W Building Harrisburg, PA 17120	\$40,000.00	Effective 11/02/2023

Accept Plans of Safe Care Grant (POSC) per The Comprehensive Addiction and Recovery Act (CARA) of the Child Abuse Prevention and Treatment Act (CAPTA). Funds will be used to address the needs of infants affected by exposure to both legal and illegal substances. These are Federal funds. No County match required. Grant performance period is 07/01/2023—06/30/2024.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: See notice on behalf of Mercer County Fiscal Department which is de minimis in nature.

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-518	N/A	N/A	Effective 11/02/2023

Present for public inspection starting 11/2/2023, the Mercer County proposed budget for the year 2024. The budget will be adopted at the Commissioners' Meeting on 12/7/2023.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Recess to Salary Board

Public Comment: None.

Questions of the Media: Topics discussed included the Fiscal Manager position, reorganization of the Fiscal Department and the video released by InSite marketing the property at Route 19 and I-80. Questions asked and answered.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners