

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

April 11, 2023

8:00 AM

ATTENDANCE

Board: Pat Suhrie; Clifford Hughes; Robert Gregory; and Matthew McConnell.

Guests: Dan Goncz (Gannett Fleming, Inc.); Jim Riddle (M. Davidson Assoc.)

****The Meeting Opened with the Pledge to the U.S. Flag at 8:02 AM****

APPROVAL OF AGENDA

****A motion was made by Matthew McConnell and seconded by Clifford Hughes to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 03/14/2023 MEETING AS PRESENTED

****A motion was made by Matthew McConnell and seconded by Robert Gregory to approve the minutes from the 03/14/2023 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Short Lived Asset Reserve Account: Last Statement (3/01/2023) Balance: \$150,454.51. One Transfer: \$3582.25. Balance as of 3/31/2023 : \$154,036.76.

Asset Reserve Restricted Account: Last Statement (3/01/2023) Balance: \$68,748.97. One Transfer: \$1636.88. Balance as of 3/31/2023 : \$70,385.85.

General Account: Last Statement (3/01/2023) Balance: \$272,625.66. There were (17) debits of \$36,129.55. There were (8) deposits of \$72,634.92. Balance as of 3/31/2023: \$309,131.03.

*A copy of the invoices to be paid is attached at the end of this report.

****A motion was made by Matthew McConnell and seconded by Clifford Hughes to accept the treasurer's report as given and pay the bills on the attached listing. Motion carried unanimously.***

ENGINEER'S REPORT

Dan Goncz reported that the flows at the different facilities were normal last month. The wastewater treatment plant meter was removed for repair and a temporary one was installed, therefore there are no readings for the month of March/2023.

Thompson Rd. Pumpstation – All of the equipment has been delivered to the contractor's facility. They are waiting for the concrete vault to be delivered to the pumpstation site and then construction will begin. This most likely will happen in May/2023. Electrical was supposed to do the new service but has not been done yet. Dan got a hold of the contractor and checked to see if a date was set yet.

There are (2) pay requests for Thompson Rd. Pumpstation – Pennwest Specialized Contracting for stored materials in the amount of \$133,479.90.

Gannett Fleming, Inc. - \$240.00. (This is not on the bills to be paid listing that is attached. This appears in the Engineer's Report).

A copy of the project costs summary is attached to the Engineer's Report which is on file in the Administrator's office.

The total cost of the payment request to be submitted to Mercer County through the ARPA Grant is \$133,719.90. We are still on budget.

**A motion was made by Robert Gregory and seconded by Matthew McConnell to approve the two invoices for the Thompson Rd. Pumpstation Pay Requests to submit to Mercer County (through the ARPA Grant) at a cost of \$133,719.90. Motion carried unanimously.*

PSP Barracks – Nothing new to report.

OPERATOR'S REPORT

The flow for February/2023 was 71,000/gal/day.

Everything operated within our permit limits.

Our NPDES Permit expires in August of 2024. In September 2023 we will receive notice from PA DEP about what we need to do to renew our permit. It will be due (6) months in advance so we will have it done by February/2024.

Tri-County Industries, Inc. hauled a little over 8 ton of sludge.

There were no grinder pump call outs during the month of February/2023.

OLD BUSINESS

There was discussion on fixing the issue around the tank.

NEW BUSINESS

Maier-Duessel Auditor Engagement Letter - **A motion was made by Matthew McConnell and seconded by Clifford Hughes to accept the 3/16/2023 engagement letter with a cost of \$9000/2023 and \$9500/2024. Motion carried unanimously.*

There was discussion on the damaged drying bed roof that needs replaced.

ADJOURNMENT

**A motion was made by Matthew McConnell and seconded by Robert Gregory to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:39am.*

Respectfully Submitted;

Daniel Goncz for Karen B. Shipton (Administrator)

11:11 AM
04/08/23
Cash Basis

Neshannock Creek Watershed Joint Mun. Auth.
Expenses by Vendor Summary
March 16 through April 8, 2023

	<u>Mar 16 - Apr 8, 23</u>
Ben's Tarps	200.00
Davidson, M. & Associates, Inc.	9,311.85
Gannett Fleming, Inc.	640.00
Homer Sanitary	200.00
LB Water	693.75
PA One Call System, Inc.	13.70
Penn Power /57/Acct. 577	137.07
Penn Power/835A/Acct. 502	125.62
Penn Power/845/Acct. 628	2,139.16
Pennwest Specialized Contracting, Inc.	12,649.32
Plantation Park Camper's Assoc.	208.75
Selective Insurance	40.00
Tri-County Industries, Inc./57	660.61
Tri-County Industries, Inc./845 Perry Hwy	98.28
TOTAL	<u>27,118.11</u>
<u>Watson's Inc.</u>	<u>24.22</u>
Total Bills to Be Paid:	\$27,142.33
Transfer from Gen Acct. to Short Lived AR Acct.:	\$ 3,582.25
Transfer from Gen Acct. to Asses Res. Res. Acct.:	\$ 1,636.88
Total Transfers:	<u>\$ 5,219.13</u>
Total Bills to Be Paid and Transfers:	\$32,361.46

**I worked for over an hour to try and figure out why Watson's Inc. invoice did not appear on this report. Karen.....